

CITY OF HOLLISTER AGENDA

for **City Council Meeting**

of **December 4, 2017, at 6:30 p.m.**, in the City Council Chambers, City Hall, 375 Fifth Street, Hollister, California.

NOTICE TO PUBLIC

Persons who wish to address the City Council are asked to complete a Speaker's Card and give it to the City Clerk before addressing the City Council. Those who wish to address the City Council on an Agenda item will be heard when the presiding officer calls for comments from the audience. City related items not on the Agenda will be heard under the Public Input Section C of the agenda. Following recognition persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the public portion of the meeting will be closed, and the matter brought to the City Council for discussion.

Requests to make presentations to the City Council should be submitted to the City Clerk's Office at least ten days before the City Council meeting. It is customary for City staff members to review such matters before the formal presentation so that the City Council may have the benefit of all available data. PowerPoint presentations must be presented to the City Clerk by Noon on the day of the City Council meeting.

Call to Order

Pledge of Allegiance

Roll Call: Mayor Ignacio Velazquez, Vice Mayor Karson Klauer, City Council Members, Raymond Friend, Mickie Solorio Luna and Jim Gillio, City Manager William Avera, City Attorney Soren Diaz, Chief of Police David Westrick, and Interim City Clerk Christine Black.

Verification of Agenda Posting

CLOSED SESSION: 6:00 p.m.

- A. Public comment (limited to any item listed on the Closed Session agenda).
- B. A Closed Session will be held by the City Council of the City of Hollister to discuss all or some of the following matters:
 1. Conference with Legal Counsel-Anticipated Litigation
Significant exposure to litigation pursuant to Government Code section 54956.9(b):
(1 *potential case*) (City Attorney, City Clerk) (Ignacio Velazquez recused.)

2. Conference with Legal Counsel-Existing litigation pursuant to Government Code section 54956.9
Name of case: Award Homes v. City of Hollister, et. al. (City Attorney)

Pledge of Allegiance

Roll Call: Mayor Ignacio Velazquez, Vice Mayor Karson Klauer, City Council Members Raymond Friend, Mickie Solorio Luna, and Jim Gillio, City Manager William Avera, City Attorney Soren Diaz, Chief of Police David Westrick, and Interim City Clerk Christine Black.

Verification of Agenda Posting

Closed Session: Report out.

A. CONSENT RESOLUTION (December 4, 2017):

All items listed under consent Resolution will be enacted by one motion authorizing actions indicated for those items so designated. There will be no separate discussion of these items unless requested by a member of the City Council, a Staff member, or a Citizen.

Consent Items are Numbers: A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, and A15.

- A1. The Minutes of the regular City Council meeting of November 20, 2017. #1
(City Clerk)

Recommendation: That the City Council approve the Minutes of the regular City Council meeting of November 20, 2017.

- A2. Warrant Registers. #2

The City Council will ratify and approve the following Warrant Registers for the General-Special-Enterprise-Assessment Funds dated: (Administrative Services)

- November 7, 2017, in the amount of \$ 306.91
- November 7, 2017, in the amount of \$ 1,886,955.34
- November 15, 2017, in the amount of \$ 369,760.61
- November 15, 2017, in the amount of \$ 239,798.12

- A3. Claims Against the City – filed by Craig Brandt, Attorney at Law on behalf of Holly Crandon, Ms. Crandon’s minor daughter, and Roger Corza, and Maria Gonzalez. (City Clerk) #3

RECOMMENDATION: That the City Council approves the following motion: Deny the claims against the City and direct staff to send Notices of Rejection to claimants.

- A4. RESOLUTION NO. 2017-301, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER APPROVING A SUPPLEMENTAL APPROPRIATION OF \$150,000 FROM FUND 101 (GENERAL) FOR DOG PARK IMPROVEMENTS. (Management Services) #4

DESCRIPTION: This item would approve a supplemental appropriation of \$150,000 for heavy maintenance of the dog park.

RECOMMENDATION: That the City Council approves the following motion: ADOPT Resolution 2017-301, approving the appropriation.

- A5. RESOLUTION NO. 2017-302, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER APPROVING A SUPPLEMENTAL APPROPRIATION OF \$40,000 FROM FUND 101 (GENERAL) FOR PARK IRRIGATION IMPROVEMENTS. (Management Services) #5

DESCRIPTION: This item would approve a supplemental appropriation of \$40,000 for for the replacement of irrigation controllers in many of the parks.

RECOMMENDATION: That the City Council approves the following motion: ADOPT Resolution 2017-302, approving the appropriation.

- A6. RESOLUTION NO. 2017-303, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER AUTHORIZING THE SUBMITTAL OF AN APPLICATION, ACCEPTANCE OF ALLOCATION OF FUNDS, AND EXECUTION OF A GRANT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR AN AIRPORT IMPROVEMENT PROGRAM MATCHING GRANT. (Management Services) #6

DESCRIPTION: This item would authorize staff to apply for, receive, and execute a matching grant of up to \$200,000 for the Taxiway –K project.

RECOMMENDATION: That the City Council approves the following motion: ADOPT Resolution 2017-303, authorizing staff to apply for, receive, and execute a matching grant of up to \$200,000 for the Taxiway –K project.

- A7. RESOLUTION NO. 2017-304, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER ACCEPTING A DONATION OF \$4,000 AND APPROVING A SUPPLEMENTAL APPROPRIATION OF THOSE FUNDS TO FUND 601 (AIRPORT) FOR AIRPORT MEMORIAL PLAQUES. (Management Services) #7

DESCRIPTION: Staff is seeking approval to accept a donation for \$4,000 from Hugh Bickle and authorize the use of those funds as a supplemental appropriation for the purchase of World War II memorial plaques.

RECOMMENDATION: That the City Council approves the following motion: ADOPT Resolution 2017-304, accepting the donation and approving the appropriation of those funds to Fund 601.

- A8. RESOLUTION NO. 2017-305, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING STAFF TO ACCEPT BID PROPOSALS FOR THE RUNWAY 13-31 PHASE 1 REPAIRS– FAA17. (Management Services) #8

DESCRIPTION: This item would approve the plans and specifications and allow staff to accept the bid proposals for the Runway 13-31 Phase 1 Repairs–FAA17.

RECOMMENDATION: That the City Council approves the following motion: ADOPT Resolution 2017-305, authorizing staff to accept Bid Proposals for the Runway 13-31 Phase 1 Repairs-FAA17.

- A9. RESOLUTION NO. 2017-306, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER AUTHORIZING THE SUPPLEMENTAL APPROPRIATION OF \$60,000 FOR THE PURCHASE OF EQUIPMENT FOR THE COMMUNITY POLICING OFFICE. (Police Department) #9

DESCRIPTION: This item would authorize the supplemental appropriation of money to fund the purchase of office furniture, computers, monitors and an Identification Card maker for the offices shared by the two cannabis officer position and School Resource Offices at the Briggs Building.

RECOMMENDATION: That the City Council approves the following motion: ADOPT Resolution 2017-306, A Resolution of the City Council of the City of Hollister Authorizing the Supplemental Appropriation of \$60,000 for the purchase and equipment for the Community Policing office.

- A10. RESOLUTION NO. 2017-307, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER AUTHORIZING THE POLICE DEPARTMENT TO MAKE STAFF CHANGES AT THE POLICE DEPARTMENT INVOLVING THE POLICE SERVICES OFFICER, POLICE SERVICES SUPERVISOR AND ADMINISTRATIVE SUPERVISOR POSITIONS. (Police Department) #10

DESCRIPTION: This item would authorize the police department to fill a new vacancy for the Administrative Supervisor position with a new Police Services Officer Position and to transfer supervising responsibilities and current salary of the Administrative Supervisor position to the vacant Police Services Supervisor position.

RECOMMENDATION: That the City Council approves the following motion: ADOPT Resolution 2017-307, A Resolution of the City Council of the City of Hollister Authorizing the Police Department to make staff changes at the Police Department involving the Police Services Officer, Police Services Supervisor and the Administrative Supervisor positions.

- A11. RESOLUTION NO. 2017-308, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH KEENAN & ASSOCIATES FOR THIRD-PARTY ADMINISTRATION OF CERTAIN HEALTH BENEFITS FOR THE CITY OF HOLLISTER. (Administrative Services) #11

DESCRIPTION: This item would approve a Professional Services Agreement with Keenan & Associates for third-party administration of certain health benefits for the City of Hollister.

RECOMMENDATION: That the City Council approves the following motion: ADOPT Resolution 2017-308, A Resolution of the City Council of the City of Hollister Approving a Professional Services Agreement with Keenan & Associates for third-party administration of certain health benefits for the City of Hollister.

- A12. RESOLUTION NO. 2017-309, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER AUTHORIZING THE AEROSTAR WAY SEWER PIPE UPGRADE, CIP C1702, AND APPROVING A SUPPLEMENTAL APPROPRIATION OF FUND 661. (Development Services) #12

DESCRIPTION: This item would authorize the Aerostar Way sewer pipe upgrade project and approve a supplemental appropriation of fund 661 for the project's design and construction.

RECOMMENDATION: That the City Council approves the following motion: ADOPT Resolution 2017-309, A Resolution of the City Council of the City of Hollister Authorizing the Aerostar Way Sewer Pipe Upgrade, CIP C1702, and Approving a Supplemental Appropriation of Fund 661.

- A13. RESOLUTION NO. 2017-310, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER APPROVING A SUPPLEMENTAL APPROPRIATION OF FUND 205 FOR THE PARK MASTER PLAN UPDATE 2017. (Development Services) #13

DESCRIPTION: This item would approve a supplemental appropriation for the Park Facility 2017.

RECOMMENDATION: That the City Council approves the following motion: ADOPT Resolution 2017-310, Approving a Supplemental Appropriation of Fund 205 for the Park Facility Master Plan Update 2017.

- A14. RESOLUTION NO. 2017-311, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER CANCELLING THE FIRST REGULAR CITY COUNCIL MEETING IN JANUARY, STARTING JANUARY 2, 2018. (City Clerk) #14

DESCRIPTION: This Resolution will authorize the cancellation of the first regular City Council meetings scheduled for January, starting January 2, 2018.

RECOMMENDATION: That the City Council approves the following motion: ADOPT Resolution 2017-311, cancelling the first City Council Meeting of January, starting January 2, 2018.

- A15. RESOLUTION NO. 2017-312, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER DECLARING THE MONTH OF JULY 2018 TO BE A LEGISLATIVE RECESS IN THE CITY OF HOLLISTER. (City Clerk) #15

DESCRIPTION: For the last three years the City Council has called for Legislative Recess in July. This Resolution will authorize the call for Legislative Recess the month of July 2018 for all City Council and Staff, for all scheduled meetings.

RECOMMENDATION: That the City Council approves the following motion: ADOPT Resolution 2017-311, declaring the month of July 2018 to be a Legislative Recess in the City of Hollister.

B. CITY OF HOLLISTER AS THE SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY:

None.

C. PUBLIC INPUT:

1. PUBLIC INPUT.

This is the time for anyone in the audience to speak on any item not on the agenda and within the subject matter jurisdiction of the council. Speaker cards are available in the lobby, and are to be completed and given to the City Clerk before speaking. When the City Clerk calls your name, please come to the podium, state your name and city for the record, and speak to the City Council. Each speaker will be limited to three (3) minutes with a maximum of 30 minutes per subject. Please note that state law prohibits the City Council from discussing or taking action on any item not on the agenda.

D. PETITIONS, REMONSTRANCES, AND COMMUNICATIONS:

1. City Manager Report.

Receive report from the City Manager.

E. PUBLIC HEARINGS (On or After 6:30 p.m.)

1. A PUBLIC HEARING TO CONSIDER APPROVAL OF RESOLUTION NO. 2017-313, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER APPROVING AN OPERATIONS COVENANT AND DECLARATION OF COVENANTS AND RESTRICTIONS (“AGREEMENT”) BETWEEN THE CITY OF HOLLISTER AND HOLLISTER HOTEL LP A CALIFORNIA LIMITED PARTNERSHIP (“OPERATOR”). (Development Services) #16

DESCRIPTION: This Public Hearing will be held to consider an economic development subsidy that could be approved as part an Agreement between the City and Hollister Hotel LP as part of the Hotel Incentive Program that will provide an annual rebate of 70% of the Transient Occupancy Tax (TOT) received for ten years with a \$2 million cap and the option for the City Council to provide a five year extension with a 33% rebate of the TOT until the cap is reached.

Open Public Hearing.
Conduct Public Hearing.
Close Public Hearing.

RECOMMENDATION: Staff requests the City Council take the following actions: 1) Open the public hearing to consider the agreement and information about the economic development subsidy; 2) Close the public hearing; 3) Approve a motion to ADOPT Resolution No. 2017-313, A Resolution of the City Council of the City of Hollister Approving An Operations Covenant and Declaration of Covenants and Restrictions (“Agreement”) between the City of Hollister and Hollister Hotel LP a California limited partnership (“Operator”).

F. INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES:

None.

G. REPORTS OF CITY COUNCIL, OFFICERS, BOARDS, AND COMMITTEES:

1. Reports from City Council Members regarding Committees on which they serve.
Receive oral reports from members regarding the activities of various Ad Hoc and Standing City Council Committees.
2. Informational Reports from City Council, City Manager, City Attorney, and Staff.
Receive informational oral reports from the City Council, City Manager Avera, City Attorney Diaz, Chief of Police Westrick, Interim City Clerk Black, and other Staff as applicable.

H. UNFINISHED BUSINESS:

None.

I. NEW BUSINESS:

None.

J. MISCELLANEOUS:

None.

K. CITY OF HOLLISTER AS THE SUCCESSOR HOUSING AGENCY OF THE REDEVELOPMENT AGENCY:

None.

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (831) 636-4300. Notification of 48 hours prior to the meeting will enable the City to attempt to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

Materials related to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at City Hall, 375 Fifth Street, Hollister, Monday through Friday, 8:00 a.m. to noon, 1:00 p.m. to 5:00 p.m. (City Hall is closed between 12:00 and 1:00 p.m.)

Notice to anyone attending any public meeting: The meeting may be broadcast live on Cable Channel 17 and/or videotaped or photographed. Recent City Council meetings may also be viewed at www.CMAP.com and periodically on Cable Channel 17.

Next City Council Meetings scheduled for:

- Regular City Council meeting – Monday, December 18, 2017, at 6:30 p.m.
- Regular City Council meeting – Monday, January 15, 2018, at 6:30 p.m.
- Regular City Council meeting – Monday, February 5, 2018, at 6:30 p.m.
- Regular City Council meeting – Monday, February 19, 2018, at 6:30 p.m.