

FOR CITY OFFICE USE ONLY



City of Hollister

Management Services

Environmental Programs Division

1321 South St
Hollister, CA 95023
trena.burbank@hollister.ca.gov
Ph: (831) 636-4377 ext 1422
Fax: (831) 636-4379

BUSINESS LICENSE SUPPLEMENTAL FORM: STORMWATER INDUSTRIAL PERMIT REQUIREMENTS

The following information is required by the **State of California** (SB205 2019). All businesses that are determined to pose a risk to our local watershed and discharge directly into our stormwater sewer system must contact the **California Central Coast Regional Water Quality Control Board** with all required forms and fees to receive a permit coverage under the California Industrial General Permit before receiving a business license.

Application Information

Step 1

Applicant Name (DBA):
Business Name:
Description of Business Activities:
What is your primary Standard Industrial Classification (SIC) Number:
Location Address:
Mailing Address (if different):
Owner Name:
Contact Phone: Contact Email:

If your business activity is **NOT** listed below you do not need coverage under the Industrial General Permit. A general description of the categories is listed in the attached exposure checklist.

1. Facilities subject to storm water effluent limitations guidelines, new source performance standards, or toxic pollutant effluent standards (40 CFR Subchapter N);
2. Manufacturing facilities;
3. Mining/oil and gas facilities;
4. Hazardous waste treatment, storage, or disposal facilities;
5. Landfills, land application sites, and open dumps that receive industrial waste;
6. Recycling facilities such as metal scrap yards, battery reclaimers, salvage yards, automobile yards;
7. Steam electric generating facilities;
8. Transportation facilities that conduct any type of vehicle maintenance such as fueling, cleaning, repairing, etc.;
9. Sewage treatment plants;
10. Certain facilities (often referred to as "light industry") where industrial materials, equipment, or activities are exposed to storm water

You can also look up your Standard Industrial Classification Here: <https://www.osha.gov/pls/imis/sicsearch.html>

Step 2

My business engages in activities that are listed in the categories above:
<input type="checkbox"/> YES Go To Step 3
<input type="checkbox"/> NO Go To Step 4

Step 3

Do you have a current WDID, NONA or NEC Number? <input type="checkbox"/> YES <input type="checkbox"/> NO
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If yes please write the number:

If "No" was checked for **STEP 3** and your business falls under any of the regulated categories listed herein, then the City is unable to accept your Business License application at this time. Please apply for coverage under the State Stormwater Industrial General Permit at the website below and then reapply for a City of Hollister Business License.

Website: https://www.waterboards.ca.gov/water_issues/programs/stormwater/industrial.html
 Email: stormwater@waterboards.ca.gov
 Phone: (805) 549 3147

Step 4

DECLARATION AND CERTIFICATION

I declare, under penalty of perjury, that the above application is true and correct to the best of my knowledge. I certify that I will operate my business in accordance with all applicable Federal, State and City laws and regulations. I understand that the City of Hollister will make a determination on the applicability of any SIC code based solely on the information provided by applicant; the City of Hollister is not responsible for any determination made based upon false or incorrect information submitted by the applicant. I further understand that any false statements made above are grounds to denial or revocation of the business license and may be in violation of the Hollister Municipal Code Business Licenses and Regulations 5.04 and other state law. I further understand that additional regulations and fees may apply to my business or location.

PRINT NAME:	SIGNATURE:
TITLE:	DATE:

APPROVAL OR REJECTION PROCESS

REJECTION: If your application is rejected a letter stating the reasoning for the rejection, and how to reapply, will be sent to the mailing address provided on Page 1 of this form.

APPROVAL: If approved, a letter will be sent to the mailing address provided on Page 1 of this form. Please bring this approved application along with your Business License Application Form, to **327 Fifth Street, Hollister CA 95023** to receive your business license.

If you have any questions, please feel free to contact:

Trenna.Burbank@Hollister.Ca.Gov
 (831) 636-4377 ext. 1422

EXPOSURE CHECKLIST
- Manufacturing -
SIC 20XX – 39XX & 4221 – 4225

DOES THE ATTACHED FACILITY DO ANY OF THE FOLLOWING:	YES
FOOD PRODUCTS	
Establishments manufacturing or processing foods and beverages for human consumption, and certain related products, such as manufactured ice, chewing gum, vegetable and animal fats and oils, and prepared feeds for animals and fowls. Products described as dietetic are classified in the same manner as non-dietetic products (e.g., as candy, canned fruits, cookies).	
TABACCO PRODUCTS	
Establishments engaged in manufacturing cigarettes, cigars, smoking and chewing tobacco, snuff, and reconstituted tobacco and in stemming and redrying tobacco. Also included in this major group is the manufacture of non-tobacco cigarettes.	
TEXTILE PRODUCTS	
Establishments engaged in performing any of the following operations: (1) preparation of fiber and subsequent manufacturing of yarn, thread, braids, twine, and cordage; (2) manufacturing broadwoven fabrics, narrow woven fabrics, knit fabrics, and carpets and rugs from yarn; (3) dyeing and finishing fiber, yarn, fabrics, and knit apparel; (4) coating, waterproofing, or otherwise treating fabrics; (5) the integrated manufacture of knit apparel and other finished articles from yarn; and (6) the manufacture of felt goods, lace goods, non-woven fabrics, and miscellaneous textiles. This classification makes no distinction between the two types of organizations which operate in the textile industry: (1) the integrated mill which purchases materials, produces textiles and related articles within the establishment, and sells the finished products; and (2) the contract or commission mill which processes materials owned by others.	
LUMBER AND WOOD PRODUCTS	
Establishments engaged in cutting timber and pulpwood; merchant sawmills, lath mills, shingle mills, cooperage stock mills, planing mills, and plywood mills and veneer mills engaged in producing lumber and wood basic materials; and establishments engaged in manufacturing finished articles made entirely or mainly of wood or related materials.	
PAPER AND ALLIED PRODUCTS	
Establishments engaged in printing by one or more common processes, such as letterpress; lithography (including offset), gravure, or screen; and those establishments which perform services for the printing trade, such as bookbinding and platemaking. This major group also includes establishments engaged in publishing newspapers, books, and periodicals, regardless of whether or not they do their own printing.	
CHEMICAL AND ALLIED PRODUCTS	
Establishments producing basic chemicals, and establishments manufacturing products by predominantly chemical processes. Establishments classified in this major group manufacture three general classes of products: (1) basic chemicals, such as acids, alkalies, salts, and organic chemicals; (2) chemical products to be used in further manufacture, such as synthetic fibers, plastics materials, dry colors, and pigments; and (3) finished chemical products to be used for ultimate consumption, such as drugs, cosmetics, and soaps; or to be used as materials or supplies in other industries, such as paints, fertilizers, and explosives.	
PETROLEUM REFINING AND RELATED INDUSTRIES	
Establishments primarily engaged in petroleum refining, manufacturing paving and roofing materials, and compounding lubricating oils and greases from purchased materials.	
RUBBER AND PLASTIC RELATED PRODUCTS	
Establishments manufacturing products, not elsewhere classified, from plastics resins and from natural, synthetic, or reclaimed rubber, gutta percha, balata, or gutta siak.	
LEATHER AND LEATHER PRODUCTS	
Establishments engaged in tanning, currying, and finishing hides and skins, leather converters, and establishments manufacturing finished leather and artificial leather products and some similar products made of other materials.	

EXPOSURE CHECKLIST

- Manufacturing Cont.-

DOES THE ATTACHED FACILITY DO ANY OF THE FOLLOWING:	YES
STONE, GLASS, CLAY, AND CONCRETE PRODUCTS	
Establishments engaged in manufacturing flat glass and other glass products, cement, structural clay products, pottery, concrete and gypsum products, cut stone, abrasive and asbestos products, and other products from materials taken principally from the earth in the form of stone, clay, and sand.	
PRIMARY METAL INDUSTRIES	
Establishments engaged in smelting and refining ferrous and nonferrous metals from ore, pig, or scrap; in rolling, drawing, and alloying metals; in manufacturing castings and other basic metal products; and in manufacturing nails, spikes, and insulated wire and cable. This major group includes the production of coke.	
FABRICATED METAL PRODUCTS	
Establishments engaged in fabricating ferrous and nonferrous metal products, such as metal cans, tin ware, hand tools, cutlery, general hardware, nonelectric heating apparatus, fabricated structural metal products, metal forgings, metal stampings, ordnance (except vehicles and guided missiles), and a variety of metal and wire products not elsewhere classified.	
INDUSTRIAL AND COMMERCIAL MACHINERY, AND COMPUTER EQUIPMENT	
Establishments engaged in manufacturing industrial and commercial machinery and equipment and computers. Included are the manufacture of engines and turbines; farm and garden machinery; construction, mining, and oil field machinery; elevators and conveying equipment; hoists, cranes, monorails, and industrial trucks and tractors; metalworking machinery; special industry machinery; general industrial machinery; computer and peripheral equipment and office machinery; and refrigeration and service industry machinery.	
ELECTRONIC AND OTHER ELECTRICAL EQUIPMENT	
Establishments engaged in manufacturing machinery, apparatus, and supplies for the generation, storage, transmission, transformation, and utilization of electrical energy. Included are the manufacturing of electricity distribution equipment; electrical industrial apparatus; household appliances; electrical lighting and wiring equipment; radio and television receiving equipment; communications equipment; electronic components and accessories; and other electrical equipment and supplies. The manufacture of household appliances is included in this group, but industrial machinery and equipment powered by built-in or detachable electric motors is not.	
TRANSPORTATION EQUIPMENT	
Establishments engaged in manufacturing equipment for transportation of passengers and cargo by land, air, and water. Important products produced by establishments classified in this major group include motor vehicles, aircraft, guided missiles and space vehicles, ships, boats, railroad equipment, and miscellaneous transportation equipment, such as motorcycles, bicycles, and snowmobiles.	
PROFESSIONAL AND SCIENTIFIC INSTRUMENT PRODUCTS	
Establishments engaged in manufacturing instruments for measuring, testing, analyzing, and controlling, and their associated sensors and accessories; optical instruments and lenses; surveying and drafting instruments; hydrological, hydrographic, meteorological, and geophysical equipment; search, detection, navigation, and guidance systems and equipment; surgical, medical, and dental instruments, equipment, and supplies; ophthalmic goods; photographic equipment and supplies; and watches and clocks	
MISCELLANEOUS MANUFACTURING	
Establishments primarily engaged in manufacturing products not classified in any other manufacturing major group. Industries in this group fall into the following categories: jewelry, silverware, and plated ware; musical instruments; dolls, toys, games, and sporting and athletic goods; pens, pencils, and artists' materials; buttons, costume novelties, miscellaneous notions; brooms and brushes; caskets; and other miscellaneous manufacturing industries.	
WAREHOUSING AND STORAGE	
Establishments primarily engaged in the warehousing and storage of farm products, warehousing and storage of a general line of goods, including self-storage, and Refrigerated Warehousing and Storage	

EXPOSURE CHECKLIST
- Oil and Gas Mining Facilities –
SIC 10XX-14XX

DOES THE ATTACHED FACILITY DO ANY OF THE FOLLOWING:	YES
METAL MINING	
Establishments primarily engaged in mining, developing mines, or exploring for metallic minerals (ores). These ores are valued chiefly for the metals contained, to be recovered for use as such or as constituents of alloys, chemicals, pigments or other products. This major group also includes all ore dressing and beneficiating operations, whether performed at mills operated in conjunction with the mines served or at mills, such as custom mills, operated separately. These include mills which crush, grind, wash, dry, sinter, calcine, or leach ore, or perform gravity separation or flotation operations.	
COAL MINING	
Establishments primarily engaged in producing bituminous coal, anthracite, and lignite. Included are mining operations and preparation plants (also known as cleaning plants and washeries), whether or not such plants are operated in conjunction with mine sites.	
OIL AND GAS EXTRACTION	
Establishments primarily engaged in: (1) producing crude petroleum and natural gas; (2) extracting oil from oil sands and oil shale; (3) producing natural gasoline and cycle condensate; and (4) producing gas and hydrocarbon liquids from coal at the mine site. Types of activities included are exploration, drilling, oil and gas well operation and maintenance, the operation of natural gasoline and cycle plants, and the gasification, liquefaction, and pyrolysis of coal at the mine site. This major group also includes such basic activities as emulsion breaking and desilting of crude petroleum in the preparation of oil and gas customarily done at the field site.	
MINING AND QUARRYING OF NON-METALLIC MINERALS	
Establishments primarily engaged in mining or quarrying, developing mines, or exploring for nonmetallic minerals, except fuels. Also included are certain well and brine operations, and primary preparation plants, such as those engaged in crushing, grinding, washing, or other concentration.	

EXPOSURE CHECKLIST

- Hazardous Waste Treatment, Storage, or Disposal Facilities; Landfills, Land Application Sites, Open Dumps; Recycling - Transportation Facilities, and Sewage or Wastewater Treatment works

DOES THE ATTACHED FACILITY DO ANY OF THE FOLLOWING:	YES
HAZARDOUS WASTE	
Hazardous waste treatment, storage, or disposal facilities including any facility operating under interim status or a general permit under subtitle c of the Federal Resource, Conservation, and Recovery act.	
LANDFILLS, LAND APPLICATION SITES, AND OPEN DUMPS	
Landfills, land application sites, and open dumps that receive or have received industrial waste from any facility within any other category of this attachment; including facilities subject to regulation under subtitle D of the Federal Resource, Conservation, and Recovery Act, and facilities that have accepted wastes from construction activities (construction activities include any clearing, grading, or excavation that results in disturbance).	
RECYCLING FACILITIES	
Facilities involved in the recycling of materials, including metal scrapyards, battery reclaimers, salvage yards, and automobile junkyards, including those that dismantle vehicles for scrap or parts	
TRANSPORTATION FACILITIES	
Transportation facilities (i.e. highway passenger transportation, air and water vehicle transportation), with vehicle maintenance shops, equipment cleaning operations, or airport deicing operations. Only those portions of the facility involved in vehicle maintenance (including vehicle rehabilitation, mechanical repairs, painting, fueling, and lubrication) or other operations identified under this permit as associated with industrial activity.	
WASTEWATER TREATMENT WORKS	
Facilities used in the storage, treatment, recycling, and reclamation of municipal or domestic sewage, including land dedicated to the disposal of sewage sludge, that are located within the confines of the facility, with a design flow of one million gallons per day or more, or required to have an approved pretreatment program under 40 Code of Federal Regulations part 403.	

ATTACHMENT A (Order 2014-0057-DWQ)

FACILITIES COVERED BY POLLUTANT DISCHARGE ELIMINATION SYSTEM GENERAL PERMIT FOR STORMWATER DISCHARGES ASSOCIATED WITH INDUSTRIAL ACTIVITIES (GENERAL PERMIT)

1. Facilities Subject To Storm Water Effluent Limitations Guidelines, New Source Performance Standards, or Toxic Pollutant Effluent Standards Found in 40 Code of Federal Regulations, Chapter I, Subchapter N (Subchapter N):

Cement Manufacturing (40 C.F.R. Part 411); Feedlots (40 C.F.R. Part 412); Fertilizer Manufacturing (40 C.F.R. Part 418); Petroleum Refining (40 C.F.R. Part 419), Phosphate Manufacturing (40 C.F.R. Part 422), Steam Electric (40 C.F.R. Part 423), Coal Mining (40 C.F.R. Part 434), Mineral Mining and Processing (40 C.F.R. Part 436), Ore Mining and Dressing (40 C.F.R. Part 440), Asphalt Emulsion (40 C.F.R. Part 443), Landfills (40 C.F.R. Part 445), and Airport Deicing (40 C.F.R. Part 449).

2. Manufacturing Facilities:

Facilities with Standard Industrial Classifications (SICs) 20XX through 39XX, 4221 through 4225. (This category combines categories 2 and 10 of the previous general permit.)

3. Oil and Gas/Mining Facilities:

Facilities classified as SICs 10XX through 14XX, including active or inactive mining operations (except for areas of coal mining operations no longer meeting the definition of a reclamation area under 40 Code of Federal Regulations. 434.11(1) because the performance bond issued to the facility by the appropriate Surface Mining Control and Reclamation Acts authority has been released, or except for areas of non-coal mining operations which have been released from applicable State or Federal reclamation requirements after December 17, 1990) and oil and gas exploration, production, processing, or treatment operations, or transmission facilities that discharge storm water contaminated by contact with or that has come into contact with any overburden, raw material, intermediate products, finished products, by-products, or waste products located on the site of such operations. Inactive mining operations are mining sites that are not being actively mined, but which have an identifiable owner/operator. Inactive mining sites do not include sites where mining claims are being maintained prior to disturbances associated with the extraction, beneficiation, or processing of mined material; or sites where minimal activities are undertaken for the sole purpose of maintaining a mining claim.

4. Hazardous Waste Treatment, Storage, or Disposal Facilities:

Hazardous waste treatment, storage, or disposal facilities, including any facility operating under interim status or a general permit under Subtitle C of the Federal Resource, Conservation, and Recovery Act.

5. Landfills, Land Application Sites, and Open Dumps:

Landfills, land application sites, and open dumps that receive or have received industrial waste from any facility within any other category of this Attachment; including facilities subject to regulation under Subtitle D of the Federal Resource, Conservation, and Recovery Act, and facilities that have accepted wastes from construction activities (construction activities include any clearing, grading, or excavation that results in disturbance).

6. Recycling Facilities:

Facilities involved in the recycling of materials, including metal scrapyards, battery reclaimers, salvage yards, and automobile junkyards, including but limited to those classified as Standard Industrial Classification 5015 and 5093.

7. Steam Electric Power Generating Facilities:

Any facility that generates steam for electric power through the combustion of coal, oil, wood, etc.

8. Transportation Facilities:

Facilities with SICs 40XX through 45XX (except 4221- 25) and 5171 with vehicle maintenance shops, equipment cleaning operations, or airport deicing operations. Only those portions of the facility involved in vehicle maintenance (including vehicle rehabilitation, mechanical repairs, painting, fueling, and lubrication) or other operations identified under this Permit as associated with industrial activity.

9. Sewage or Wastewater Treatment Works:

Facilities used in the storage, treatment, recycling, and reclamation of municipal or domestic sewage, including land dedicated to the disposal of sewage sludge, that are located within the confines of the facility, with a design flow of one million gallons per day or more, or required to have an approved pretreatment program under 40 Code of Federal Regulations part 403. Not included are farm lands, domestic gardens, or lands used for sludge management where sludge is beneficially reused and are not physically located in the confines of the facility, or areas that are in compliance with Section 405 of the Clean Water Act.

Central Coast Regional Water Quality Control Board

Attachment 1 – Directions for enrolling in the Industrial General Permit

The State Water Resources Control Board (State Water Board) adopted the new Industrial General Permit (IGP) on April 1, 2014 (2014-0057-DWQ) with an effective date of July 1, 2015. A broad range of industrial facilities are required to obtain IGP coverage to be in compliance with federal regulations.

All information regarding the IGP, including an FAQ, and working in SMARTS is available on the State Water Board website at these Web Addresses:

#1: http://www.waterboards.ca.gov/water_issues/programs/stormwater/industrial.shtml

#2: <https://smarts.waterboards.ca.gov>

#3: http://www.waterboards.ca.gov/water_issues/programs/stormwater/igp_20140057dwq.shtml

All dischargers that operate facilities covered by the IGP are categorized by a Standard Industrial Classification Code (SIC) in Attachment A in the permit (**Web Address #1**). Industrial establishments categorized by an appropriate SIC code are required to submit either a new IGP application, referred to as a Notice of Intent (NOI), or a No Exposure Certification (NEC) certifying that no industrial pollutants associated with their industry are exposed to stormwater. A few facilities may be situated or capture runoff such that they do not discharge in the largest events. These facilities might qualify for a Notice of Non-Applicability (NONA). See more about each below.

The IGP enrollment forms are electronic, you will need to use the State Water Board's Storm Water Multiple Application and Report Tracking System (**SMARTS**) on-line database to apply for a permit via computer-internet connection using Internet Explorer 11 or Edge browsers (e.g., PCs with Windows 7¹ or 10). All applications must be submitted through SMARTS at **Web Address #2**.

Initially for any type of enrollment you need to enter your operator and facility information in SMARTS. Once that has begun, you can follow one of the following paths as appropriate for your operations. More guidance to help you enroll is provided at **Web Address #1** but scroll down to SMARTS Resources and click open the Industrial tab. The Industrial Help Guides provide several step-by-step instructions (static image shown below).

¹ SMARTS works best with Windows 10 PCs using the Edge Browser. SMARTS also work with Windows 7 PCs using the Internet Explorer 11 browser. SMARTS does not operate correctly on Macintosh computers (Safari) or PCs using Chrome, Mozilla Firefox, Netscape, or other PC browsers.

SMARTS - Industrial Help Guides

Industrial Help Guides

->> [Discharger's Guide to SMARTS](#) (July, 2015)

->> **Discharger's Guide to:**

->> Setup and Account Management

- [Creating a New Account](#)
- [eAuthorization Form](#)
- [No-Exposure Certification \(NEC\) Coverage](#)
- [Managing and Linking Users](#)
- [Replacing Legally Responsible Person \(Replacing LRP\)](#)

->> Active Coverage Management

- [Change of Information for Facility \(COI\)](#)
- [Change of Information for Organization \(Org COI\) \(Part 1 Change of Address\)](#)
- [Annual Recertification of No Exposure Certification \(NEC\)](#)

->> Reporting

- [Annual Report](#)
- [Sampling Results \(Ad Hoc Report\)](#)
- [Level 1 Report](#)
- [Level 2 ERA Action Plan](#)

->> Terminating Permit Coverage

- [Notice of Termination \(NOT\)](#)

(Updated 12/15/17)

From the basic NOI information entry, the LRP and Data Entry Persons can complete the enrollment using the following guidance. We are unable to provide an exact path to compliance since we cannot conduct a thorough facility inspection of your establishment. Please contact the regional staff for your location to help you determine your exact path to compliance and whether or not your facility may qualify for a No Exposure Certification (NEC) or Notice of Non Applicability (NONA). Here are the three enrollment options allowed by the IGP.

NOTICE OF INTENT (NOI) AND STORM WATER POLLUTION PREVENTION PLAN (SWPPP)

Industrial operations categorized by Standard Industrial Classification (SIC) codes listed in Attachment A that discharge to a Water of United States or tributary and exposed to rainfall and runoff must enroll and prepare the Permit Registration Documents. More detailed information about SIC codes are available under the Permit Coverage tab using **Web Address #1**. The enrollment process includes preparing a Storm Water Pollution Prevention Plan (SWPPP) and

electronically filing a Notice of Intent (NOI) in SMARTS for compliance with the Industrial Storm Water General Permit (refer to Attachment D at **Web Address #3**). The full NOI fee is \$1,400 (invoiced annually during the yearly quarter of initial application). Registration, uploading a SWPPP and map, and final certification of the NOI are due now for operating facilities and within 7-days of operation for new facilities.

Instructions on how to Sign up and register in SMARTS and file the Notice of Intent are available at **Web Address #1** and successively clicking open SMARTS Resources; Industrial Resources; and Industrial Help Guidelines to view a series of Electronic Reporting guides.

(Click open [Discharger's Guide to SMARTS](#) link and follow guidance starting on page 20).

To apply for IGP coverage, you must:

- Identify the Legally Responsible Person (LRP)
- Have the LRP “sign-up” and register to create an account in the SMARTS database using **Internet Explorer 11** browser.
- Enter the New User account details and security questions.
- Print the Electronic Authorization form, sign in **blue** ink, and mail to State Water Board at the address provided on the form.
- Once certified, the LRP will receive an account confirmation email with a temporary SMARTS login password.
- Once the LRP receives a temporary password, the LRP can log into SMARTS to Link other registered users (e.g., Duly Authorized Representative, Data Entry Person).
- Follow the Guide to SMARTS Database section 4.0 New Notice of Intent (NOI) starting on page 20 to enter contact, facility, and billing information.
- Select the Attachments tab and click “Upload Attachment” and upload the SWPPP and a separate Facility Site Map (follow directions on pages 24-25 of the Guide to SMARTS Database).
- Perform Completion Check under the Certification tab to certify and submit (certify) the Notice of Intent and Permit Registration Documents electronically in SMARTS. Only the LRP can certify the NOI.
- Consistent with this option, you are required to develop and implement a Facility/Site Map (per section X.E on pages 26-27) and Storm Water Pollution Prevention Plan (SWPPP) specific to the operations of your facility (see IGP Section X, page 24) and comply with other requirements of the IGP. Additional guidance can be found in EPA’s SWPPP development guidance document (http://www.epa.gov/npdes/pubs/industrial_swppp_guide.pdf) or the California Storm Water Quality Association (CASQA) Industrial and Commercial BMP Handbook (available by subscription at <https://www.casqa.org/resources/bmp-handbooks/industrial-commercial>).

If your facility has all industrial activity protected from rain or runoff exposure or cannot under any circumstance discharge to a creek or storm drain you might qualify for either...

NO EXPOSURE CERTIFICATION (NEC)

You can read the NEC Brochure² for more information (**Web Address #1** click open: Industrial General Permit – Resources – Industrial General Permit Toolbox). For the NEC, please review the Instructions for No Exposure Certification (see **Web Address #3** IGP Appendix 2) especially page 3 (see #3 What is the Definition of No Exposure a–e). Once you’ve reviewed the Instructions for No Exposure Certification and you believe your facility qualifies for the NEC, please follow the steps for obtaining NEC coverage starting on page 26 of [Discharger's Guide to SMARTS](#) (**Web Address #1**). The fee for the NEC is \$150 and requires annual recertification and fee.

² NEC Brochure available at:

http://www.swrcb.ca.gov/water_issues/programs/stormwater/docs/toolbox/nec_brochure.pdf

Registration, uploading a map, and final filing of the NEC are due now for operating facilities and within 7-days of operation for new facilities.

NOTICE OF NON-APPLICABILITY (NONA)

For the NONA please refer to section 6.0 (page 30) of the Discharger's Guide to SMARTS (Web Address #1) for directions to process it in SMARTS. Note there is no fee for the NONA, but you are required to enter your information in SMARTS and upload a professional engineer's certified Technical Report that demonstrates your facility does not discharge to Waters of the United State during the historical maximum precipitation events. We have decided that the NONAs are due now for operating facilities and within 7-days of operation for new facilities.

Here are a few main items that need to be considered for the NONA:

1. The facility must not discharge any stormwater to a Water of the United States.
2. The NONA Technical Report should consider and include the maximum historical 1-day, 1-week, 30-day, 365-day periods of rainfall based on historical data with a significant length of record (~20-30 year minimum). These values shall be calculated on a running basis such that the period is not summed by calendar weeks/months/years and instead on a running total basis. For sites where stormwater will be included as part of the treatment works (which may have a maximum capacity design rate e.g. MGD), an analysis of runoff peak flow rate must also be included in the report such that the maximum historical rate of runoff is considered. Appropriate hydrologic methods must be used to determine the peak flow rates associated with the maximum historical rainfall rate using the historical data (i.e., CANNOT simply divide 1-day total by 24 to get in/hr). For example, if the historic 1-day rainfall was 6 inches in a day, the Rational Method or similar appropriate method should be used to determine the peak flow rate that would be expected and added to the headworks of the treatment train. The end goal is that "no discharge" of storm water, under any circumstance, may leave a site claiming NONA.
3. In the Technical Report, confirm that any stormwater held on site would not threaten or contribute to groundwater pollution (per section II.S.3 – Additional Considerations, Fact Sheet page 72; whole IGP pdf pg. 151).
4. Please contact Central Water Board staff if you have questions about calculating the maximum historical precipitation events.

If the IGP requirements apply to your facility, it is imperative that you complete the NOI process as soon as possible to avoid non-compliance enforcement actions.