

MEETING MINUTES
Regular Meeting of Date September 27, 2017

1) Call to Order

The regular meeting of the Airport Advisory Commission of the City of Hollister was called to order by Chairman Gordon Machado on September 27, 2017 at 6:00 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

2) Pledge of Allegiance

Recited.

3) Roll Call: Roll was answered as follows:

Present: Chairman Gordon Machado, Commissioners Deane Judd , Fred Meyer, Jose Martinez, Robert Scattini, Steve Huston, and Marge Sunzeri, and Executive Secretary Mike Chambless

Absent: None.

4) Verification of Agenda Posting

The Agenda for the Airport Advisory Commission of the City of Hollister Regular meeting of September 27 was posted on the bulletin board at City Hall on September 22 at 10:00am per Government Code Section 54954.2.

5) Consent

It was moved by Commissioner Huston and seconded by Commissioner Martinez to approve as presented the minutes of the Airport Advisory Commission meeting of August 23, 2017. Motion carried 7-0.

6) Public Input

a) Ruth Erickson made the following announcements/presentation/suggestion:

- i) Hollister Airmen's Association (HAA) had eight volunteers helping at the 4th of July fireworks event at the airport.
- ii) The Mission Village Voice (San Juan Batista newspaper) had incorrect information on the Airport Commission meetings, so Ruth called them with the correct information.
- iii) A CalFire representative will be speaking at the 19 October meeting of the HAA at 7pm in the HAA meeting room. All are welcome to attend.
- iv) Presented to Mike Chambless for hanging in the airport office a framed color photograph of Jerry Gabe and John Weatherly standing beside a warbird (T6?). Ruth noted that both men, now deceased, were important to the well-being and history of our airport.
- v) Noted that Jim Laws was another important member of the airport community who recently passed away at the age of 100, and she recommended that we adjourn our meeting in his memory.

7) Reports

a) Airport Improvement Program - Rehabilitation Runway 13-31 Phase I (17) - Airport Director Mike Chambless reported that there have been three meetings held concerning this project during the last month. The end result is that a final demand letter is being prepared for the contractor which should be ready this week. It will provide a short amount of time for the contractor to perform, after which time we will proceed to litigation if the contractor does not

perform. Mike also noted we have met with our expert who has agreed to our proposed solution to the problem in the event the contractor does not perform. That solution will be to put a 1½" asphalt cap over that end of the runway. If the contractor redoes it, he will need to remove and replace layers of the runway in order to comply with the specification as contracted.

- b) Airport Improvement Program - Airport Layout Plan (18 ALP) update - There has been a flurry of activity on this during the last month. Changes requested by the Airports District Office (ADO) engineers have been made. We expect a final submittal to the FAA to occur next month. This includes realignment of the 31/24/6 runway thresholds to occur at the same time as the west side 31 taxiway is constructed.
- c) Building Improvement "Restaurant" (old Navy brig) - A contract has been signed with an electrician to redo the wiring, and he should be starting any day now. Once that is completed, we'll need to jackhammer out the entire kitchen floor, put in new plumbing and cleanouts, and then put in new approved tile, which is over an inch thick. This will all take place over this coming winter. In response to a question from Commissioner Scattini, Mike noted that the restrooms are in fact ADA Compliant as to the space available, so he plans to refurbish the doors, do some painting, replace grab bars, etc., all relatively minor changes.
- d) Automated Weather Observing System (AWOS) base station upgrade - Mike reported that the AWOS base station failed about a month ago. This was due to a bad motherboard, and unfortunately replacements are no longer available. As a result, he took an emergency appropriation request to the City Council for about \$13,000 to replace the base station with a new (updated design) one. It is expected to arrive tomorrow along with an installer, and the AWOS should be back up and running before the end of the week.

8) Old Business

- a) Trailer Parking - No report.
- b) Aircraft Waste Oil - No report.
- c) Carol Ford activities - Carol Ford is composing another letter for Assembly member Anna Caballero requesting a meeting. (This is in regard to encouraging the State to move CalFire to the west side of the airport.)
- d) Flag Pole - The flag pole has been located for many years in front of where building 25 was located. But since the building no longer exists, and as part of developing the memorial display/picnic area on the south side of the airport entrance, we are moving the flag pole to be located at the front of the display. In addition to clearing the building 25 area, the move will also allow us to properly illuminate the flag throughout the night. Unfortunately, during the excavation for the flag pole base's new location, the airport's fiber optic line was severed, and the airport was left with no internet access. A costly repair was completed Tuesday and internet and computers are back up at the airport. Moving the flag pole base will resume, and Underground Service Alert (USA) will be notified concerning the location of our fiber optic cable. (This was not done at the time the cable was installed, which resulted in the damaged cable.)

9) New Business

- a) Replace Weatherly building doors - Director Chambless asked the City Council for a supplemental appropriation for \$22,000 to pay for new doors. That was approved and the

doors will arrive in November. Concrete work will be required in order to install a track for the doors which will be stack doors like those in the back of the building adjacent to the airport office.

- b) Airport Improvement Plans (AIP) update - While there will be more to report next month, Mike reported that after resisting approval of more grants to our airport, citing the large amount of money already spent on our runway reconstructions, the FAA suddenly called for a meeting to revisit our grant needs. This call occurred within hours after Mike, while on a personal trip to Washington, DC, had a visit with congressmen Panetta and his staff where he discussed the issue and related his intent to compose a request for their help in getting the FAA to reconsider. At the meeting subsequently held, the FAA reversed its stance and declared its intention to fund not only what we wanted funded (e.g. the parallel taxiway) but also what it wanted funded. This will satisfy our airport's needs for the intermediate future. Next week Mike will be meeting with Kimley-Horn to get the budget numbers for the projects so he can ensure we will have matching funds available when the time comes. All-in-all, a good news situation.

10) Items for Next Agenda

Items 7a through d, items 8a through c, and item 9b. We also may have a presentation by the consultants on the ALP.

- 11) Next Meeting Date:** October 25, 2017

12) Adjournment

There being no further business to come before the Airport Advisory Commission, Commissioner Sunzeri moved the meeting be adjourned in the memory of Jim Laws. The motion was seconded by Commissioner Scattini and was passed 7-0. The meeting adjourned at 6:37 p.m.

Respectfully Submitted,

Mike Chambless, Executive Secretary