

CITY OF HOLLISTER AGENDA

for City Council Meeting

of **January 17, 2017**, on or after the hour of **6:30 p.m.**, in the City Council Chambers, City Hall, 375 Fifth Street, Hollister, CA.

NOTICE TO PUBLIC

Persons who wish to address the City Council are asked to complete a Speakers Card and give it to the City Clerk before addressing the City Council. Those who wish to address the City Council on an agenda item will be heard when the presiding officer calls for comments from the audience. City related items not on the Agenda will be heard under the Public Input Section C of the agenda. Following recognition persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the public portion of the meeting will be closed and the matter brought to the City Council for discussion.

Requests to make presentations to the City Council should be submitted to the City Clerk's Office at least ten days before the City Council meeting. It is customary for City staff members to review such matters before the formal presentation so that the City Council may have the benefit of all available data. PowerPoint presentations must be presented to the City Clerk by Noon on the day of the City Council meeting.

CLOSED SESSION 6:00 P.M.

- I. Public comment (limited to any item listed on the Closed Session agenda).
- II. A Closed Session will be held by the City Council of the City of Hollister to discuss the following matters:
 - i. Conference with Legal Counsel – Anticipated Litigation (**City Attorney**)
Initiation of litigation pursuant to § 54956.9(c): (Three Cases)

REGULAR SESSION: On or after the hour of **6:30 P.M.**

Call to Order

Pledge of Allegiance

Roll Call: Mayor Ignacio Velazquez, Vice Mayor Karson Klauer (District 3), City Council Members Raymond Friend (District 1), Mickie Solorio Luna (District 2), and Roy Sims (District 4), City Manager William Avera, City Attorney Bradley Sullivan, Chief of Police David Westrick, and City Clerk Thomas Graves. (**City Clerk**)

002. PRESENTATION – 4th Quarter Employee Service Awards – (Human Resources)

A. CONSENT CALENDAR (January 17, 2017):

All items listed on the Consent Calendar will be enacted in one motion authorizing the actions indicated for those items so designated. There will be no separate discussion of these items unless requested by a member of the City Council or a staff member. **(City Clerk)**

Consent Items are Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, and A14.

1. Minutes of the regular City Council meeting of December 12, 2016. **(City Clerk)**

Recommendation: That the City Council APPROVE the Minutes of the regular City Council meeting of December 12, 2016.

2. Warrant Registers **(Administrative Services)**

The City Council will ratify and approve the following Warrant Registers for the General-Special-Enterprise-Assessment Funds dated:

December 12, 2016, in the amount of	\$	188,328.00
December 12, 2016, in the amount of	\$	28,377.93
December 14, 2016, in the amount of	\$	287,458.55
December 14, 2016, in the amount of	\$	459,734.37
December 16, 2016, in the amount of	\$	430,317.18
December 16, 2016, in the amount of	\$	92,354.76
December 21, 2016, in the amount of	\$	1,226,068.33
December 21, 2016, in the amount of	\$	1,494.77
December 21, 2016, in the amount of	\$	221,820.75
December 28, 2016, in the amount of	\$	349,902.88
December 29, 2016, in the amount of	\$	230,754.41
December 30, 2016, in the amount of	\$	58,101.59
January 4, 2017, in the amount of	\$	23,714.14
January 4, 2017, in the amount of	\$	16,091.59

3. Claims Against the City - One Claim **(City Clerk)**

Description: A claim against the City was filed by Marshad Johnson on January 6, 2017. Staff recommends denial of this claim and seeks authorization to send the notice of rejection to the claimant.

Recommendation: That the City Council make the following motion: Deny the claim against the City filed by Marshad Johnson and direct staff to send the Notice of Rejection of Claim to the claimant.

4. RESOLUTION 2017- 4, ACCEPTANCE OF A GRANT /DISBURSEMENT FROM THE BOARD OF STATE AND COMMUNITY CORRECTIONS GRANT (BSCC).

Description: This Resolution will authorize the Hollister Police Department to accept a disbursement from the BSCC for the purposes of funding items listed in Provision 1 or Item 5227-102-0001 of the State of California Budget Act of 2016.

Recommendation: Adopt Resolution 2017- 4, authorizing the Hollister Police Department to accept disbursement funding from the BSCC.

5. RESOLUTION NO. 2017-3, A RESOLUTION AUTHORIZING THE SUPPLEMENTAL APPROPRIATION OF \$35,000.00 FOR THE PURCHASE OF A REPLACEMENT ANIMAL CONTROL TRUCK.

Description: This Resolution will appropriate money for the purchase of a replacement to the 18 year old Animal Control Truck.

Recommendation: Adopt Resolution No. 2017-3, a Resolution of the City Council of the City of Hollister Authorizing the Supplemental Appropriation of \$35,000.00 for the purchase of a replacement Animal Control truck.

6. RESOLUTION NO. 2017-5, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER ACCEPTING A DONATION FROM THE HELEN M. ROSS LIVING TRUST AND AUTHORIZING THE CREATION OF A HELEN M. ROSS FUND FOR THE CARE AND FEEDING OF ANIMALS HOUSED AT THE SHELTER.

Description: This Resolution will authorize the Hollister Police Department to appropriate donated money for the care and feeding of animals.

Recommendation: Adopt Resolution No. 2017-5, accepting a donation from the Helen M. Ross Living Trust and Authorizing the creation of the Helen M. Ross Fund for the Care and Feeding of Animals housed at the shelter.

7. RESOLUTION NO. 2017-11, A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION FOR HOUSING-RELATED PARKS PROGRAM GRANT FUNDS FOR AN AMOUNT NOT TO EXCEED \$1,400,000 AND EXECUTE GRANT AGREEMENTS.

Description: This Resolution authorizes the City Manager to submit an application for the California Department of Housing and Community Development (HCD) Housing-Related Parks (HRP) Program grant in an amount not to exceed \$1,400,000 and execute agreements with HCD.

Recommendation: Adopt Resolution No. 2017-11, a Resolution of the City of Hollister City Council authorizing an application for Housing Related Parks Grant.

8. RESOLUTION NO. 2017-12, PROPOSAL RESULTS FOR REAL PROPERTY LOCATED ON MCCRAY STREET BETWEEN PARK STREET AND TRES PINOS ROAD IN THE CITY OF HOLLISTER.

Description: The City of Hollister owns a piece of real property located on McCray Street between Park Street and Tres Pinos Road in the City of Hollister. The City Council authorized staff to release request for proposals for the purchase of the property. On December 28, 2016 the City opened one qualifying bid.

Recommendation: Staff recommends City Council adopt Resolution No. 2017-12, accepting the proposal and authorizing the City Manager to execute the purchase and sale agreement with the Hawkins Companies, LLC for the property located on McCray Street between Park Street and Tres Pinos Road.

9. ADOPT RESOLUTION NO. 2017-15, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH SAN BENITO ENGINEERING & SURVEYING FOR ON-CALL SERVICES, AND;

ADOPT RESOLUTION NO. 2017-16, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH KELLEY ENGINEERING & SURVEYING FOR ON-CALL SERVICES.

Description: These items will approve a Professional Services Agreement with San Benito Engineering & Surveying, and a professional services agreement with Kelley Engineering & Surveying to provide on-call engineering services.

Recommendation: Adopt Resolution No. 2017-15, A Resolution Of The City Council Of The City Of Hollister Approving A Professional Services Agreement With San Benito Engineering & Surveying For On-Call Services, And:

Adopt Resolution No. 2017-16, A Resolution Of The City Council Of The City Of Hollister Approving A Professional Services Agreement With Kelley Engineering & Surveying For On-Call Services.

10. RESOLUTION NO. 2017-17, A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH O'DELL ENGINEERING FOR THE UPDATE AND PREPARATION OF THE PARK FACILITY MASTER PLAN 2017, AND

RESOLUTION NO. 2017-18, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER APPROVING A SUPPLEMENTAL APPROPRIATION OF FUND 205 FOR THE PARK FACILITY MASTER PLAN 2017

Description: This item will approve the professional services agreement with O'Dell Engineering for the update and preparation of the Park Facility Master Plan 2017.

Recommendation: That the City Council Adopt Resolution No. 2017-17, A Resolution of the City Council of the City of Hollister Approving a Professional Services Agreement with O'Dell Engineering for the update and preparation of the Park Facility Master Plan 2017; and

That the City Council Adopt Resolution No. 2017 -18, A Resolution of the City Council of the City of Hollister Approving a Supplemental Appropriation of Fund 205 for the Park Facility Master Plan 2017.

11. RESOLUTION NO. 2017-19, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING STAFF TO CALL FOR SEALED BIDS FOR THE WEST STREET DIVERSION STRUCTURE PROJECT – CIP 1617; AND,

RESOLUTION 2017 – 20, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER APPROVING A SUPPLEMENTAL APPROPRIATION OF FUND 662 FOR THE WEST STREET DIVERSION STRUCTURE PROJECT CIP 1617.

Description: This item will adopt a resolution approving plans and specifications and authorizing staff to call for sealed bids for the West Street Diversion Structure Project – CIP 1617

Recommendation: That the City Council Adopt Resolution No. 2017-19, A Resolution Of The City Council Of The City Of Hollister Approving Plans And Specifications And Authorizing Staff To Call For Sealed Bids For The West Street Diversion Structure Project – CIP 1617; And

That the City Council Adopt Resolution 2017 – 20, A Resolution Of The City Council Of The City Of Hollister Approving A Supplemental Appropriation Of Fund 662 For The West Street Diversion Structure Project CIP 1617.

12. RESOLUTION NO. 2017-21, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER TO SURPLUS CERTAIN IDENTIFIED VEHICLES AND EQUIPMENT, AND DISPOSE OF SAID SURPLUS THROUGH ONLINE AUCTION COMPANY, GOVDEALS, INC.

Description: This Resolution will declare certain identified City owned vehicles and equipment as surplus, and authorize the City Manager to execute a Memo of Understanding with GovDeals, Inc to dispose of through online auction. There is no upfront cost associated with this agreement, a percentage of the proceeds pay for the auction service.

Recommendation: That the City Council Adopt Resolution No. 2017-21, a Resolution of the City Council of the City of Hollister to declare certain City vehicles and equipment surplus, and approving a Memo of Understanding with GovDeals, Inc to dispose of said surplus through online auction.

13. RESOLUTION NO. 2017-22, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER APPROVING A PROFESSIONAL SERVICES CONTRACT WITH CRAWFORD CONSULTING INC. FOR WORK ASSOCIATED TO THE PERMIT RENEWAL FOR THE CLASS 1 LANDFILL.

Description: This item would permit the Mayor to sign a professional services agreement with Crawford Consultants to assist staff in renewing our 10 year permit with the State Department of Toxics Control. Crawford Consultants assists staff with the required geotechnical and hydrological studies.

Recommendation: Staff recommends that the City Council Approve Resolution No. 2017-22 approving the professional services agreement with Crawford Consulting Inc.

14. RESOLUTION NO. 2017-23, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER APPROVING A SUPPLEMENTAL APPROPRIATION OF \$7,798 FOR THE PURCHASE OF PLAN FILES.

DESCRIPTION: Staff is requesting that the City Council approve the resolution allowing a supplemental appropriation of \$7,798 for additional plan files to store the plan sets that are required by state law.

RECOMMENDATION: Staff recommends that the City Council Approve Resolution No. 2017-23, approving a supplemental appropriation of \$7,798 from Fund 101 reserves for meeting agenda display cases.

B. THE CITY OF HOLLISTER AS THE SUCCESSOR HOUSING AGENCY OF THE REDEVELOPMENT AGENCY:

1. RESOLUTION 2017-13, DIRECTING STAFF TO RELEASE A REQUEST FOR PROPOSALS/QUALIFICATIONS FOR USE OF THE LOW MODERATE INCOME HOUSING ASSET FUND.

Description: The City Council will consider a resolution authorizing the release of a Request for Proposal/Qualifications for use of surplus Low Moderate Income Housing Asset Funds (LMIHAF).

Recommendation: City Council receives the report and adopts Resolution 2017-13, a Resolution of the City Council of the City of Hollister Authorizing Staff to Release a Request for Proposal/Qualifications for the Use of the Low Moderate Income Housing Asset Fund 851.

2. RESOLUTION 2017-14 SA, ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) FOR THE PERIOD JULY 1, 2017 TO JUNE 30, 2018.

Description: Resolution 2017-14 SA, adopts the Successor Agency Recognized Obligation Payment Schedule for the period July 1, 2017 to June 30, 2018 along with the administrative cost allowance.

Recommendation: The City Council of the City of Hollister acting in its capacity as the Successor Agency to the former Hollister RDA approves the following motion: Adopt Resolution 2017-14 SA, a Resolution of the City Council of the City of Hollister, Acting in its Capacity as the Successor Agency for the City of Hollister Redevelopment Agency (RDA), Adopting a Recognized Obligation Payment Schedule 17-18 (ROPS) for the period July 1, 2017 to June 30, 2018.

C. PUBLIC INPUT:

Members of the public may address the City Council on any matter within the City Council's jurisdiction that is not on the agenda. Comments are limited to three (3) minutes per person, with a maximum of 30 minutes per subject. Speaker Cards are available in the Foyer and are to be completed and given to the City Clerk before speaking. State law prohibits the City Council from discussing or taking action on any item which is not on the agenda.

D. PETITIONS, REMONSTRANCE'S, AND COMMUNICATIONS:

31. City Manager's oral report. **(City Manager)**

The City Manager will give an oral report regarding activities and any public comments or presentations.

E. PUBLIC HEARINGS (After the hour of 6:30 p.m.)

None

F. INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES:

51. This number was not used.

52. RESOLUTION 2017-7, A REQUEST FOR PROPOSALS WITH INTEGRATED WASTE MANAGEMENT FOR THE JOINT FRANCHISE AGREEMENT FOR WASTE HAULING.

Description: The City Council will consider a Resolution approving the participation in the Request for Proposal process with Integrated Waste Management for the Joint Franchise Agreement for waste hauling.

Recommendation: That the City Council Adopt Resolution 2017-7.

53. RESOLUTION 2017-8, APPROVING A SUPPLEMENTAL APPROPRIATION NOT TO EXCEED \$2,000,000 FOR THE DESIGN AND INSTALLATION OF EQUIPMENT AND PIPE TO CONNECT THE CITY'S WELL #4 AND WELL #5 TO THE WEST HILLS TREATMENT FACILITY.

Description: The City Council will consider a Resolution approving a supplemental appropriation not to exceed \$2,000,000 for the design and installation of equipment and pipe to connect the City's Well #4 and #5 to the West Hills Treatment Facility. These improvements are necessary to take advantage of the water produced at the treatment facility and resolve the hexavalent chromium 6 issue within the City's system.

Recommendation: That the City Council Adopt Resolution 2017-8.

54. RESOLUTION NO. 2017-9, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER APPROVING THE PROPOSED BOUNDARY OF THE COTTAGES AND 1640 CIENEGA CROSS SUBDIVISIONS FOR THE ANNEXATION OF TERRITORY INTO COMMUNITY FACILITY DISTRICT NO. 2 ANNEXATION NO. 16 AND 17 (POLICE & FIRE SERVICES)

Description: Consider approval of the boundary of The Cottages and 1640 Cienega Cross Subdivisions for the Community Facility District No. 2 Annexation No. 16 and 17 for the Police and (Fire Services) and authorize execution of the agreement for the proposed boundary.

Recommendation: Adopt Resolution No. 2017-9, a Resolution of the City Council of the City of Hollister approving the proposed boundary of The Cottages and 1640 Cienega Cross Subdivisions for the annexation of territory into Community Facility District No. 2 Annexation No. 16 and 17 (Police & Fire Services).

55. RESOLUTION NO. 2017-10, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER APPROVING THE PROPOSED BOUNDARY OLD FLOUR MILL SUBDIVISION FOR THE ANNEXATION OF TERRITORY INTO COMMUNITY FACILITY DISTRICT NO. 4 ANNEXATION NO. 9 (PUBLIC FACILITIES SERVICES)

Description: Consider approval of the boundary of Old Flour Mill Subdivision for the annexation of territory into Community Facility District No. 4 Annexation No. 9 (Public Facilities Services), and authorize execution of the agreement for the proposed boundary.

Recommendation Adopt Resolution No. 2017-10, a Resolution of the City Council of the City of Hollister approving the proposed boundary Old Flour Mill Subdivision for the annexation of territory into Community Facility District No. 4 Annexation No. 9 (Public Facilities Services).

G. REPORTS OF CITY COUNCIL, OFFICERS, BOARDS, AND COMMITTEES:

61. Reports from City Council Members regarding Committees on which they serve.

Receive oral reports from members regarding the activities of various Ad Hoc and Standing City Council Committees, and take additional action as appropriate.

62. Informational Reports from City Council, City Manager, City Attorney, and City Clerk.

Receive informational oral reports from the City Council, City Manager Avera, the City Attorney, Chief of Police Westrick, City Clerk Graves, and other Staff as applicable, and take action as appropriate.

H. UNFINISHED BUSINESS:

None

I. NEW BUSINESS:

None.

J. MISCELLANEOUS:

None.

K. CITY OF HOLLISTER AS THE HOUSING SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY:

None.

ADJOURNMENT: *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (831) 636-4300, extension 16. Notification of 48 hours prior to the meeting will enable the City to attempt to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].*

Notice to anyone attending any public meeting: The meeting may be broadcast live on Cable Channel 17 and/or videotaped or photographed. Recent City Council meetings may also be viewed at <http://vp.telvue.com/player?id=T01268&video=10250> and periodically on Cable Channel 17.

The next City Council Meetings are scheduled for:

Special City Council Meeting – Monday, January 30, 2017, at 5:00 p.m.

Regular City Council Meeting – Monday, February 6, 2017, at 6:30 p.m.

Regular City Council Meeting – Tuesday, February 21, 2017, at 6:30 p.m.