

MEETING MINUTES
Regular Meeting of Date March 28, 2018

1) Call to Order

The regular meeting of the Airport Advisory Commission of the City of Hollister was called to order by Chairman Gordon Machado on March 28, 2018 at 6:00 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

2) Pledge of Allegiance

Recited.

3) Roll Call: Roll was answered as follows:

Present: Chairman Gordon Machado, Vice Chairman Steve Huston, Commissioners Deane Judd, Fred Meyer, and Jose Martinez, and Executive Secretary Mike Chambless

Absent: Commissioners Robbie Scattini and Marge Sunzeri. (Commissioner Sunzeri arrived late.)

4) Verification of Agenda Posting

The Agenda for the Airport Advisory Commission of the City of Hollister Regular meeting of March 28 was posted on the bulletin board at City Hall on March 15 at 10:00am per government code 54954.2.

5) Consent

It was moved by Commissioner Martinez and seconded by Commissioner Huston to approve as presented the minutes of the Airport Advisory Commission meeting of February 28, 2017. Motion carried 5-0. (Also see item 8a, below.)

6) Public Input

a) There were no comments from the public

7) Reports

a) Airport Improvement Program - Rehabilitation Runway 13-31 Phase I - A construction meeting was held today. Tentative dates for activity are as follows:

We'll know on April 2nd whether or not we'll do the test strip on April 5th. It will take place on taxiway Alpha, so taxiway Alpha will likely be closed north of 24 on April 5th.

We should know by April 6th whether or not runway 31/13 will close starting April 9th. This closure is anticipated to last until April 29th.

Runway 6/24 will remain open throughout the construction period.

8) Old Business

a) Flag Pole/Picnic Area - Project is progressing. There are three activities outstanding. 1)The shade fabric has arrived and is in Mike's truck. Hopefully it will be installed next week. 2)The stucco wall in the back is up and receiving a final stucco coat today. We hope to get it painted towards the end of next week. 3) The two planters awaiting an Eagle Scout to build should receive final approval next week. If this doesn't happen, the Scout will need to find another project, as airport staff will need to build the planters in order to have them completed in time for the Memorial Day weekend dedication of the project

The pedestal for the plaques have been poured, but the plaques have not yet been installed.

At this point, Ruth Erickson noted that last month's meeting minutes misspelled the shade fabric supplier's name: "Rose" should have been "Rowe". Commissioner Martinez moved the minutes be (re)approved as amended, with "Rose" replaced with "Rowe". Commissioner Sunzeri seconded the motion. Approved 6-0.

Mike also noted that lights still need to be installed, and additional text will be added to the back wall. All to be complete prior to Memorial Day.

9) New Business

- a) AIP Airport Improvement Program - Nothing to report.
- b) CalFire Update - No change in status. Mike believes they are planning to operate from their current location for their next season.
- c) AWOS Issue - Mike Chambless reported that rather than call AllWeather Inc on this topic, he chose to send them a letter describing our concerns about not reporting cumulative rainfall with each METAR during the hour. He also included some emails related to the topic, and he asked them to respond in time to allow a report to the Commission at the next meeting.
- d) Building Improvement "Restaurant" (old Navy brig) Ding a ling - The kitchen floor has been removed. Discovered evidence (foundation) of a brick chimney with ashes that had been located in the kitchen area. A rough plumbing plan has been prepared, and trenching for pipes has started.

However, work has been suspended while staff is working during our good weather on the asphalt area in front of the west-side dumpster, where garbage trucks have been tearing up the surface. That area has been excavated, and sub-base dirt has been compacted in preparation of base installation tomorrow. Rebar will be installed followed by pouring an eight inch concrete pad. This should solve the problem of garbage trucks tearing up the asphalt.

10) Items for Next Agenda

Items 7a, 8a, 9b, 9c, 9d and the dumpster area repair. Mike noted he may need to add a supplemental appropriation request for some work being done.

11) Next Meeting Date: April 25, 2018. **Note: NO MEETINGS in June or July.**

12) Adjournment

There being no further business to come before the Airport Advisory Commission, Commissioner Sunzeri moved the meeting be adjourned. The motion was seconded by Commissioner Huston and was passed 6-0. The meeting adjourned at 7:16 p.m.

Respectfully Submitted,

Mike Chambless, Executive Secretary