

AGENDA
HOLLISTER AIRPORT ADVISORY COMMISSION
SPECIAL MEETING

Wednesday, February 26, 2014 at 6:01 P.M.
City Council Chambers
375 Fifth Street, Hollister CA 95023

- 1) Call to Order**
- 2) Pledge of Allegiance**
- 3) Roll Call:** Steve Huston, Deane Judd, Fred Meyer, Gordon Machado, Jerry Fisher, Douglas Jackson, John Meeks and Executive Secretary Mike Chambless.
- 4) Verification of Agenda Posting**
- 5) Consent** Approve Minutes of the Airport Advisory Commission Special meeting of January 22, 2014.
- 6) Public Input**
- 7) Reports**
 - a) Airport Manager's Report: Airport Director Mike Chambless will report or discuss on the following:
 - 1) Rocks - Discuss landscape Projects
 - 2) Disc – Status update
 - 3) Admin. Trans – Lynn transfer to Engineering Department/Toni Warner to Airport
- 8) Old Business**
 - a) Airshow – Status update
- 9) New Business**
 - a) Budget Review – Will present FY 2014/2015 Budget
- 10) Items for Next Agenda**
- 11) Next Regular Meeting Date** March 26, 2014
- 12) Adjournment**

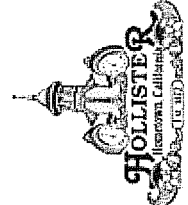
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office (831) 636-4304. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II].

Budget Worksheet

Account Summary

For Fiscal: 2014-2015 Period Ending: 01/31/2015

City of Hollister



Defined Budgets

Fund: 212 - FED AVIATION ADMIN GRANT

	2012-2013 Total Budget	2012-2013 Total Activity	2013-2014 Total Budget	2013-2014 Total Activity	2014-2015 Total Budget	2014-2015 YTD Activity
Revenue						
212-1000-430021 FEDERAL GRANT	0.00	2,038,328.75	1,017,868.00	-290,215.62	4,480,983.00	0.00
212-1000-490999 TRANSFERS IN	256,811.00	256,310.30	108,868.80	0.00	497,888.00	0.00
Revenue Total:	256,811.00	2,294,639.05	1,126,736.80	-290,215.62	4,978,871.00	0.00
Expense						
212-1100-740025 CONTRACTS: BANK SERVICE CH	100.00	0.80	0.00	0.00	0.00	0.00
212-2906-730000 PROFESSIONAL SERVICES	0.00	2,151.50	0.00	0.00	0.00	0.00
212-3006-701001 SALARIES REGULAR	1,000.00	397.50	0.00	0.00	0.00	0.00
212-3006-701005 RETIREMENT	250.00	91.60	0.00	0.00	0.00	0.00
212-3006-701011 WORKERS COMPENSATION	0.00	4.36	0.00	0.00	0.00	0.00
212-3006-701013 F.I.C.A. MEDICARE	15.00	5.76	0.00	0.00	0.00	0.00
212-3006-730000 PROFESSIONAL SERVICES	0.00	2,274,733.76	705,000.00	427,774.23	0.00	0.00
212-3006-730003 ENGINEERING SERVICES	51,500.00	0.00	0.00	0.00	0.00	0.00
212-4000-701001 SALARIES REGULAR	750.00	0.00	0.00	0.00	6,959.00	0.00
212-4000-701004 OTHER COMPENSATION	0.00	0.00	0.00	0.00	675.00	0.00
212-4000-701005 RETIREMENT	160.00	261.24	0.00	0.00	1,534.00	0.00
212-4000-701009 GROUP HEALTH INSURANCE	160.00	329.48	0.00	0.00	1,973.00	0.00
212-4000-701010 LIFE & LTD INSURANCES	5.00	12.87	0.00	0.00	53.00	0.00
212-4000-701013 F.I.C.A. MEDICARE	10.00	16.20	0.00	0.00	111.00	0.00
212-4200-701001 SALARIES REGULAR	7,500.00	10,755.89	0.00	828.13	0.00	0.00
212-4200-701003 SALARIES OT	0.00	496.89	0.00	298.13	0.00	0.00
212-4200-701005 RETIREMENT	1,800.00	2,220.45	0.00	198.54	0.00	0.00
212-4200-701009 GROUP HEALTH INSURANCE	2,200.00	2,736.92	0.00	150.93	0.00	0.00
212-4200-701010 LIFE & LTD INSURANCES	100.00	123.99	0.00	6.76	0.00	0.00
212-4200-701011 WORKERS COMPENSATION	0.00	154.46	0.00	0.00	0.00	0.00
212-4200-701013 F.I.C.A. MEDICARE	100.00	145.38	0.00	12.53	0.00	0.00
212-4200-730000 PROFESSIONAL SERVICES	0.00	0.00	421,704.80	0.00	4,967,566.00	0.00

	2012-2013	2013-2014	2013-2014	2013-2014	2014-2015	2014-2015
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity
IMPROVEMENTS	2,754,264.00	0.00	0.00	0.00	0.00	0.00
Expense Total:	2,819,914.00	2,294,639.05	1,126,704.80	429,269.25	4,978,871.00	0.00
Fund 212 Over / (Under):	-2,563,103.00	0.00	32.00	-719,484.87	0.00	0.00
Fund: 213 - HOLLISTER AIRSHOW						
Revenue						
213-1000-440256	5,000.00	1,500.00	5,000.00	0.00	5,000.00	0.00
213-1000-440257	5,000.00	3,599.00	10,000.00	0.00	10,000.00	0.00
213-1000-440258	45,000.00	26,184.71	30,000.00	305.50	30,000.00	0.00
213-1000-440259	5,000.00	4,527.25	5,000.00	0.00	5,000.00	0.00
213-1000-450001	0.00	1.67	25.00	0.00	25.00	0.00
213-1000-490300	5,000.00	5,483.47	10,000.00	50.00	10,000.00	0.00
Revenue Total:	65,000.00	41,296.10	60,025.00	355.50	60,025.00	0.00
Expense						
213-1100-740025	25.00	1.40	25.00	0.08	0.00	0.00
213-1155-701001	0.00	434.36	0.00	0.00	0.00	0.00
213-1155-701005	0.00	100.10	0.00	0.00	0.00	0.00
213-1155-701009	0.00	87.64	0.00	0.00	0.00	0.00
213-1155-701010	0.00	7.21	0.00	0.00	0.00	0.00
213-1155-701011	0.00	9.07	0.00	0.00	0.00	0.00
213-1155-701013	0.00	6.30	0.00	0.00	0.00	0.00
213-2205-701003	0.00	819.47	0.00	0.00	0.00	0.00
213-2205-701011	0.00	21.44	0.00	0.00	0.00	0.00
213-2500-701003	0.00	1,568.52	0.00	0.00	0.00	0.00
213-2500-701011	0.00	26.89	0.00	0.00	0.00	0.00
213-4200-701001	3,000.00	0.00	1,000.00	0.00	3,000.00	0.00
213-4200-701002	500.00	0.00	0.00	0.00	0.00	0.00
213-4200-701003	2,000.00	0.00	3,000.00	0.00	3,000.00	0.00
213-4200-701005	1,000.00	0.00	0.00	0.00	0.00	0.00
213-4200-701009	500.00	0.00	0.00	0.00	0.00	0.00
213-4200-701010	50.00	0.00	0.00	0.00	0.00	0.00
213-4200-701013	50.00	0.00	0.00	0.00	0.00	0.00
213-4200-710005	0.00	11.85	200.00	32.21	225.00	0.00

	2012-2013 Total Budget	2012-2013 Total Activity	2013-2014 Total Budget	2013-2014 Total Activity	2014-2015 Total Budget	2014-2015 YTD Activity
COPIER SUPPLIES	0.00	0.00	500.00	0.00	1,500.00	0.00
OPERATING SUPPLIES	6,000.00	7,664.21	5,000.00	3,943.74	5,000.00	0.00
ADVERTISING	2,300.00	1,635.98	4,000.00	503.93	6,000.00	0.00
FUEL/OIL	15,000.00	10,257.27	15,000.00	0.00	10,000.00	0.00
RENTALS/LEASES	6,200.00	3,047.63	0.00	-1,538.43	0.00	0.00
MEMBERSHIPS/DUES	375.00	325.00	500.00	0.00	500.00	0.00
CHEMICALS	3,000.00	1,053.24	2,000.00	0.00	2,000.00	0.00
CONFERENCES/MEETINGS	3,000.00	135.60	3,000.00	1,170.70	3,000.00	0.00
FEES: FILING/DUMP	2,000.00	0.00	0.00	0.00	0.00	0.00
PROFESSIONAL SERVICES	20,000.00	20,280.69	25,800.00	2,800.00	25,800.00	0.00
SALARIES TEMPORARY	0.00	390.00	0.00	0.00	0.00	0.00
WORKERS COMPENSATION	0.00	4.33	0.00	0.00	0.00	0.00
F.I.C.A. MEDICARE	0.00	5.66	0.00	0.00	0.00	0.00
F.I.C.A. OASDI	0.00	24.18	0.00	0.00	0.00	0.00
Expense Total:	65,000.00	47,918.04	60,025.00	6,912.23	60,025.00	0.00
Fund 213 Over / (Under):	0.00	-6,621.94	0.00	-6,556.73	0.00	0.00
Fund: 601 - AIRPORT ENTERPRISE FUND						
Revenue						
RECYCLING	0.00	0.00	0.00	247.61	0.00	0.00
STATE GRANT	0.00	159,997.30	0.00	0.00	0.00	0.00
AIRCRAFT POSSESSORY TAX	30,000.00	35,997.45	30,000.00	23,681.10	0.00	0.00
STATE ASSISTANCE	160,000.00	0.00	160,000.00	0.00	10,000.00	0.00
NSF CHECK HANDLING BANK SI	50.00	50.00	0.00	0.00	0.00	0.00
AIRPORT LANDING FEES	14,000.00	20,320.00	15,000.00	23,296.50	17,500.00	0.00
INTEREST INCOME	100.00	790.84	0.00	158.52	0.00	0.00
RENT AND LEASES	0.00	60.00	0.00	0.00	0.00	0.00
STORAGE FEE	20,000.00	24,505.46	20,000.00	14,579.06	20,000.00	0.00
GROUND LEASE	94,636.00	96,821.52	101,771.00	44,619.39	106,774.28	0.00
AIRPORT HANGERS	330,361.00	337,744.29	340,908.00	223,397.39	334,607.52	0.00
BUILDING RENTS	177,911.00	195,898.49	166,917.00	92,558.09	153,056.20	0.00
HANGAR WAIT LIST	250.00	897.62	250.00	350.00	300.00	0.00
TIE-DOWNS	12,000.00	10,210.50	10,000.00	5,829.50	8,000.00	0.00

Defined Budgets

	2012-2013 Total Budget	2012-2013 Total Activity	2013-2014 Total Budget	2013-2014 Total Activity	2014-2015 Total Budget	2014-2015 YTD Activity
FUEL	16,000.00	20,183.02	12,000.00	9,367.84	12,000.00	0.00
DELINQUENCIES	2,500.00	5,806.75	2,500.00	1,341.09	0.00	0.00
MISCELLANEOUS	1,000.00	176.00	0.00	156.71	0.00	0.00
CAPITAL CONTRIBUTIONS	0.00	2,275,232.00	0.00	0.00	0.00	0.00
TRANSFERS IN	5,000.00	0.00	853,341.15	853,775.12	0.00	0.00
Revenue Total:	863,808.00	3,184,691.24	1,712,687.15	1,293,357.92	662,238.00	0.00
Expense						
CONTRACTS: PROPERTY TAX A	0.00	0.00	0.00	262.45	300.00	0.00
CONTRACTS: BANK SERVICE CH	500.00	0.00	500.00	0.00	0.00	0.00
CONTRACTS: AUDITING SERVIC	1,188.00	1,546.82	0.00	0.00	0.00	0.00
CONTRACTS: JANITORIAL	2,700.00	1,962.00	2,625.00	1,308.00	2,625.00	0.00
DEPRECIATION PER GASB 34	0.00	343,584.00	0.00	0.00	0.00	0.00
OVERHEAD CHARGES BY G/F	50,967.00	50,967.00	50,967.00	25,483.50	50,967.00	0.00
TRANSFERS OUT	256,811.00	256,310.30	32,131.20	0.00	0.00	0.00
CONTRACT: COMPUTER PROG	3,500.00	0.00	0.00	0.00	0.00	0.00
CITY NW & COMPUTER REPLAC	2,600.00	2,586.96	0.00	0.00	2,275.00	0.00
COMPUTER SOFTWARE	258.00	252.46	300.00	0.00	475.00	0.00
CONTRACTS: NETWORK SERVI	1,014.00	939.53	1,700.00	660.84	2,100.00	0.00
CONTRACTS: COMPUTER PRO	425.00	307.40	900.00	413.08	950.00	0.00
MACHINERY/EQUIPMENT	1,170.00	1,009.99	650.00	650.00	650.00	0.00
MISCELLANEOUS EXPENSE	350.00	350.00	0.00	0.00	0.00	0.00
SALARIES REGULAR	180,366.00	148,538.34	189,066.00	116,793.14	161,243.00	0.00
SALARIES TEMPORARY	12,000.00	14,272.50	16,530.00	2,970.00	15,000.00	0.00
SALARIES OT	0.00	31.25	0.00	0.00	0.00	0.00
OTHER COMPENSATION	4,137.00	1,564.42	2,045.00	1,531.94	4,431.00	0.00
RETIREMENT	46,142.00	36,829.23	47,267.00	23,470.01	34,645.00	0.00
UNEMPLOYMENT INS PAYMEN	0.00	16,241.00	0.00	4,160.00	0.00	0.00
GROUP HEALTH INSURANCE	51,117.00	55,512.18	66,934.00	42,184.34	53,177.00	0.00
LIFE & LTD INSURANCES	1,640.00	1,958.45	1,640.00	1,360.95	1,244.00	0.00
WORKERS COMPENSATION	15,566.00	38,909.17	41,609.00	43,351.31	43,000.00	0.00
F.I.C.A. MEDICARE	2,802.00	2,558.89	2,772.00	1,780.96	2,403.00	0.00
F.I.C.A. OASDI	0.00	667.75	0.00	165.54	0.00	0.00

Defined Budgets

	2012-2013 Total Budget	2012-2013 Total Activity	2013-2014 Total Budget	2013-2014 Total Activity	2014-2015 Total Budget	2014-2015 YTD Activity
UNIFORM ALLOWANCE	0.00	0.00	500.00	108.74	0.00	0.00
LEAVE PAYOUTS	0.00	1,759.94	5,000.00	1,759.94	9,000.00	0.00
OFFICE SUPPLIES	1,200.00	735.73	1,200.00	729.45	1,800.00	0.00
POSTAGE	500.00	695.50	500.00	264.22	700.00	0.00
COPIER SUPPLIES	400.00	440.27	400.00	1.29	400.00	0.00
OPERATING SUPPLIES	18,000.00	19,862.18	18,000.00	6,180.48	18,000.00	0.00
LAB & MEDICAL	1,300.00	205.00	1,000.00	190.00	1,000.00	0.00
COMMUNICATIONS	3,000.00	2,765.98	4,000.00	0.00	2,000.00	0.00
ADVERTISING	0.00	41.48	2,000.00	0.00	2,000.00	0.00
PRINTING/BINDING	400.00	143.82	400.00	28.10	400.00	0.00
FUEL/OIL	8,000.00	7,000.82	8,000.00	2,518.39	8,000.00	0.00
REPAIRS/MAINTENANCE	24,000.00	25,939.29	18,000.00	14,249.49	18,000.00	0.00
VEHICLE MAINTENANCE	2,500.00	1,149.85	2,500.00	4,615.15	5,000.00	0.00
RENTALS/LEASES	6,700.00	6,482.04	7,000.00	3,864.07	8,500.00	0.00
BOOKS/PUBLICATIONS	0.00	0.00	0.00	0.00	200.00	0.00
MEMBERSHIPS/DUES	315.00	0.00	400.00	35.00	800.00	0.00
CHEMICALS	12,000.00	13,644.71	12,000.00	1,131.75	12,000.00	0.00
STREET SIGNS	0.00	0.00	0.00	0.00	2,500.00	0.00
CONFERENCES/MEETINGS	4,000.00	5,118.29	4,000.00	1,685.60	6,000.00	0.00
TRAINING	4,500.00	815.21	2,500.00	658.82	2,500.00	0.00
GAS/ELECTRIC	18,000.00	23,768.45	20,000.00	14,215.38	24,000.00	0.00
WATER/SEWER	9,500.00	12,277.16	10,000.00	6,238.83	12,000.00	0.00
TELEPHONE	2,500.00	2,873.85	2,500.00	1,376.53	2,500.00	0.00
FEES: FILING/DUMP	400.00	0.00	400.00	0.00	400.00	0.00
PROFESSIONAL SERVICES	37,310.00	55,443.47	12,000.00	8,215.83	18,000.00	0.00
UNIFORM PURCHASES	500.00	185.75	500.00	0.00	500.00	0.00
PROPERTY TAXES	500.00	439.84	0.00	448.02	450.00	0.00
MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	3,100.00	0.00
PROPERTY INSURANCE	28,044.00	28,569.86	30,000.00	30,871.24	31,000.00	0.00
MBASIA ANNUAL LIAB. PREMI	4,553.00	6,071.28	4,553.00	2,972.99	4,600.00	0.00
AIRPORT LIABILITY INSURANCE	0.00	0.00	0.00	3,698.00	3,700.00	0.00

	2012-2013	2012-2013	2013-2014	2013-2014	2013-2014	2014-2015	2014-2015
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Budget	YTD Activity
CONTRACTS: SALES TAX SERVI	0.00	0.00	0.00	87.00	0.00	0.00	0.00
CONTRACTS: STORM WTR MO	0.00	2,718.00	0.00	-2,718.00	3,000.00	0.00	0.00
CONTRACTS: ALARMS	0.00	0.00	0.00	167.00	500.00	0.00	0.00
CONTRACTS: BANK SERVICE CH	1,500.00	1,359.91	1,500.00	421.07	0.00	0.00	0.00
CONTRACTS: PEST CONTROL	0.00	110.00	0.00	339.90	400.00	0.00	0.00
CONTRACTS: ELECTRIC GATE	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTS: COPIER MAINT	275.00	279.50	275.00	235.03	500.00	0.00	0.00
AWOS MAINTENANCE	7,500.00	5,069.34	7,500.00	3,104.67	7,500.00	0.00	0.00
CONTRACT: ELECTRICAL MAIN	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACT: FUEL INSPECTION	2,000.00	1,225.00	2,000.00	0.00	2,500.00	0.00	0.00
BUILDING	0.00	0.00	0.00	0.00	20,000.00	0.00	0.00
IMPROVEMENTS	201,890.00	8,369.30	150,000.00	122,568.61	10,000.00	0.00	0.00
FURNITURE/FIXTURES	5,000.00	5,011.70	0.00	0.00	0.00	0.00	0.00
MACHINERY/EQUIPMENT	41,000.00	32,848.75	40,000.00	11,093.70	2,000.00	0.00	0.00
SOFTWARE AND LICENSING	400.00	0.00	400.00	399.00	400.00	0.00	0.00
Expense Total:	1,086,940.00	1,250,320.91	826,564.20	508,301.35	621,335.00	0.00	0.00
Fund 601 Over / (Under):	-223,132.00	1,934,370.33	886,022.95	785,056.57	40,903.00	0.00	0.00
Report Over / (Under):	-2,786,235.00	1,927,748.39	886,054.95	59,014.97	40,903.00	0.00	0.00

Group Summary

Defined Budgets

Account Type	2012-2013 Total Budget	2012-2013 Total Activity	2013-2014 Total Budget	2013-2014 Total Activity	2014-2015 Total Budget	2014-2015 YTD Activity
Fund: 212 - FED AVIATION ADMIN GRANT						
Revenue	256,811.00	2,294,639.05	1,126,736.80	-290,215.62	4,978,871.00	0.00
Expense	2,819,914.00	2,294,639.05	1,126,704.80	429,269.25	4,978,871.00	0.00
Fund 212 Over / (Under):	-2,563,103.00	0.00	32.00	-719,484.87	0.00	0.00
Fund: 213 - HOLLISTER AIRSHOW						
Revenue	65,000.00	41,296.10	60,025.00	355.50	60,025.00	0.00
Expense	65,000.00	47,918.04	60,025.00	6,912.23	60,025.00	0.00
Fund 213 Over / (Under):	0.00	-6,621.94	0.00	-6,556.73	0.00	0.00
Fund: 601 - AIRPORT ENTERPRISE FUND						
Revenue	863,808.00	3,184,691.24	1,712,687.15	1,293,357.92	662,238.00	0.00
Expense	1,086,940.00	1,250,320.91	826,664.20	508,301.35	621,335.00	0.00
Fund 601 Over / (Under):	-223,132.00	1,934,370.33	886,022.95	785,056.57	40,903.00	0.00
Report Over / (Under):	-2,786,235.00	1,927,748.39	886,054.95	59,014.97	40,903.00	0.00

Fund Summary

Defined Budgets

Fund	2012-2013 Total Budget	2012-2013 Total Activity	2013-2014 Total Budget	2013-2014 Total Activity	2014-2015 Total Budget	2014-2015 YTD Activity
212 - FED AVIATION ADMIN GRANT	-2,563,103.00	0.00	32.00	-719,484.87	0.00	0.00
213 - HOLLISTER AIRSHOW	0.00	-6,621.94	0.00	-6,556.73	0.00	0.00
601 - AIRPORT ENTERPRISE FUND	-223,132.00	1,934,370.33	886,022.95	785,056.57	40,903.00	0.00
Report Over / (Under):	-2,786,235.00	1,927,748.39	886,054.95	59,014.97	40,903.00	0.00

