

MEETING MINUTES
Regular Meeting of Date March 24, 2021

1) Call to Order

The regular meeting of the Airport Advisory Commission of the City of Hollister was called to order by Cheryl Mullen March 24 2021 at 6:00 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

2) Pledge of Allegiance

Recited.

3) Roll Call: Roll was answered as follows:

Present: Jay Pankowski, Eric Martin, Renee Wells, Mark Starritt and Executive Secretary Cheryl Mullen (District 4 Vacant – Mayoral Appointment)

City Clerk swore in Commissioners Jay Pankowski and Eric Martin to their newly appointed terms of office.

Jay Pankowski – Chairperson- nominated by Eric Martin Second by Renee Wells

Renee Wells – Chairperson-nominated by Mark Starritt Second by Eric Martin

Absent: None

4) Verification of Agenda Posting

The Agenda for the Airport Advisory Commission of the City of Hollister Regular meeting of March 24, 2021 was posted on the bulletin board at City Hall on March 19th at 5:21 pm per government code 549546.0

5) Consent

It was moved by Commissioner Mark Starritt and seconded by Commissioner Renee Wells not approve or except the minutes of the Airport Advisory Commission meeting of September 24, 2020. Motion carried

Minutes will be reviewed and amended as necessary

6) Public Input- None

7) Reports

a) Compass Rose- A compass rose, sometimes called a wind rose or rose of the winds, is a figure on a compass, map, nautical chart, or monument used to display the orientation of the cardinal directions (north, east, south, and west) and their intermediate points. It is also the term for the graduated markings found on the traditional magnetic compass.

Surveyed the existing compass rose

- Painting of the Compass Rose will start April 6 & 7. If rained out, we will reschedule for April 13 & 14.
- Looking for volunteers

b) Bylaws- The Airport Advisory Commission (AAC) consists of seven (7) members of which 5 members are appointed by each Council Member and the Mayor, and two (2) members must

be residents of the County, appointed by the Mayor. Currently, the AAC has only two members which is not a quorum for a 7-member board, and therefore has been unable to hold meetings. provide direction to staff whether the Commission should amend its bylaws at their next meeting to reduce the members from seven (7) to five (5). It was moved by commissioner Starritt and seconded by commissioner Martin to approve the changed bylaws as presented. Motion carried 4-0

8) Old Business

9) New Business

a) Airport Classification-

- A **regional airport** is an airport serving traffic within a relatively small or lightly populated geographical area. These airports usually have shorter runways, which exclude heavy planes with much fuel.
- A **municipal airport** is an **airport** owned by a city or **municipality**

b) Report on EDC

c) Cal Fire update

d) TPA Change

e) Fuel Island Expiration

f) Budget

g) List of Airport projects

10) Items for Next Agenda

11) **Next Meeting Date:** April 28, 2021 at 6:00 pm

12) Adjournment

There being no further business to come before the Airport Advisory Commission, Commissioner Wells moved the meeting be adjourned. The motion was seconded by commissioner Starritt and was passed 4-0. The meeting adjourned at 7:01 p.m.

Respectfully Submitted,

Cheryl Mullen, Executive Secretary