

MEETING MINUTES
Regular Meeting of Date June 23rd, 2021

1) Call to Order

The regular meeting of the Airport Advisory Commission of the City of Hollister was called to order by Chairman Jay Pankowski on June 23rd, 2021 at 6:00 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

2) Pledge of Allegiance

Recited.

3) Roll Call: Roll was answered as follows:

Present: Chairman Jay Pankowski, Vice Chair Renee Wells, Commissioners Fred Meyer and Executive Secretary Cheryl Mullen.

Absent: Commissioner Martin Eric and Mark Starritt was absent at the June 23rd meeting

4) Verification of Agenda Posting

The Agenda for the Airport Advisory Commission of the City of Hollister Regular meeting of June 23rd, 2021 was posted on the bulletin board at City Hall on June 17th at 10:00am per government code 549546.0

5) Consent

It was moved by Vice Chair Renee Wells and seconded by Commissioner Eric Martin to approve the amended minutes of the Airport Advisory Commission meeting of May 26th, 2021. Motion carried 4-0.

6) Public Input

7) Reports

a) Matching Funds

Airport Interim Director, Cheryl Mullen, stated there is not a matching fund nor a project that will require one. The Airport's ten percent match has been exhausted and cash balance is a little in the red. In a normal year the Airport brings \$100,000 in revenue and the expenditures are less.

b) Cal-Fire

Cal Fire had a fire hawk on June 11th, Battalion Chief Matt Streck saw the aftermath of debris in a tenant hangar. Currently Hollister's fire hawk is located in Sacramento. Cal Fire is currently establishing the helipad and they will be using a composite material instead of asphalt. The composite material is easily removable if needed and was paid by Cal Fire. It will be located near the fuel tanks and river rock will be placed around it to minimize debris. The fire hawk will not leave the airfield after the fire season because it is capable to conduct rescues.

c) New Hangar on Westside

Mrs. Mullen stated Bob Enz constructed the building and it is not yet occupied. It is waiting for PG&E to complete the project.

d) Entrance Sign

Vice Commissioner Wells said she had a different idea for the signs that would include using a vinyl wrap. She suggested that location and size will part take on cost of advertising the business. Also suggested one wing would have the businesses and the other will have organization located at the Airport.

e) Open House/ Fly In

Mrs. Wells suggested a possible open house for September or October. Also the commission would like to plan for the 110th Airport anniversary for May 2022.

f) Airport Interim Announcement

Mrs. Cheryl announced she will be retiring on July 16th.

8) Old Business

None

9) New Business

None

10) Items for Next Agenda

Sign update from vendor
Open House/ 110th Anniversary fly in
Cal Fire status update
Interim Director update
Rubino/ Enz hangar status

11) Next Meeting Date: August 25th, 2021 at 6:00 pm

12) Adjournment

There being no further business to come before the Airport Advisory Commission, Vice Commissioner Wells moved the meeting be adjourned and seconded by Meyer. The motion was passed 3-0.

Respectfully Submitted,

Cheryl Mullen, Executive Secretary