

MEETING MINUTES
Regular Meeting of Date January 25, 2017

1) Call to Order

The regular meeting of the Airport Advisory Commission of the City of Hollister was called to order by Chairman Deane Judd on January 25, 2017 at 6:00 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

2) Pledge of Allegiance

Recited.

3) Roll Call: Roll was answered as follows:

Present: Chairman Deane Judd, Commissioners Robert Scattini, Fred Meyer, Steve Huston, Gordon Machado, Jose Martinez, and Marge Sunzeri, and Executive Secretary Mike Chambliss.

Absent: None

4) Verification of Agenda Posting

The Agenda for the Airport Advisory Commission of the City of Hollister Regular meeting of January 25 was posted on the bulletin board at City Hall on January 18 at 10:00am per Government Code Section 54954.2

5) Consent

a) It was moved by Commissioner Scattini and seconded by Commissioner Sunzeri to approve as presented the minutes of the Airport Advisory Commission meeting of December 14, 2016. Motion carried 7-0.

6) Public Input

a) There were no public comments.

7) Reports

a) AIP Phase I - Direction was received at a closed session at the last City council meeting, and the city attorney's office is working on the next steps.

b) CalFire - A letter from the State Department of General Services was sent to the City on December 29 2016. In it they agree to the new \$5000/month rent for their present facility; but they also are requesting an additional 2 acres to accommodate a helicopter operation at the new (west side) site but with no additional rent for the 2 acres. Mike reported that he sent an email to the author of the letter, Denni Ghilarducci, explaining that the 2 acres on the west side needed to be added to the west side lease at an appropriate rate consistent with their other acreage at that site, and that it was a separate lease from the (current) east side site lease with its new lease rate of \$5000. Mike received an email reply which he characterized as unintelligible. Mike then tried to contact Mr. Ghilarducci by telephone in order to work it out, but has so far been unable to reach him. Mike intends to make contact with him "shortly".

At the request of commissioner Machado, Mike recapped the CalFire lease situation as follows:

- i) CalFire built their present facility during the 1960s.
- ii) About 18 years ago CalFire began negotiations to move their base to the center of the airport.
- iii) That negotiation went on for 10 years.
- iv) Eight years ago they signed a lease with the City for that property (west-side). This means they now have two leases with the City, one for their present location, and another for the new location.
- v) The "new" lease does not require them to pay any rent until they occupy the space; as they are not occupying the space, there is no rent being charged.
- vi) Their old lease has been renegotiated several times at an ever increasing rate. Currently they are paying \$3500/month and it will increase to \$5000/month. The intent is to raise the rent to market rate and to encourage them to move to the "new" location.

Mike also noted that he had a nice discussion with assemblyperson Anna Caballero about the issue of getting CalFire to build their new (and higher capacity) airbase on the west side, and he noted that she "gets it" and she will be working very hard with us to get this funded and done.

- c) AIP 18 - ALP Update - Mike reported that there is a delay in the photo survey of the airport due to a little known FAA regulation requiring there to be leaves on the surrounding trees. So this will be delayed until probably March when the trees will leaf out.
- d) PAPI - Runway 13 Status - Mike found out today that there are some electrical issues to be resolved, so airport staff will be working on that along with an electrician as needed.
- e) Budget - No change to what was previously presented.

8) Old Business

- a) Trailer Parking - No report.
- b) Restaurant - The roof project has been delayed due to weather. As soon as the weather improves, the project will begin. The project will include structural repairs and then installation of a flat foam roof with appropriate drainage slopes. After that is complete, electrical and plumbing upgrades will be required to make the facility usable. Those are planned for the next fiscal year.
- c) Bylaw amendment - Bylaw change was introduced last meeting to change one word, from "June" to "February" for the election of Chairperson and Vice Chairperson. Commissioner Huston moved to approve the change, and commissioner Scattini seconded the motion. Motion carried 7-0. Chairman Judd noted that as a result, we will be electing a new Chairperson and Vice Chairperson at our next meeting.

9) New Business

None

10) Items for Next Agenda

- 1. AIP Phase I update
- 2. Trailer parking
- 3. Cal Fire

4. AIP 18 - ALP Update
5. Restaurant
6. Runway 13 PAPI status
7. Election
8. Budget

11) Next Meeting Date: February 22, 2017

12) Adjournment

There being no further business to come before the Airport Advisory Commission, Commissioner Scattini moved the meeting be adjourned. The motion was seconded by Commissioner Sunzeri. The motion passed 7-0 and the meeting was adjourned at 6:39 p.m.

Respectfully Submitted,

Mike Chambless, Executive Secretary