

MEETING MINUTES
Regular Meeting of Date May 22, 2019

1) Call to Order

The regular meeting of the Airport Advisory Commission of the City of Hollister was called to order by Chairman Philip Steffora on May 22, 2019 at 6:30 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

2) Pledge of Allegiance

Recited.

3) Roll Call: Roll was answered as follows:

Present: Chairman Philip Steffora; Vice Chairman Steve Huston; commissioners Margaret Sunzeri, Elia Salinas, Mark Starrett, and Reneé Wells; and Executive Secretary Mike Chambless.

Absent: Commissioner Fred Meyer.

4) Verification of Agenda Posting

The Agenda for the Airport Advisory Commission of the City of Hollister Regular meeting of May 22, 2019 was posted on the bulletin board at City Hall on May 16 at 10:00am per government code 54954.2.

5) Consent

It was moved by commissioner Sunzeri and seconded by commissioner Wells to approve as presented the minutes of the Airport Advisory Commission meeting of April 24, 2019. Motion carried 6-0.

6) Public Input

a) None.

7) Reports

- a) Building Improvement "Restaurant" (Old Navy brig) - Awaiting the second (last) coating of stucco. Some leaching of tannins from the redwood structure is occurring, so painting may be delayed until it stops.
- b) AIP 21 Runway/Taxiway Safety Project - The City Council has accepted the bids and will award the \$3.5M project to Granite Rock. Currently we are awaiting the grant offer from the FAA. We have asked the FAA for an additional \$2M to cover lighting changes and removal of asphalt from the runway 24 lead-in taxiway. The project is expected to begin in August this year.
- c) TPA (Traffic Pattern Altitude) Change - Still waiting for the FAA to take action.
- d) Wood Chips - The piles of wood chips located near the airport entrance have been stock piled for the City. They will be moved out and distributed soon.

- e) Public Open House - Display - Commissioner Steffora and Director Mike Chambless met on May 9 and determined that the proposed monthly fly-in and aircraft display would require no City approval or City resources. The event will be hosted entirely by the local clubs, and they will be responsible for setting up and running the event. Reporting to the commission will continue, and the first event is expected to occur in July.
- f) Fly-In - Everything is scheduled for the 4th of July event, with port-a-potties, food vendors, and the band arranged. Fencing and spectator seating will be set up in the manner done for the last airshow, which will allow war birds to be on display and also start up and taxi safely. Super Tug will be on hand to assist with the war birds. A stage for the band will be located at the south-west corner of the ramp.

KION TV has been contracted to produce and broadcast an advertisement for the event: fly-in, music, and fireworks. Posters are available and being distributed.

- g) Bylaws - The proposed change to the commission meeting time from 6:30 to 6:00 pm was again discussed, with commissioners indicating a preference for 6pm. It was moved by commissioner Huston and seconded by commissioner Sunzeri to approve changing the bylaws to provide for meeting at 6pm. The motion carried 6-0. Future meetings will commence at 6pm.

8) Old Business

- a) None.

9) New Business

None

10) Items for Next Agenda

- a) Elks club lease - ADA issue(s)
- b) AIP 21
- c) Items 7b, c, and f.

11) Next Meeting Date: June 26, 2019 at 6:00pm

12) Adjournment

There being no further business to come before the Airport Advisory Commission, commissioner Sunzeri moved the meeting be adjourned. The motion was seconded by commissioner Huston and was passed 6-0. The meeting adjourned at 6:52 p.m.

Respectfully Submitted,

Mike Chambless, Executive Secretary