

**MEETING MINUTES**  
**Regular Meeting of Date March 27, 2019**

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At 6:18pm and 6:28pm respectively, new commissioners Phillip Steffora and Elia Salinas were sworn in to office by the City Clerk, Christine Black.

**1) Call to Order**

The regular meeting of the Airport Advisory Commission of the City of Hollister was called to order by Acting Chairman Fred Meyer on March 27, 2019 at 6:30 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

**2) Pledge of Allegiance**

Recited.

**3) Roll Call:** Roll was answered as follows:

**Present:** Acting Chairman Fred Meyer; Commissioners Margaret Sunzeri, Phillip Steffora and Elia Salinas; and Executive Secretary Mike Chambless. (District 2 commissioner position is vacant.)

**Absent:** Commissioner Steve Huston.

**4) Verification of Agenda Posting**

The Agenda for the Airport Advisory Commission of the City of Hollister Regular meeting of March 27, 2019 was posted on the bulletin board at City Hall on March 19 at 10:00am per government code 54954.2.

**5) Consent**

It was moved by Commissioner Sunzeri and seconded by Commissioner Steffora to approve as presented the minutes of the Airport Advisory Commission meetings of January 23, 2019 and January 30, 2019. Motion carried 4-0.

**6) Public Input**

a) None.

**7) Reports**

a) Building Improvement "Restaurant" (Old Navy brig) - The restaurant is complete and open for business. Pergola construction will start tomorrow, weather permitting.

b) AIP 20 (Airport Improvement Program) Taxiway plans - Mike Chambless presented a graphic display of new taxiway K, relocated taxiway B, and realigned taxiway C where it meets with runway 24. He reported that those changes were approved at Monday's City Council meeting to go out for bid. The FAA schedule has us beginning the bid process on April 3, with a bid opening the beginning of May. Construction should begin in August or September. Mike also reported that the run-up area on taxiway K has been omitted from the project due to cost increases resulting from the FAA insistence that the current runway 24 lead-in taxiway asphalt be physically removed as part of the project, rather than just marking it as unavailable or closed. Also, work to realign taxiway C at runway 06 is being deferred due issues regarding potential wildlife issues, which will be addressed with grants in the following year.

- c) TPA Change (Traffic Pattern Altitude) - No report. Mike Chambless will follow up with Kimley-Horn to see what is happening.
- d) Elks - Mike Chambless reported that some ADA non-compliance issues have arisen at the Elks club facility, and he is working to resolve them at the same time he is negotiating a new lease.

**8) Old Business**

- a) None.

**9) New Business**

- a) Election of a chairperson and vice chairperson was postponed until more commissioners are in attendance.

**10) Items for Next Agenda**

- a) Swearing in of new commissioner(s)
- b) Elect chairperson and vice chairperson.
- c) Items 8a, b, c, and d.
- d) Open house/fly-in/4th of July
- e) Bylaws update (meeting time change, other adjustments)

**11) Next Meeting Date:** April 24, 2019

**12) Adjournment**

There being no further business to come before the Airport Advisory Commission, Commissioner Sunzeri moved the meeting be adjourned. The motion was seconded by Commissioner Steffora and was passed 4-0. The meeting adjourned at 6:48 p.m.

Respectfully Submitted,

Mike Chambless, Executive Secretary