

MEETING MINUTES
Regular Meeting of Date January 26, 2022

1) Call to Order

The regular meeting of the Airport Advisory Commission of the City of Hollister was called to order by Executive Secretary Adam Bocanegra on January 26th, 2022 at 6:00 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

2) Pledge of Allegiance

Recited.

3) Roll Call: Roll was answered as follows:

Present: Chairman Jay Pankowski, Vice Chair Renee Wells, Commissioner Mark Starritt, Eric Martin, Fred Meyer and Executive Secretary Adam Bocanegra.

Absent: Commissioner Eric Martin, Arrived after item 5.

4) Verification of Agenda Posting

The Agenda for the Airport Advisory Commission of the City of Hollister regular meeting of January 26th was posted on the bulletin board at City Hall on January 19th at 10:00am per government code 549546.0

5) Consent

It was moved by commissioner Renee Wells and seconded by commissioner Fred Meyer to approve as presented the minutes of the Airport Advisory Commission meeting of October 27th, 2022. Motion carried 4-0.

6) Public Input

a) No public input

7) Reports

a) **Sign update**

The application for the sign was mailed on October 2021 to all airport businesses. Mr. Bocanegra provided the commission with a copy of the application and policy. It is \$250 per sign and an annual \$100 fee. He stated it is also on first come first serve, so the staff gave all the business the same opportunity.

b) **Open House/ 110th Anniversary fly in**

Mrs. Wells joined the Hollister 150th committee which will have five to six-week event to celebrate the City's anniversary. She has requested to have one weekend designated to celebrate the Airport's 110th anniversary. She plans to have a fly-in, antique aircraft display, static display and plans to invite the 99's out of Monterey and other local aviation associations. It is tentatively planned for a weekend in August. Commissioner Martin suggested to Mrs. Wells to contact Sal Rubino for the Erikson collection.

c) **Cal Fire Update**

Cal Fire is moving forward with their existing lease and land on the west side.

d) **Enz/ Rubino hangar**

The Rubino hangar should be completed in one month. There is a new tenant for the Enz hangar. The fence at the Enz hangar will need to be secured. The FAA will not fund for a taxiway that benefits the business along the fence line. It will be up to the through the fence tenants to provide their own funding for the taxiways.

e) **Airport Manager Update**

There is no new update on the airport manager position. Commissioner Starritt asked the council to be part of the interview process. Commissioner Meyer would like to review the applicants resumes.

f) **Runway Maintenance status**

The airport maintenance staff crack sealed the taxiway between the hangar on the west side and runways.

g) **Airport Sign on San Felipe**

The Airport staff was unable to find the sign that once was on San Felipe Road. The staff is looking for any pictures of the sign and has contacted the streets department for any files.

8) Old Business

a) **Removal of Old Building**

Commissioner Meyer suggested the Elks club should be responsible for the PG&E. Vice Chair Wells suggested the City to apply for and EDA grant to help with the expense.

9) New Business

a) **Waiting List**

Commissioner Starritt requested to have the hangar waiting list review. He did not believe the current policy is fair for an applicant to move down to the bottom of the list if they refuse an available hangar.

10) Items for Next Agenda

Items 7b, 7c, 7e and 7f

Removal of old building- Per Commissioner Meyer

Waiting list policy review- Request from Commissioner Starritt

11) Next Meeting Date: February 23, 2022 at 6:00pm

12) Adjournment

There being no further business to come before the Airport Advisory Commission, Vice Chair Wells moved the meeting be adjourned. The motion was seconded by commissioner Martin and was passed 5-0. The meeting adjourned at 6:55 p.m.

Respectfully Submitted,

Adam Bocanegra, Executive Secretary