

**MEETING MINUTES**

**January 28, 2014**

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**SWEARING IN OF NEW COMMISSIONER** City Clerk Geri Johnson swore in new Parks and Recreation Commissioner Marlene Medina

**CALL TO ORDER**

Chairperson Jason Ballew called the meeting to order at 6:02 p.m.

**PLEDGE OF ALLEGIANCE** Chairperson Ballew led the Commission in the pledge of Allegiance.

**ROLL CALL**

Present: Commissioners Jason Ballew, Laura Miller, Robert Kutz, and Marlene Medina

Absent: Commissioners Absent (none)

Also Present: Executive Secretary Clayton Lee and Recreation Supervisor Tina Garza

**VERIFICATION OF AGENDA POSTING**

Recreation Executive Secretary Lee informed the Commission that the agenda for the January 28 ,2014 meeting of the Parks and Recreation Commission was posted at both the Hollister Community Center and City Hall on January 24, 2014 per Government Code Section 54954.2

**APPROVAL OF MINUTES**

Commissioner Miller made a motion to approve the minutes of the October 29, 2013, Parks and Recreation Commission meeting as presented. Second by Commissioner Kutz. Motion passed 4-0.

**PUBLIC COMMENT**

Robin Pollard a resident of Hill Street gave the Commission an update on the Homeless “urban camper situation at Park Hill, she stated that some of the homeless have been using water faucets from the City Buildings to bathe with, she indicated that the City Water Department has put locking mechanisms on the faucets to keep this from happening.

**OLD BUSINESS**

1. **Transfer of Management of Veterans’ Memorial Building** Executive Secretary Lee informed the Commission that the Veterans group consisting of the American Legion, Veterans of Foreign Wars seem to be doing a good job in running the Veterans’ Memorial Building and there have been no complaints that Lee is aware of with the American Legion and the Veterans of Foreign Wars. There has only been one significant repair at the facility and that was to repair the Upstairs hot water heater which was

replaced during the first week of the transition in the management of the facility, Lee did state that there is a problem with the main Hall lighting system which is being looked into by Musson Lighting the provider of the lighting system during the renovation of the building.

2. **Youth Commissioner** Executive Secretary Lee informed the Commission that the City Council at their meeting of December 2, 2013 approved the recommendation of the Parks and Recreation Commission to create a seat on the Commission designated for a youth Commissioner between ages 16 and 18 who would serve a one year term. Lee also informed the Commission that Art Barron of the Youth Alliance has been working with Lee and City Clerk Geri Johnson to recruit a youth Commissioner, and one youth Chris Soto has submitted an application, Lee said this application will be considered for appointment at the February 3, 2014 meeting of the City Council.
3. **Hollister Skate Park** Commissioner Laura Miller presented a PowerPoint presentation to the Commission highlighting the issues, concerns and wishes of local skaters that use the Veterans' Memorial Park Skate Facility. Comments from the audience on this matter were then heard by the Commission, resident, Bob Kutz stated his observations of the Skate Park as someone who lives in the generally vicinity of Veterans' Memorial Park, resident Lisa Casarez, spoke in support of the proposed improvements saying her son has to travel long distances out of town, currently to find facilities to work on his BMX bike skills. Ms. Gail Hernandez coordinator of a Nonprofit Youth group called Kidz crew Community Service, spoke in support of the proposed improvements, informing the Commission that her organization would make the maintenance of the Skate Park one of their service projects and would work with the City to keep the park in good condition. The Commission thanked the speakers for their input.

## **NEW BUSINESS**

1. **Youth Rally** Recreation Supervisor Tina Garza reported that she is involved with several other organizations in planning a youth Rally to be held at Veterans Memorial Park on M10, 2014. She stated that they are still in the early stages of planning the event and that staff would keep the Commission informed of the planning progress as the event nears.
2. **Staff Changes** Executive Secretary Lee informed the Commission that Senior Support Services Assistant Delia Ramon was no longer working in the Recreation Division office and that she has transferred to the Fire Department and is working at Station no.1, Lee further reported that Josie Cruz moved from the Police Department and has filled Delia's vacancy in the Recreation Division office.

3. **Appointment of New Parks and Recreation Commissioner** New Commissioner Marlene Medina provided a brief summary of her background, her interests and hobbies. Executive Secretary Lee informed the Commission that he had provided Marlene with a brief orientation to the Commission earlier in the day and that he was looking forward to working with her on the Commission.

## **REPORTS**

1. **San Benito County Parks and Recreation Commission update** - San Benito County Parks and Recreation Commission Chairman, Don Kelley gave an oral overview of the recent activities of the County Parks and Recreation Commission.
2. **Recreation Program Review** – Recreation Supervisor Tina Garza provided the Commission with a brief oral overview of the activities of the Recreation Division for the month of January 2014.
3. **Parks Division Review** – Executive Secretary Lee, provided the Commission with a brief overview of the activities of the Parks Division for January and February 2014.
4. **Next Meeting** Executive Secretary Lee informed the Commission that the next meeting of the Commission would be held on February 25, 2014

## **ADJOURNMENT**

There being no further business to come before the Parks and Recreation Commission, Commissioner Miller made a motion to adjourn the meeting at 7:10 p.m. Second by Commissioner Kutz. Motion passed 4-0.

The next regular meeting of the Parks and Recreation Commission will be held on February 25, 2014 at 6:00 p.m. at City Hall.

Respectfully Submitted,  
Clayton Lee, Executive Secretary  
Parks and Recreation Commission