

## CITY OF HOLLISTER AGENDA

for **City Council Meeting**

of **June 19, 2017, at 6:30 p.m.**, in the City Council Chambers, City Hall, 375 Fifth Street, Hollister, California.

### NOTICE TO PUBLIC

Persons who wish to address the City Council are asked to complete a Speaker's Card and give it to the City Clerk before addressing the City Council. Those who wish to address the City Council on an Agenda item will be heard when the presiding officer calls for comments from the audience. City related items not on the Agenda will be heard under the Public Input Section C of the agenda. Following recognition persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the public portion of the meeting will be closed, and the matter brought to the City Council for discussion.

Requests to make presentations to the City Council should be submitted to the City Clerk's Office at least ten days before the City Council meeting. It is customary for City staff members to review such matters before the formal presentation so that the City Council may have the benefit of all available data. PowerPoint presentations must be presented to the City Clerk by Noon on the day of the City Council meeting.

### Call to Order

### Pledge of Allegiance

**Roll Call:** Mayor Ignacio Velazquez, Vice Mayor Karson Klauer, City Council Members Jim Gillio, Raymond Friend, Mickie Solorio Luna, City Manager William Avera, City Attorney E. Soren Diaz, Chief of Police David Westrick, City Clerk Thomas A. Graves and Deputy City Clerk Christine Black.

### Verification of Agenda Posting

#### A. **CONSENT RESOLUTION (June 19, 2017):**

All items listed under consent Resolution will be enacted by one motion authorizing actions indicated for those items so designated. There will be no separate discussion of these items unless requested by a member of the City Council, a Staff member, or a Citizen.

**Consent Items are Numbers: A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13 and A14.**

- A1. The Minutes of the Special City Council meeting of June 1, 2017, the Minutes of the Regular City Council meeting of June 5, 2017 and the Minutes of the Special City Council meeting of the June 6, 2017. (City Clerk) #1

Recommendation: That the City Council approve the Minutes of the Special City Council meeting of June 1, 2017, the Minutes of the Regular City Council meeting of June 5, 2017, and the Minutes of the Special City Council meeting of June 6, 2017.

- A2. Warrant Registers. #2

The City Council will ratify and approve the following Warrant Registers for the General-Special-Enterprise-Assessment Funds dated: (Administrative Services)

• May 25, 2017, in the amount of	\$	385,806.85
• May 25, 2017, in the amount of	\$	251,056.20
• June 1, 2017, in the amount of	\$	207,969.73
• June 1, 2017, in the amount of	\$	369,097.08
• June 6, 2017, in the amount of	\$	731,949.84

- A3. CLAIMS AGAINST THE CITY-FILED BY MITCHELL LAW FIRM/ADELA FREITAS AND DAMARIS CADENA. (City Clerk) #3

**Description:** Claims against the City were filed by Mitchell Law Firm/Adela Freitas on May 31, 2017, and Damaris Cadena on June 8, 2017.

**RECOMMENDATION:** Staff recommends denial of these claims and seeks authorization to send the notice of rejection to the claimants.

- A4. Resolution No. 2017-140, A RESOLUTION AUTHORIZING THE CORRIDOR TRAFFIC OPERATIONS STUDY FOR SAN BENITO STREET PROJECT, AND THE CROSSWALK SAFETY ENHANCEMENT PROJECT. (Development Services) #4

**DESCRIPTION:** This Resolution would authorize the Corridor Traffic Operations Study for San Benito Street Project, and the Crosswalk Safety Enhancement Project.

**RECOMMENDATION:** City Council approves the following motion: adopt Resolution 2017-140, A Resolution of the City Council of the City of Hollister authorizing the Corridor Traffic Operations Study for San Benito Street Project and the Crosswalk Safety Enhancement Project.

- A5. RESOLUTION NO. 2017-141, A RESOLUTION APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN EMPLOYMENT CONTRACT WITH MIKE CHAMBLESS FOR THE MANAGEMENT SERVICES DIRECTOR/ASSISTANT CITY MANAGER. (City Manager) #5

**DESCRIPTION:** This Resolution would approve and authorize the City Manager to execute an employment agreement with Mike Chambless for the position of the City of Hollister's Management Services Director/Assistant City Manager.

**RECOMMENDATION:** Staff recommends that the City Council approves the following motion: ADOPT Resolution 2017-141, A Resolution of the City Council of the City of Hollister approving an Employment Agreement with Mike Chambless.

- A6. RESOLUTION NO. 2017-142, A RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF AN AGREEMENT WITH NEW SV MEDIA, INC. dba THE HOLLISTER FREE LANCE FOR LEGAL PUBLICATION SERVICES. (City Clerk) #6

**DESCRIPTION:** This Resolution would authorize execution of the Agreement between the City of Hollister and sole source New SV Media, Inc. dba the Hollister FreeLance newspaper for the publication of legal notices for fiscal year 2017/2018.

**RECOMMENDATION:** Staff recommends that the City Council approves the following motion: ADOPT Resolution 2017-142 A Resolution authorizing execution of an agreement with New SV Media, Inc., dba The Hollister Free Lance for Legal Publication Services.

- A7. RESOLUTION NO. 2017-143, A RESOLUTION RECOMMENDING THE CITY COUNCIL APPROVE OBTAINING STANDBY LETTER OF CREDIT FOR THE CITY'S JOHN SMITH LANDFILL FINANCIAL ASSURANCE. (Administrative Services) #7

**DESCRIPTION:** This Resolution would issue a Letter of Credit and issuance costs in the amount not to exceed of \$1,500,000 to comply with the Post-Closure permit requirements.

**RECOMMENDATION:** Staff recommends that the City Council adopt Resolution No. 2017-143, authorizing signatory authority and the issuance of an irrevocable Trust Agreement and Letter of Credit for corrective action for mandatory compliance with financial assurance requirements of the Post-Closure permit.

- A8. RESOLUTION NO. 2017-144, A RESOLUTION APPROVING THE TEMPORARY STREET CLOSURE OF VERSAILLES DRIVE. (City Clerk) #8

**DESCRIPTION:** This Resolution approves the temporary closure of Versailles Drive for the annual neighborhood block party to be held on July 1, 2017, from 9:00 a.m. to 11:00 p.m.

**RECOMMENDATION:** Staff recommends City Council motion to adopt Resolution No. 2017-144, approving the temporary street closure of Versailles Drive.

- A9. RESOLUTION NO. 2017-145, A RESOLUTION APPROVING TEMPORARY CLOSURE OF VARIOUS STREETS FOR THE HERNANDEZ QUINCEAÑERA PARADE TO BE HELD SATURDAY, JULY 29, 2017. (City Clerk) #9
- DESCRIPTION:** This Resolution would authorize the temporary closure of various streets for the Hernandez Quinceañera Parade to be held on Saturday, July 29, 2017.
- RECOMMENDATION:** Staff recommends City Council motion to adopt Resolution No. 2017-145, A Resolution of the City Council of the City of Hollister Approving Temporary Street Closures for the Hernandez Quinceañera Parade.
- A10. RESOLUTION NO. 2017-146, A RESOLUTION APPROVING TEMPORARY STREET CLOSURES FOR THE ANNUAL 4TH OF JULY KIDDIE PARADE. (City Clerk) #10
- DESCRIPTION:** This Resolution would authorize the temporary closures of various streets for the Annual 4<sup>th</sup> of July Kiddie Parade to be held on the 4<sup>th</sup> of July.
- RECOMMENDATION:** Staff recommends City Council motion to adopt Resolution No. 2017-146, A Resolution of the City Council of the City of Hollister Approving Temporary Street Closures for the Annual 4<sup>th</sup> of July Kiddie Parade.
- A11. RESOLUTION NO. 2017-147, A RESOLUTION APPROVING TEMPORARY STREET CLOSURES FOR PORTIONS OF SAN BENITO STREET AND SEVENTH STREET FOR NATIONAL NIGHT OUT. (City Clerk) #11
- DESCRIPTION:** This Resolution would authorize temporary street closure for the National Night Out event to be held on Tuesday, August 1, 2017.
- RECOMMENDATION:** Staff recommends City Council motion to adopt Resolution No. 2017-147, A Resolution of the City Council of the City of Hollister Approving Temporary Street Closure of San Benito Street for National Night Out, August 1, 2017.
- A12. RESOLUTION NO. 2017-148, A RESOLUTION APPROVING THE TEMPORARY STREET CLOSURE OF SEVERINSEN STREET. (City Clerk) #12
- DESCRIPTION:** This Resolution would authorize temporary street closure on Severinsen Street for a neighborhood block party on July 4, 2017.
- RECOMMENDATION:** Staff recommends City Council motion to adopt Resolution No. 2017-148, A Resolution of the City Council of the City of Hollister Approving Temporary Street Closure of Severinsen Street.

- A13. ABC LICENSE REVIEW – M&M PLANT SALES, INC, DBA THE GARDEN SHOPPE. (City Clerk) #13

**DESCRIPTION:** This item would request City Council to acknowledge receipt of the ABC license review for The Garden Shoppe, located at 364 7th Street, and order it filed.

- A14. RESOLUTION NO. 2017-149, A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE RESPONSE TO THE COUNTY OF SAN BENITO GRAND JURY, FINAL REPORT 2015/2016. (City Manager) #14

**DESCRIPTION:** This Resolution would authorize the City Manager to respond to the San Benito County Grand Jury Report.

**RECOMMENDATION:** Staff recommends City Council motion to adopt Resolution 2017-149, A Resolution of the City Council of the City of Hollister approving a response letter to the Report of the 2015/2016 County of San Benito Civil Grand Jury and authorizing the City Manager to execute and submit the letter.

**B. CITY OF HOLLISTER AS THE SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY:**

None.

**C. PUBLIC INPUT:**

1. PUBLIC INPUT.

This is the time for anyone in the audience to speak on any item not on the agenda and within the subject matter jurisdiction of the council. When the City Clerk calls your name, please come to the podium, state your name and city for the record, and speak to the City Council. Each speaker will be limited to three (3) minutes with a maximum of 30 minutes per subject. Please note that state law prohibits the City Council from discussing or taking action on any item not on the agenda.

**D. PETITIONS, REMONSTRANCES, AND COMMUNICATIONS:**

None.

**E. PUBLIC HEARINGS (On or After 6:30 p.m.)**

1. RESOLUTION NO. 2017-150, A RESOLUTION CONFIRMING THE BOUNDARY AND ASSESSMENT OF LLD 93-1 AND ORDERING THE LEVY FOR COLLECTION OF ASSESSMENTS FOR FY 2017/2018. (Development Services) #15

**Open Public Hearing.**  
**Conduct Public Hearing.**  
**Close Public Hearing.**

**DESCRIPTION:** This Resolution confirms the boundary and assessments and ordering of the levy and collection of annual assessment for Landscape and Lighting District 93-1 for Fiscal Year 2017-18.

**RECOMMENDATION:** Conduct Public Hearing and Adopt Resolution No. 2017-150, Confirming the Boundary and Assessment of Landscape and Lighting District 93-1, and Ordering the Levy and Collection of Assessments for Fiscal Year 2017-18.

**F. INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES:**

1. Read by Title Only, Waive Full Reading, and Introduce Ordinance No. 1140, AN ORDINANCE OF THE CITY OF HOLLISTER AMENDING CHAPTER 10.24 "STOPPING, STANDING AND PARKING IN SPECIFIC STREETS AND AREAS" OF THE HOLLISTER MUNICIPAL CODE RELATING TO PARKING ON PROSPECT AVENUE. (Development Services) #16

This Ordinance will amend the City of Hollister Municipal Code by restricting parking on a portion of the east side of Prospect Avenue between East Park Street and South Street.

**RECOMMENDATION:** Read by title only waving full reading and introduce Ordinance No.1140, an Ordinance of the City of Hollister Amending Chapter 10.24 "Stopping, Standing and Parking in Specific Streets and Areas" of the Hollister Municipal Code relating to parking on Prospect Avenue.

2. Resolution No. 2017-151, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER AUTHORIZING THE MODIFICATION OF THE SILVER OAKS SENIOR COMMUNITY PROJECT IN-LIEU FEE PROGRAM. (Development Services) #17

**DESCRIPTION:** This Resolution would approve and authorize the modification to the Silver Oaks Senior Community Project In-Lieu Fee Program and direct staff to accept a minimum of \$500,000.00 to the City of Hollister Affordable Housing Program Fund 851 and direct the developer to contribute a minimum of \$500,000.00 for the tax credit application with the California Tax Credit Allocation Committee for the 49 unit senior apartment housing complex on Line Street (CHISPA/CSDC).

**RECOMMENDATION:** Staff recommends that the City Council approves the following motion: Adopt Resolution No. 2017-151, A Resolution of the City Council of the City of Hollister authorizing the modification of the Silver Oaks Senior Community Project In-Lieu Fee Program and accepting a minimum of \$1,000,000.00 total from the developer of the above mentioned project.

3. RESOLUTION NO. 2017-152, A RESOLUTION ADOPTING THE BUDGET FOR THE CITY OF HOLLISTER FOR THE FISCAL YEAR ENDING JUNE 30, 2017; AND

RESOLUTION NO. 2017-153, A RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PLAN FOR THE CITY OF HOLLISTER FOR THE FISCAL YEARS 2017/2018 TO 2021/2022; AND

RESOLUTION NO. 2017-154, A RESOLUTION DEFINING THE FACTORS USED TO DETERMINE THE CITY'S APPROPRIATION LIMIT AND SETTING THE APPROPRIATION LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2018. (Administrative Services)

**DESCRIPTION:** The Hollister City Council is required to adopt a formal operating budget for each Fiscal Year. The Hollister City Council, after conducting budget hearings and reviewing the proposed budget, adopts the budget with or without changes. This process involves the adoption of a resolution as required by law.

**RECOMMENDATION:** Staff recommends that the City Council ADOPT Resolution Number 2017-152, a Resolution adopting the Budget for the City of Hollister for the Fiscal Year ending June 30, 2018, ADOPT Resolution Number 2017-153, a Resolution adopting the Capital Improvement Plan for the City of Hollister for the Fiscal Years 2017/2018 to 2021/2022, and ADOPT Resolution Number 2017-154, a Resolution defining the Factors used to determine the City's Appropriation Limit and setting the Appropriation Limit for the Fiscal Year ending June 30, 2018.

**G. REPORTS OF CITY COUNCIL, OFFICERS, BOARDS, AND COMMITTEES:**

1. Reports from City Council Members regarding Committees on which they serve.  
Receive oral reports from members regarding the activities of various Ad Hoc and Standing City Council Committees.

2. Informational Reports from City Council, City Manager, City Attorney, and Staff.  
Receive informational oral reports from the City Council, City Manager Avera, City Attorney, Chief of Police Westrick, and other Staff as applicable.

3. Airport Capital Improvement Program Update. (Management Services) #19

**DESCRIPTION:** This item will provide the City Council with an update of the Hollister Municipal Airport Capital Improvement Program.

4. Designation of Voting Delegate and Alternate(s) for League of California Cities Annual Conference. (City Clerk) #20

**DESCRIPTION:** The League of California Cities Annual Conference will be held in Sacramento, California from September 13-15, 2017. The City Council should designate a Voting Delegate and up to two (2) Voting Alternates if anyone is planning on attending this year.

**RECOMMENDATION:** Staff recommends that by consensus the City Council designate a Voting Delegate and up to two Voting Alternates to the 2017 League of California Cities Annual Conference to be held in Sacramento, California from September 13-15, 2017, and then direct staff to make the applicable reservations.

**H. UNFINISHED BUSINESS:**

None.

**I. NEW BUSINESS:**

None.

**J. MISCELLANEOUS:**

None.

**K. CITY OF HOLLISTER AS THE SUCCESSOR HOUSING AGENCY OF THE REDEVELOPMENT AGENCY:**

None.

**ADJOURNMENT:**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (831) 636-4300, extension 16. Notification of 48 hours prior to the meeting will enable the City to attempt to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].*

*Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at City Hall, 375 Fifth Street, Hollister, Monday through Friday, 8:00 a.m. to noon, 1:00 p.m. to 5:00 p.m. (City Hall is closed between 12:00 and 1:00 p.m.)*

*Such documents may also be available on the City of Hollister website at [www.hollister.ca.gov](http://www.hollister.ca.gov) subject to staff's ability to post the documents before the meeting.*

Notice to anyone attending any public meeting: The meeting may be broadcast live on Cable Channel 17 and/or videotaped or photographed. Recent City Council meetings may also be viewed at <http://vp.telvue.com/player?id=T01268&video=10250> and periodically on Cable Channel 17.

Next City Council Meetings scheduled for:

- Regular City Council meeting – Monday, August 7, 2017, at 6:30 p.m.
- Regular City Council meeting – Monday, August 21, 2017, at 6:30 p.m.
- Regular City Council meeting – Tuesday, September 5, 2017, at 6:30 p.m.
- Regular City Council meeting – Monday, September 18, 2017, at 6:30 p.m.