

MEETING MINUTES
Regular Meeting of Date April 24, 2019

At 6:22pm, new commissioner Reneé Wells was sworn in to office by the City Clerk, Christine Black. New commissioner Mark Starrett was sworn in at an earlier date.

1) Call to Order

The regular meeting of the Airport Advisory Commission of the City of Hollister was called to order by Acting Chairman Fred Meyer on April 24, 2019 at 6:30 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

2) Pledge of Allegiance

Recited.

3) Roll Call: Roll was answered as follows:

Present: Acting Chairman Fred Meyer; commissioners Steve Huston, Margaret Sunzeri, Phillip Steffora, Mark Starrett, and Reneé Wells; and Executive Secretary Mike Chambless.

Absent: Commissioner Elia Salinas.

4) Verification of Agenda Posting

The Agenda for the Airport Advisory Commission of the City of Hollister Regular meeting of April 24, 2019 was posted on the bulletin board at City Hall on April 18 at 10:00am per government code 54954.2.

5) Consent

It was moved by commissioner Sunzeri and seconded by commissioner Huston to approve as presented the minutes of the Airport Advisory Commission meeting of March 27, 2019. Motion carried 6-0.

6) Public Input

a) None.

7) Reports

a) Building Improvement "Restaurant" (Old Navy brig) - The restaurant interior is complete and open for business. Pergola construction continues. Stucco lath inspection will occur tomorrow. First coat of stucco should be installed and drying and the wood portion of the structure completed by the end of next week. Second coating of stucco and painting are all that remain after that. There initially will not be any additional wind break installed. If after completion it appears some is needed, it will be addressed.

b) AIP 20 (Airport Improvement Program) Taxiway plans - Mike Chambless reported that the new taxiway K, relocated taxiway B, and realigned taxiway C where it meets with runway 24 has gone out for bid, with the bid opening in May. The first preconstruction meeting occurred last week. He also reported that the project will include eliminating the 31 lead-in taxiway using paint, and once the project is complete we will start the process of converting that pavement to a displaced threshold. Also, taxiway C leading to the 24 threshold will be adjusted to enter perpendicular to the runway threshold and the current lead-in taxiway pavement will be

removed.

- c) TPA (Traffic Pattern Altitude) Change - Mike Chambless contacted Kimley-Horn and they in turn checked with the FAA and determined that there has been no progress.
- d) Elks Lodge - Mike Chambless reported the Elks Lodge lease has about 8 years left on it. There are some issues with the Elks club facility, and they have expressed interest in extending their lease. However, with eight years left, he is not actively working on a new lease for them.
- e) Public Open House - Display - Commissioner Steffora requested this item be placed on the agenda for discussion. He is proposing a monthly Hollister open house similar to what Watsonville currently holds the second weekend of each month. Specific activities would be the airport be open to the public, historic aircraft on display, incentives such as fuel sales and restaurant discounts provided, etc... Commissioner Steffora reported that an informal poll of airport businesses indicated a high interest in something like this. He noted that with the restaurant up and running and with our better weather than Watsonville, we should be able to become a destination for both pilots and the general public.

The commission members expressed great interest in this idea, and commissioner Steffora and Director Chambless agreed to look at the proposal and return to the commission with a more specific proposal at a future meeting.

- f) Fly-In - The City is planning a 4th of July Fly-in at the airport and has contracted with a local band, "Soul Kiss", to perform from 6pm to 8pm. They also have contacted three potential food vendors (barbeque, fish taco, and shaved ice). Also, Larry Shaw and Monty Groves have agreed to manage the fly-in aircraft. Danny Martin and Sal Rubino have agreed to bring in a few WWII aircraft, possibly including a P38. A fireworks contract has been signed and set for dusk that day. A booth for aircraft sign-offs will be manned from 10am to 5pm. The airport will be closed for a short time at about 9:15 for the fireworks/cleanup.
- g) Bylaws - Mike Chambless proposed that the commission change the bylaws to have the commission meet at 6pm rather than at 6:30. After a short discussion, the commissioners agreed that 6pm is preferred. Therefore, Mike will bring the proposal back to the commission at the next meeting and after approval, the meetings will start at 6pm beginning with the June commission meeting.

8) Old Business

- a) None.

9) New Business

- a) Chairperson - Vice Chairperson - Mike Chambless noted that although the commission was supposed to elect a chairman and vice chairman in February, the action was deferred due to lack of a quorum in February and a bare minimum in March. With the current full complement and with six members in attendance, it was now time to elect the chairs.

Commissioner Starrett nominated commissioner Steffora for the position of Chairman, seconded by commissioner Meyer. Motion carried 6-0.

Commissioner Sunzeri nominated commissioner Huston for the position of Vice Chairman,

seconded by commissioner Starrett. Motion carried 6-0.

10) Items for Next Agenda

- a) Wood chips
- b) AIP 21
- c) Items 7a, c, e, f, and g.

11) Next Meeting Date: May 22, 2019

12) Adjournment

There being no further business to come before the Airport Advisory Commission, commissioner Sunzeri moved the meeting be adjourned. The motion was seconded by commissioner Steffora and was passed 6-0. The meeting adjourned at 6:58 p.m.

Respectfully Submitted,

Mike Chambless, Executive Secretary