



HOLLISTER FIRE DEPARTMENT

Fire Station 1 110 Fifth Street • Hollister, CA 95023-3926
Headquarters (831) 636-4325 • Fax (831) 636-4329

Fire Division Chief – Fire Marshal

STAFF REPORT INSTRUCTIONS

Each candidate is asked to prepare a Staff Report. Please submit your completed Staff Report with your employment application by the final filing date.

You may choose one (1) of the following topics to prepare your report:

1. Increase operating budget
2. Ban on fireworks
3. Increase staff
4. Purchase a Truck

Please use the standard formatting from the attached sample Staff Report. Within, the sample, you are asked to briefly summarize and/or describe your recommendation based on the topic of your choice listed above. Please limit your report to one (1) page.

Candidates whom are chosen to continue in the selection process will be asked to present their prepared Staff Report to a mock City Council the day of the oral interview. Your report and presentation will be assessed accordingly.

Fire Station 2 1000 Union Road
Hollister, CA 95023
(831) 636-4141

Fire Station 3
Hollister, CA 95023

Fire Station 4 24 Polk Street
San Juan Bautista, CA 95045
(831) 623-4513