



City of Hollister Parks and Recreation Commission

MEETING MINUTES
January 26, 2016

CALL TO ORDER

Chairperson Jason Ballew called the meeting to order at 6:05 p.m.

PLEDGE OF ALLEGIANCE

Chairperson Jason Ballew led the Commission in the pledge of Allegiance.

ROLL CALL

Present: Chairperson Jason Ballew, Karen Percival, and Amanda Kennison

Absent: excused Commissioners Laura Miller

Also Present: Recreation Supervisor Tina Garza, City Manager Bill Avera,

VERIFICATION OF AGENDA POSTING

Recreation Supervisor Tina Garza informed the Commission that the agenda for the January 26, 2016 meeting of the Parks and Recreation Commission was posted at both the Hollister Community Center and City Hall on Friday, January 22, 2016 per Government Code Section 54954.2.

APPROVAL OF MEETING MINUTES

After review of the Parks and Recreation Commission Meeting Minutes from October 29, 2015, Chairperson Ballew called for a motion to approve said minutes. Commissioner Kennison made a motion, while Commissioner Percival seconds the motion. The meeting minutes were approved with a vote of 3-0. Commissioner Miller absent

PUBLIC COMMENT

No Public Comment

OLD BUSINESS

1. Vista Park Hill update –

City Manager Avera stated Vista Park Hill opened in November 2016, an ADA accessible swing set was ordered. Staff will continue to make improvements at the park which include restroom replacement, picnic benches replaced, and BBQ area improvements.

2. Vista Park Hill Access Trail Project Grant

Recreation Supervisor Garza informed the commission that the grant in which the city applied to was denied. The City has the ability to reapply again this year; the grant application is due September 2016.

3. The Villages at Santa Ana Creek



The Santa Ana Creek Village Park grading is complete, the first model home is the process of being built.

NEW BUSINESS

1. **Plant/Tree Shrub List** Commissioner Percival requested an updated Plant and Tree list that includes plant/trees that are water efficient or high maintenance plant/trees. Staff will prepare a resolution for council to prepare a new city standard plant/tree list.
2. **Apricot Lane Park-** Commissioner received a power point presentation from John Nicholas of Wood Rogers Landscape Architecture. The park located near Apricot Lane will have passive open space along with active sports turf. Playground structure for 5-12 year olds
3. **Park Visitation Schedule-** Each Commissioner will have a monthly park visit within their district and report findings at the next PRC meeting.

COMMISSIONER COMMENTS

Commissioner Percival commented that many families are enjoying the new playground structure at Vista Park Hill. Commissioner Percival also requested steady monthly meetings.

REPORTS

1. **San Benito County Parks and Recreation Commission Update** – There was no representative in attendance from the County in order to provide the Commission with an update on the recent activities of the San Benito County Parks and Recreation Commission.
2. **Recreation Program Review** - Recreation Supervisor Tina Garza provided the Commission with a brief review of the month's Recreation Division activities.
3. **Parks Division Review** – City Manager Bill Avera provided the Commission with a monthly report of the Parks Division's activities

Next Meeting – Recreation Supervisor Tina Garza informed the Commission that the next meeting of the Parks and Recreation Commission would be held on Tuesday, February 23, 2016.

ADJOURNMENT

There being no further business to come before the Parks and Recreation Commission. Commissioner Percival made a motion to adjourn the meeting at 7:20 p.m. Second was by Commissioner Kennison. Motion passed 3-0. Commissioner Miller absent

Respectfully Submitted,

Tina Garza, Recreation Supervisor
Parks and Recreation Commission