

**MEETING MINUTES**  
**June 24, 2014**

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**CALL TO ORDER**

Chairperson Jason Ballew called the meeting to order at 6:11 p.m.

**PLEDGE OF ALLEGIANCE**

Chairperson Ballew led the Commission in the pledge of Allegiance.

**ROLL CALL**

Present: Commissioners Jason Ballew, Laura Miller, Marlene Medina and Chris Soto.

Absent: Commissioner Robbie Kutz (excused)

Also Present: Executive Secretary Clayton Lee, Recreation Supervisor Tina Garza was excused due to a family commitment.

**VERIFICATION OF AGENDA POSTING**

Recreation Executive Secretary Lee informed the Commission that the agenda for the June 24, 2014 meeting of the Parks and Recreation Commission was posted at both the Hollister Community Center and City Hall on June 20, 2014 per Government Code Section 54954.2

**APPROVAL OF MEETING MINUTES**

Commissioner Miller made a motion to approve the minutes of the May 27, 2014 Parks and Recreation Commission meeting as presented. Second was by Commissioner Medina. Motion passed 4-0 with Commissioner Kutz absent.

**PUBLIC COMMENT**

There was no public comment.

**OLD BUSINESS**

1. **Hollister Skate Park** - Commissioner Laura Miller provided a brief summary of the status of the expansion of the skate Park at Veterans' Memorial Park.

- Hollister School District Facility Use Agreements** - Executive Secretary Lee informed the Commission that the City and Hollister School District Staff have been working together to revise several indoor facility use agreements for the gymnasiums at both Rancho San Justo and Marguerite Maze Middle Schools. Lee stated that the discussions are going well and we should have some final documents to review at the next Commission meeting before taking them to the City Council for approval.

## **NEW BUSINESS**

- Kids at the Park event** - Executive Secretary Lee informed the Commission that the Kids at the Park event is scheduled for August 13 at Dunne Park. Lee provided the Commission with a brief overview of the event and stated that Recreation Supervisor Tina Garza and the Recreation Division staff are the lead agency for this multi-agency event which is always very popular, typically filling the park with several thousand children each year.
- Resolution of Support for a partnership with REACH San Benito Foundation** - Executive Secretary Lee provided the Commission with a draft Resolution of support with the REACH San Benito Foundation. Several REACH San Benito Foundation Board members including Janelle Cox, Val England and Robin Pollard made an oral presentation on the benefits of this partnership. Lee informed the Commission that this item needs a formal recommendation for City Council approval. Commissioner Miller made a motion recommending this item be forwarded to the City Council for adoption. Second was by Commissioner Soto. Motion passed 4-0 with Commissioner Kutz absent. Lee informed the Commission that he would get this item on a July City Council agenda for approval.
- Vista Park Hill Master Plan** - Executive Secretary Lee informed the Commission that they should have recently received a copy of the Vista Park Hill Master Plan in their agenda packets. The plan was completed by Steven Sutherland and Associates in 2009, so the Commission expressed an interest in possibly starting with some small components of the plan in a phased approach. Lee stated that he would run the idea past the City Manager to see if he would support this idea and Lee would report back to the Commission.

4. **Discussion on the Concept of a BMX bike Facility in Hollister** - Executive Secretary Lee informed the Commission that Mayor Ignacio Velazquez had asked Commissioner Laura Miller to place this item on the agenda for discussion by the Parks and Recreation Commission, but earlier in the day the Mayor had met with the City Manager to discuss this matter and the Mayor subsequently requested that this item be pulled from the agenda and not be discussed by the Commission at this time. So this item was not discussed and Executive Secretary Lee stated that he would not be putting this item back on the agenda until he gets the request to do so from either Commissioner Miller or Mayor Velazquez.

### **REPORTS**

1. **San Benito County Parks and Recreation Commission Update** - this item was tabled as there were no representatives from the San Benito County Parks and Recreation Commission in attendance to provide a report.
2. **Recreation Program Review** - In Recreation Supervisor Tina Garza's absence, Executive Secretary Lee provided the Commission with a brief review of the month's Recreation Division activities.
3. **Parks Division Review** Parks and Streets Supervisor Julian Gaytan and Parks and Streets Sr. Maintenance Worker Derrick Speights provided the Commission with a monthly report of the Parks Division's activities
4. **Next Meeting** - Executive Secretary Lee informed the Commission that the next meeting of the Parks and Recreation Commission would be held on July 29, 2014.

### **ADJOURNMENT**

There being no further business to come before the Parks and Recreation Commission, Commissioner Soto made a motion to adjourn the meeting at 7:33 p.m. Second was by Commissioner Miller. Motion passed 4-0 with Commissioner Soto absent.

Respectfully Submitted,

Clayton Lee, Executive Secretary  
Parks and Recreation Commission