

**MEETING MINUTES.**

**April 29, 2014**

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**CALL TO ORDER**

Chairperson Jason Ballew called the meeting to order at 6:05 p.m.

**PLEDGE OF ALLEGIANCE**

Chairperson Ballew led the Commission in the pledge of Allegiance.

**ROLL CALL**

Present: Commissioners Jason Ballew, Laura Miller, Marlene Medina and Christopher Soto.

Absent: Commissioners absent Robert Kutz

Also Present: Executive Secretary, Clayton Lee Management Services Director, and Mike Chambless, Recreation Supervisor Tina Garza.

**VERIFICATION OF AGENDA POSTING**

Recreation Executive Secretary Lee informed the Commission that the agenda for the April 29, 2014 meeting of the Parks and Recreation Commission was posted at both the Hollister Community Center and City Hall on April 25, 2014 per Government Code Section 54954.2

**APPROVAL OF MINUTES**

Commissioner Miller made a motion to approve the minutes of the March 25, 2014 Parks and Recreation Commission meeting as presented Second by Commissioner Motion passed 40-0.

**PUBLIC COMMENT**

There was no public comment.

### **OLD BUSINESS**

1. **Hollister Skate Park** Commissioner Laura Miller provided a summary of the recent efforts of the Commission on meeting with various groups to gather feedback and support for the expansion of the skate Park at Veterans' Memorial Park. Commissioner Miller informed the Commission that she will be attending the upcoming May 5<sup>th</sup> Vets' Memorial Park Commission meeting to address any further questions that may come up regarding the project or the revised agreement. Executive Secretary Lee also stated that he will be attending the May 5<sup>th</sup> meeting as well.
2. **Valley View Park Clean Up Day** Executive Secretary Lee informed the Commission that the Valley View Park cleanup day went very well on March 29<sup>th</sup> with approximately 25 to 30 volunteers attending and getting a lot accomplished that morning. Mrs. Ashley Sand a resident in the Valley View Park neighborhood and a member of the Neighborhood Watch Program coordinated the cleanup day also obtained donations of plant material from Lowe's in Gilroy, that was planted. Lee added that due to some of the poor soil conditions City Staff rented a rototiller to break up the soil a bit and purchased some amendments to add to the soil when planting. Lee also stated that soon after the cleanup there was a significant rain storm that afternoon which helped water in the plants, Lee also informed the Commission that the damaged irrigation system in the planter area had been repaired by City Parks Maintenance staff.

### **NEW BUSINESS**

1. **Youth Rally** Recreation Supervisor Tina Garza reported that she is involved with several other organizations in planning a youth Rally to be held at Veterans Memorial Park on May 10, 2014. She stated that they are still in the early stages of planning the event and that staff would keep the Commission informed of the planning progress as the event nears.
2. **Youth Center Fund** Executive Secretary Lee informed the Commission that at their April 21, 2014 meeting, the City Council approved the Commission's recommendation to contribute the \$22,100 in the City's Youth Center Fund to the Youth Alliance for their Youth Empowerment Center project. Chairman Ballew gave the Check in the amount of \$22, 100 to Mr. Art Barone representing the Youth alliance to be given to Executive Director Diane Ortiz, Mr. Barone thanked the Commission and gave a summary on the progress of the YA's Youth Empowerment Center project.

3. **Hollister School District Facility Agreements** Executive Secretary Lee gave a brief review of the on-going discussions between the City and School District staff on proposed revisions to the joint use agreements between the City and Hollister School District for the use of the Marguerite Maze Middle School gymnasium and the Rancho San Justo Middle School Gymnasium.
  
4. **Vista Park Hill Master Plan** Executive Secretary Lee informed the Commission that he had included electronic copies of the Vista Park Hill Master Plan which was completed by Steve Sutherland and Associates a Landscape Architectural firm from Santa Cruz in 2009 and that the project consisted of a great amount of Commission staff and public input, Commissioner Miller stated that because there was a lot of effort that went into the project she felt that it should be reviewed and discussed with the new Commission members that may not have been involved in the project, Robyn Pollard a local resident of Park Hill and participant in the Master Plan process commented that she felt a possible first step of the implementation of the master plan might be constructing the stairs from the Community Center to the top of the park, Lee mentioned that the old wooden stairs were removed at the recommendation of the old City Risk Management Inspection Company due to the deterioration of the wood steps. Lee said that he would continue to agendize the Master Plan and discuss the project so the Commission becomes more aware of the project.

## **REPORTS**

1. **San Benito County Parks and Recreation Commission update** - San Benito County Management Analyst Sarah Fontana's gave an oral overview of the recent activities of the San Benito County Parks and Recreation Commission.
  
2. **Recreation Program Review** – Recreation Supervisor Tina Garza provided the Commission with a brief oral overview of the activities of the Recreation Division for the month of April 2014.
  
3. **Parks Division Review** – Executive Secretary Lee provided the Commission with a brief overview of the activities of the Parks Division for April 2014.

**Next Meeting** Executive Secretary Lee informed the Commission that the next meeting of the Parks and Recreation Commission would be held on May 27, 2014.

**ADJOURNMENT**

There being no further business to come before the Parks and Recreation Commission, Commissioner Soto made a motion to adjourn the meeting at 7:14 p.m. Second by Commissioner, Miller Motion passed 4-0 with Commissioner Kutz absent.

Respectfully Submitted,

Clayton Lee, Executive Secretary  
Parks and Recreation Commission