

**MEETING MINUTES**

**March 25, 2014**

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**SWEARING IN OF NEW COMMISSIONER** City Clerk Geri Johnson swore in new Parks and Recreation Commissioner Christopher Soto.

**CALL TO ORDER**

Chairperson Jason Ballew called the meeting to order at 6:01 p.m.

**PLEDGE OF ALLEGIANCE**

Chairperson Ballew led the Commission in the pledge of Allegiance.

**ROLL CALL**

Present: Commissioners present: Jason Ballew, Laura Miller, Robert Kutz, Marlene Medina and Christopher Soto.

Absent: Commissioners Absent (none)

Also Present: Executive Secretary Clayton Lee

**VERIFICATION OF AGENDA POSTING**

Recreation Executive Secretary Lee informed the Commission that the agenda for the March 25, 2014 meeting of the Parks and Recreation Commission was posted at both the Hollister Community Center and City Hall on March 21, 2014 per Government Code Section 54954.2

**APPROVAL OF MINUTES**

Commissioner Miller made a motion to approve the minutes of the February 25, 2014, Parks and Recreation Commission meeting as presented. Second by Commissioner Kutz motion passed 5-0.

**PUBLIC COMMENT**

There was no public comment.

### **OLD BUSINESS**

1. **Youth Commissioner** Executive Secretary Lee informed the Commission that the City Council, at their February 3, 2014, meeting approved the appointment of a Youth Commissioner to the Parks and Recreation Commission. One Commissioner shall serve as a Youth Commissioner, and Mr. Christopher Soto was unanimously appointed to the Parks and Recreation Commission and will serve his term as the first ever Youth Commissioner for the City of Hollister.
2. **Hollister Skate Park** Commissioner Laura Miller provided a summary of the efforts of the Commission on meetings with various groups to gather feedback and support for the expansion of the skate Park at Veterans' Memorial Park. Commissioner Miller informed the Commission that she had presented her Power Point presentation to the Veterans' Memorial Park Commission at their meeting on February 3, 2014 and that it was well received and the Commission was generally supportive of the effort. The Commission has obtained feedback from the skate boarding enthusiasts in addition to the youth involved in BMX bicycling. There have been a number of adults, primarily parents that have committed to helping with the planning and construction of the expansion project, after a brief discussion regarding potential funding sources, for the project. Commissioner Kutz made a motion to recommend approval of an expenditure of \$78,000 from the Park development Fund (205) which has a current fund balance of \$653,000. Second by Commissioner Laura Miller, motion passed unanimously 5-0. Executive Secretary Lee stated that he would have this item on the agenda for a City Council decision at their March 3, 2014 regular City Council meeting.
3. **Valley View Park Clean Up Day** Executive Secretary Lee informed the Commission that a resident in the Valley View Park neighborhood, Mrs. Ashley Sand has contacted City staff about coordinating a cleanup day using neighborhood volunteers. Lee explained that he had discussed this concept with the Parks and Streets Division staff and they were supportive of working with Mrs. Sand's volunteers and after several emails with Mrs. Sand a date of Saturday March 29 was scheduled for the cleanup day, the event will be held from 9:00 a.m. to 12 noon.

### **NEW BUSINESS**

1. **Youth Rally** Recreation Supervisor Tina Garza reported that she is involved with several other organizations in planning a youth Rally to be held at Veterans Memorial Park on May 10, 2014. She stated that they are still in the early stages of planning the event and that staff would keep the Commission informed of the planning progress as the event nears.

2. **Appointment of New Parks and Recreation Commissioner** New Commissioner Christopher Soto provided a brief summary of his background, education, and work experience.
3. **Resolution No. 96-17 Youth Center Fund** Executive Secretary Lee explained to the Commission that Youth Alliance Executive Director Diane Ortiz, had recently contacted him to inform him of a project at their facility called a Youth Empowerment Center, in which they were going to make some improvements to their current facility to accommodate their expanding youth services. Lee described the services that were going to be offered at this expanded facility, after discussion the Commission who had reviewed Resolution No. 96- 17 agreed that this Youth Empowerment Facility would be an appropriate expenditure of the Youth Center funds. Commissioner Medina made a motion, to recommend to the City Council that the \$22,000 in the Youth Center Fund be contributed to the Youth Alliance, for their Youth Empowerment Project. Second by Commissioner Kutz motion passed 5-0. Lee stated he would be on vacation from March 7<sup>th</sup> through March 14<sup>th</sup> and would get the item to the City Council as soon as he could upon his return.

## **REPORTS**

1. **San Benito County Parks and Recreation Commission update** - recently hired Management Analyst Sarah Fontanos gave an oral overview of the recent activities of the San Benito County Parks and Recreation Commission.
2. **Recreation Program Review** – Recreation Supervisor Tina Garza provided the Commission with a brief oral overview of the activities of the Recreation Division for the month of March 2014.
3. **Parks Division Review** – Executive Secretary Lee provided the Commission with a brief overview of the activities of the Parks Division for March 2014.
4. **Next Meeting** Executive Secretary Lee informed the Commission that the next meeting of the Commission would be held on April 29, 2014.

**ADJOURNMENT**

There being no further business to come before the Parks and Recreation Commission, Commissioner Miller made a motion to adjourn the meeting at 6:59 p.m. Second by Commissioner Kutz motion passed 5-0.

**NEXT MEETING**

The next regular meeting of the Parks and Recreation Commission will be held on April 29, 2014 at 6:00 p.m. at City Hall.

Respectfully Submitted,

Clayton Lee, Executive Secretary  
Parks and Recreation Commission