

City of Hollister  
*CAPITAL IMPROVEMENT PROJECTS*  
*PROGRAM*

Fiscal Year 2014/2015





# CITY OF HOLLISTER

375 FIFTH • HOLLISTER, CA 95023-3876

November 3, 2014

To the Honorable Mayor, City Council Members and the residents of the City of Hollister:

I am pleased to present the City of Hollister's 2014-2015 Capital Improvement Program. This document serves as a planning tool for infrastructure development and improvements.

The Capital Improvement Program includes:

- Projected expenditures summaries for fiscal year 2014-2015
- Appropriation Requests by Fund
- Detailed individual descriptions of each project, grouped by Project Index

The Capital Improvement Projects Program is a one year plan based on the City's priorities and financial restrictions determined by the City's current financial forecast. The plan is reviewed and revised annually to evaluate City infrastructure needs within financial forecast limitations.

Respectfully submitted,

William B. Avera  
City Manager

City of Hollister  
***CAPITAL IMPROVEMENT PROJECTS PROGRAM***  
FY 2014/2015

**CITY COUNCIL**

Ignacio Velazquez, Mayor  
Ray Friend, District 1  
Shari Stevenson, District 2  
Pauline Valdivia, District 3  
Victor Gomez, District 4

**CITY MANAGER**  
William B. Avera

**CITY ATTORNEY**  
Paul Rovella

**INTERIM ENGINEERING MANAGER/CITY ENGINEER**

David Rubcic

Brett Miller, ADMINISTRATIVE SERVICES DIRECTOR

Mike Chambless, MANAGEMENT SERVICES DIRECTOR

Geri Johnson, CITY CLERK

Clayton Lee, COMMUNITY SERVICES DIRECTOR

David Westrick, CHIEF OF POLICE

Mike O'Connor, FIRE CHIEF

***Prepared by:***

Cheryl Mullen, ADMINISTRATIVE ANALYST

Renee Perales, PROJECTS COORDINATOR

City of Hollister  
**CAPITAL IMPROVEMENT PROJECTS PROGRAM**  
 Fiscal Year 2014/2015

TABLE OF CONTENTS

	<u>Page</u>
Capital Improvement Project – Definition .....	5
Capital Improvement Project Funds .....	6
Prioritizing Capital Improvement Projects .....	9
First Year Funding Request .....	10
Appropriations Detail by Project .....	11
<b>CIP PROJECTS</b>	
<b><u>DRAINAGE</u></b>	
San Felipe Ditch Upgrade - CIP #4000/V02 .....	13
<b><u>FACILITY IMPROVEMENTS</u></b>	
Airport FAA/Runway 13-31 Rehabilitation – CIP# 3-06-0105-17 .....	15
City Fiber Project 2014/15 – CIP # C1403 .....	16
Disposal Beds at the DWTP .....	17
Dunne Park Tennis Courts Rehabilitation – CIP # C1401 .....	18
Energy Efficiency Project at the IWTP .....	19
Evidence Processing and Long Term Storage Building – CIP # C1402 .....	20
Hollister Community Center Project – CIP # C1404 .....	21
Hollister Downtown Video Project – CIP# VIDEO .....	22
Old City Hall Tenant Improvements Phase II – CIP # C1405 .....	23
Park Monument Signs – CIP # C1406 .....	24
Police Department and City Hall Server Room Improvements – CIP # C1407 .....	25
Police Parking Lot Extension – CIP # C1408 .....	26
Skate Park Expansion - CIP # C1411 .....	27
<b><u>STREETS/ROADS</u></b>	
North Street-San Benito to Thompson - CIP # 2910 .....	29
West Gateway Beautification - CIP # 2925 .....	30
Fourth Street County Courthouse Lighted Crosswalks - CIP # 4000/V08 .....	31
Road Rehab 2014/15 – CIP # C1409 .....	32
Sidewalk Replacement Program – CIP #C1410 .....	33
<b><u>WASTEWATER</u></b>	
Powell/Suite Street Sanitary Sewer Rehab – CIP # 2916 .....	35
<b><u>WATER</u></b>	
Park Hill Tank Repair - CIP # 2907 .....	37
Fallon Road Well #3 – CIP # 2912 .....	38
Well #4 Facility Improvements – CIP # 2914 .....	39
<b><u>APPENDIX</u></b>	
Resolution No. 2014-127 .....	41
Resolution No. 2014-158 .....	44
Resolution No. 2014-168 .....	48
Resolution No. 2014-204A .....	51

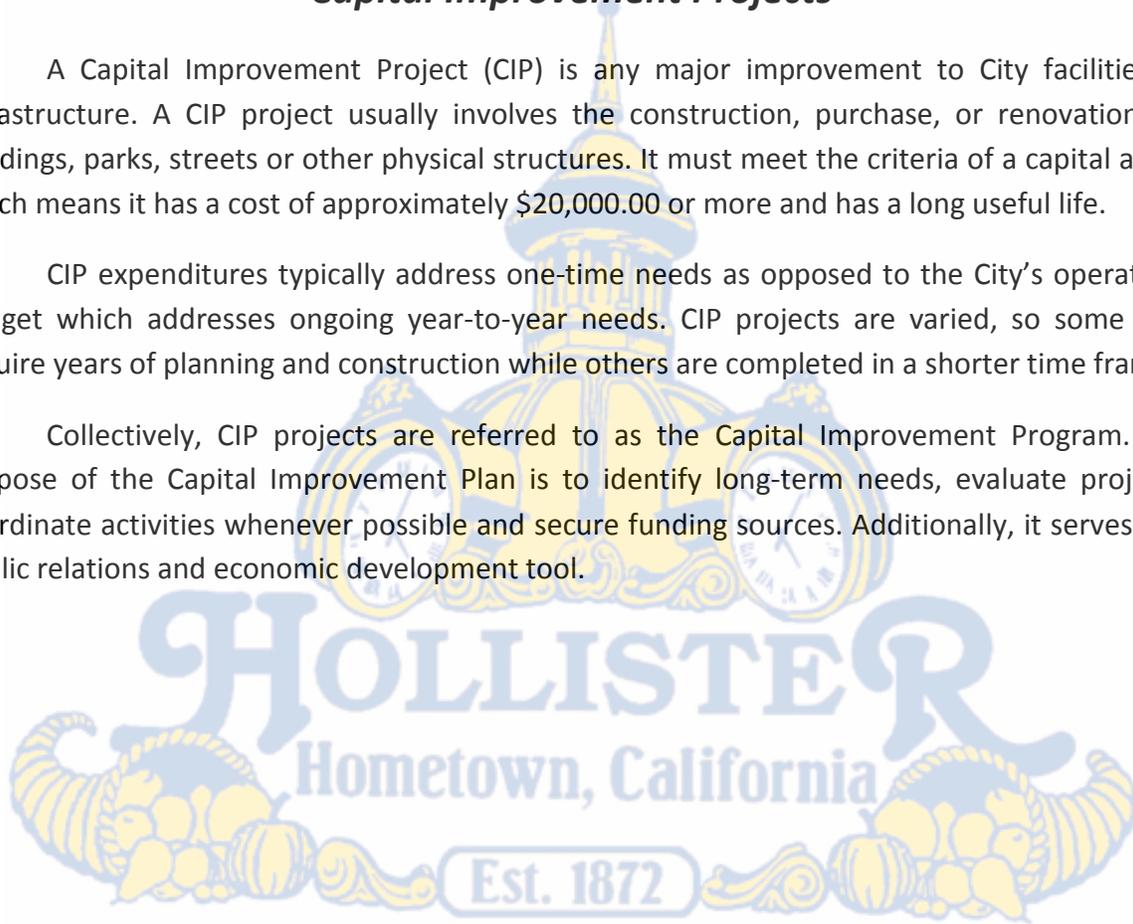
City of Hollister  
***CAPITAL IMPROVEMENT PROJECTS PROGRAM***  
FY 2014/2015

***Capital Improvement Projects***

A Capital Improvement Project (CIP) is any major improvement to City facilities or infrastructure. A CIP project usually involves the construction, purchase, or renovations of buildings, parks, streets or other physical structures. It must meet the criteria of a capital asset, which means it has a cost of approximately \$20,000.00 or more and has a long useful life.

CIP expenditures typically address one-time needs as opposed to the City's operations budget which addresses ongoing year-to-year needs. CIP projects are varied, so some may require years of planning and construction while others are completed in a shorter time frame.

Collectively, CIP projects are referred to as the Capital Improvement Program. The purpose of the Capital Improvement Plan is to identify long-term needs, evaluate projects, coordinate activities whenever possible and secure funding sources. Additionally, it serves as a public relations and economic development tool.



## **CITY OF HOLLISTER CAPITAL IMPROVEMENT PROJECT FUNDS**

Capital Projects Funds account for resources used for the acquisition and construction of capital facilities by the City or the City's Enterprise Funds. The City has many different resources available to complete needed capital projects and each funding source has its own financing and availability requirements. Following is a description of each fund used by the City for financing capital improvement projects.

### **Fund 101: General Fund**

*General Fund* is used to account for all revenues and expenditures necessary to carry out basic governmental activities of the City that are not accounted for through other funds. For the City, the General Fund includes such activities as public protection, public ways and facilities, health and sanitation, and recreation services.

### ***SPECIAL REVENUE FUNDS***

***Special Revenue funds are established to finance particular governmental activities and are financed by specific taxes or other revenues. Such funds are authorized by statutory provisions to pay for certain activities of a continuing nature.***

### **Fund 205: Park Dedication Fund**

This fund was established to provide financing for parks.

### **Fund 206: Local Transportation Fund**

This fund was established to account for the receipt and distribution of the City's local funding provided by State funding.

### **Fund 212: Aviation Administration Grants**

This fund was established to account for the receipt and disbursement of the federal and state aviation funding.

### **Fund 216: Transportation Development Act Fund**

This fund was established to account for the activities of the Transportation Development Act funding from the State of California.

### **Fund 239: Parking Fund**

This fund was established to provide funding for the rehabilitation of City parking lots in the downtown area.

### **Fund 251: Environmental Justice Transportation Grant:**

This fund was established to account for the receipts and disbursements in the Environmental Justice Transportation Grant.

## CITY OF HOLLISTER CAPITAL IMPROVEMENT PROJECT FUNDS

### ***CAPITAL PROJECT FUNDS***

***Capital Project Funds are used to account for financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition of land, or acquisition and construction of capital facilities and other capital assets.***

#### **Fund 301: Fire Impact Fees Fund**

This fund was established as depositories for fire development impact fees. The fees are levied against all new development in the City in order to pay for the construction or improvement of fire facilities as a result of City growth.

#### **Fund 302: Police Impact Fees Fund**

This fund was established as depositories for police development impact fees. The fees are levied against all new development in the City in order to pay for the construction or improvement of police facilities as a result of City growth.

#### **Fund 303: Storm Drain Impact Fees Fund**

This fund was established as depositories for storm drain development impact fees. The fees are levied against all new development in the City in order to pay for the construction or improvement of storm drains as a result of City growth.

#### **Fund 304: Traffic Impact Fees Fund**

This fund was established as depositories for traffic development impact fees. The fees are levied against all new development in the City in order to pay for traffic construction or improvements as a result of City growth.

#### **Fund 305: AB 1600 Santa Ana Storm Drain Fund**

This fund was established as depositories for Santa Ana storm drain development impact fees. The fees are levied against all new development in the Santa Ana Road area in order to pay for the construction or improvement of storm drains as a result of City growth.

#### **Fund 311: Proposition 1B Highway Safety Fund**

This fund was established as a depository for revenues received from the State government under Proposition 1B (The Highway Safety, Traffic Reduction, Air Quality, and Port Security Act), as approved by voters in the November 2006 general election. Funds must be spent on street purposes.

#### **Fund 662: Storm Drain Fees Fund**

This fund was established to account for revenues and expenditures relating to storm drain construction.

**CITY OF HOLLISTER  
CAPITAL IMPROVEMENT PROJECT FUNDS**

**ENTERPRISE FUNDS**

*Enterprise funds are used to report the same functions presented as business-type activities. The City uses enterprise funds to account for its Airport, Water, Wastewater, Street Sweeping and Briggs Building operations.*

**Fund 601: Airport Enterprise Fund**

This fund accounts for the operation of the municipal airport and the administration of leases of airport property.

**Fund 620: Water Enterprise Fund**

This fund accounts for the provisions of water services to the residents of the City and some residents of the County.

**Fund 621: Water Expansion Enterprise Fund**

This fund accounts for the provisions of the expansion of the water services to the residents of the City and some residents of the County.

**Fund 660: Sewer Enterprise Fund**

This fund accounts for the provisions of sewer services to the residents of the City and some residents of the County.

**Fund 661: Sewer Expansion Enterprise Fund**

This fund accounts for the provisions of the expansion of the sewer services to the residents of the City and some residents of the County.

**Fund 665: San Benito Foods Fund**

This fund was established to account for revenues and expenditures relating to the industrial wastewater treatment facility as pertaining the local cannery.

City of Hollister  
**CAPITAL IMPROVEMENT PROJECTS PROGRAM**  
FY 2014/2015

***Prioritizing Capital Improvement Projects***

Often the number of CIP projects exceeds the immediate resources required to proceed. Proposed CIP projects are measured against an established set of criteria, which helps to determine project order in the five-year program. They include:

- 1) Health/Safety issues
- 2) Mandated projects
- 3) City Council goals
- 4) Identified in Master Plans
- 5) Funding availability/constraints
- 6) Asset condition/Upgrades increasing longevity
- 7) Project readiness and opportunities to 'bundle' improvements.
- 8) Identified opportunities for ongoing service enhancements, operational efficiencies or future reduced costs resulting in long term savings after short term payback (less than 3 years, less than 5 years, less than 10 years).



**City of Hollister**  
**CIP Appropriation Request**  
**Fiscal Year 2014/2015**

<u>Project Name</u>	<u>Account</u>				<u>Increase</u>	<u>Decrease</u>
Fiber Project 2014/15	101	4000	750	050	32,000	
Old City Hall Tenant Imprv. Phase II	101	4000	730	000	5,000	
Old City Hall Tenant Imprv. Phase II	101	4000	750	050	20,000	
Police Dept. & City Hall Server Room Imprv.	101	4000	750	050	19,350	
Police Parking Lot Extension	101	4000	750	050	30,000	
General Fund Reserves (Fund Balance)	101	300101				106,350
Dunne Park Tennis Court Rehabilitation	205	4000	750	050	21,000	
Fiber Project 2014/15	205	4000	750	050	12,500	
Hollister Community Center Remodel	205	4000	730	000	20,000	
Hollister Community Center Remodel	205	4000	750	050	80,000	
Park Monument Signs	205	4000	750	050	23,000	
Park DedicationFund Reserves (Fund Balance)	205	300101				156,500
Sidewalk Replacement Program	201	4000	730	000	95,000	
Sidewalk Replacement Program	201	4000	730	003	200,000	
CDBG Reserves (Fund Balance)	201	300101				295,000
Road Rehabilitation 2014/15	216	4000	730	003	50,000	
Road Rehabilitation 2014/15	216	4000	750	050	350,615	
Revenue (STIP COG Reimbursement)	216	1000	430	016		45,615
RTSP Reserves (Fund Balance)	216	300101				355,000
Evidence Processing & Longterm Storatge Bldg.	302	4000	730	000	50,000	
Evidence Processing & Longterm Storatge Bldg.	302	4000	750	070	92,000	
Police Parking Lot Extension	302	4000	750	050	30,000	
Revenue (Development Income)	302	1000	440	069		8,204
Police Impact Fees (Fund Balance)	302	300101				163,796
Road Rehabilitation 2014/15	311	4000	750	050	99,385	
Prop. 1B Fund (Fund Balance)	311	300101				99,385
Fiber Project 2014/15	601	4000	750	050	12,500	
Police Dept. & City Hall Server Room Imprv.	601	4000	750	050	5,850	
Airport Fund (Fund Balance)	601	300101				18,350
Fiber Project 2014/15	620	4000	750	050	34,000	
Police Dept. & City Hall Server Room Imprv.	620	4000	750	050	9,900	
Fiber Project 2014/15	620	2912	750	050	150,000	
Well #4 Facility Improvements	620	2914	730	000	25,000	
Well #4 Facility Improvements	620	2914	750	050	200,000	
Water Enterprise Fund (Fund Balance)	620	300101				418,900
Fiber Project 2014/15	621	2912	750	050	150,000	
Water Expansion Fund (Fund Balance)	621	300101				150,000
Disposal Beds at DWTP	660	4000	730	000	0	
Fiber Project 2014/15	660	4000	750	050	159,000	
Police Dept. & City Hall Server Room Imprv.	660	4000	750	050	9,900	
Sewer Enterprise Fund (Fund Balance)	660	300101				168,900
Energy Efficiency Project at IWTP	665	4000	750	050	0	
Revenue (S.B. Foods Reimbursement)	665	1000	490	005		0
West Gateway Beautification Project	850	2925	730	000	30,000	
Successor Agency Fund (Fund Balance)	850	300101				30,000
<b>TOTALS:</b>					<b>2,016,000</b>	<b>2,016,000</b>

Disposal Beds and Energy Efficiency Project were not approved by the City Council in Resolution 2014-204

**City of Hollister**  
 CIP Projects Submitted for Current Year Funding  
 Appropriation Requests by Fund  
 FY 2014/15  
 As of 11/25/2014

CIP #	Project Name	Funds	Amount	Less Appr.	Resolution #	Net Request	Funding Source											Totals				
							101	201	205	216	301	302	311	601	620	621	660		662	665	850	
4000/002	San Felipe Ditch Upgrade	662	35,000	(35,000)	2014-158	0																0
3-06-0105-17	Airport FAA/Runway 13-31 Rehabilitation	212	4,967,566	(4,967,566)	Op. Budget	0																0
New	Disposal Beds at DWTP	660	0	0		0																0
C1401	Dunne Park Tennis Court Rehabilitation	205	21,000	0		21,000			21,000													21,000
New	Energy Efficiency Project (D.O.) IWTP	665	0	0		0																0
C1402	Evidence Processing & Long Term Storage Bldg	101	142,000	0		142,000					142,000											142,000
C1403	Fiber Project 2014/15	101/205/601/620/660	250,000	0		250,000	32,000		12,500		34,000											250,000
C1404	Hollister Community Center Project	205	100,000	0		100,000																100,000
Video	Hollister Downtown Video Project	101	52,000	(52,000)	2014-158	0																0
C1405	Old City Hall Tenant Impr.-- Phase II	101	25,000	0		25,000	25,000															25,000
C1406	Park Monument Signs	205	23,000	0		23,000			23,000													23,000
C1407	Police Dept. & City Hall Server Room Impr.	101/601/620/660	45,000	0		45,000	19,350				9,900											45,000
C1408	Police Dept. Parking Lot Expansion	101/302	60,000	0		60,000	30,000				30,000											60,000
C1411	Skate Park Expansion	205	78,000	(78,000)	2014-168	0																0
2910	North St.-San Benito to Thompson	304	4,000	(4,000)	2014-158	0																0
2925	West Gateway Beautification Project	850	30,000	0		30,000																30,000
4000/008	4th St. County Courthouse Lighted Crosswalks	216	50,000	(50,000)	2014-158	0																0
C1409	Road Rehabilitation 2014/2015	216/311	500,000	0		500,000																500,000
C1446	Sidewalk Replacement (CDBG)	201	295,000	0		295,000					99,385											295,000
2912	Powell/Suiter St. Sanitary Sewer Rehab.	660/662	460,800	(460,800)	2014-158	0			295,000													0
2916	Park Hill Water Tank Repair	620	380,000	(380,000)	2014-158	0																0
2917	Fallon Road Well #3	620/621	300,000	0		300,000																300,000
2917	Well #4 Facility Improvements	620	225,000	0		225,000																225,000
<b>Totals:</b>			<b>8,043,366</b>	<b>(6,027,366)</b>		<b>2,016,000</b>	<b>106,350</b>		<b>295,000</b>	<b>156,500</b>	<b>400,615</b>	<b>0</b>	<b>172,000</b>	<b>99,385</b>	<b>18,350</b>	<b>418,900</b>	<b>168,900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>2,016,000</b>

City of Hollister  
**CAPITAL IMPROVEMENT PROJECTS PROGRAM**  
FY 2014/2015

# ***DRAINAGE***





City of Hollister  
**CAPITAL IMPROVEMENT PROJECTS PROGRAM**  
FY 2014/2015

# ***FACILITY IMPROVEMENTS***





City of Hollister  
Capital Improvement Project  
Program

FISCAL YEAR: 2014/2015

**SECTION 1**

Project Name: Airport FAA/Runway 13-31 Rehabilitation

CIP Number: 3-06-0105-17

Project Index:  Drainage  Facility Improvements  Streets/Roads  Wastewater  Water

Project Contact: Mike Chambless Department: Airport

Scheduling: Project should be complete in December 2016

Funding Source: 212 Federal State Grant Estimated Amount \$4,967,566

Is the estimated amount for Construction Only?  Yes  No

If no, what does project include? Construction Management

**SECTION 2**

Status:  New  Continuing  Warranty

Project Benefit:  Existing Development  New Development

Project Triggers:  Existing Condition  Future Condition

**SECTION 3**

**Description:**  
This project completes the rehabilitation of Runway 13-31. This project is funded through a 95% Federal Grant, 2.5% state grant and a 2.5% local match.

**Justification:**  
This action is required by Federal Law to qualify for grant funds.

Fund	Previous Year Expenditure	Fund	Current FY Request
	\$	212	\$4,967,566
	\$		\$
	\$		\$
	\$		\$
<b>Total</b>	<b>\$</b>	<b>Total</b>	<b>\$4,967,566</b>

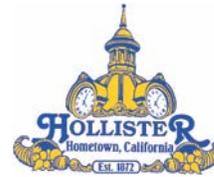






# City of Hollister Capital Improvement Project Program

**FISCAL YEAR: 2014/2015**



**SECTION 1**

Project Name: **Dunne Park Tennis Courts Rehabilitation**

CIP Number: **C1401**

Project Index:  Drainage  Facility Improvements  Streets/Roads  Wastewater  Water

Project Contact: **Clayton Lee** Department: **Community Services**

Scheduling: \_\_\_\_\_

Funding Source: **205 - Park Development Fund** Estimated Amount **\$21,000**

Is the estimated amount for Construction Only?  Yes  No

If no, what does project include? **Resurface 3 tennis courts including new nets and painting of net posts.**

**SECTION 2**

Status:  New  Continuing  Warranty

Project Benefit:  Existing Development  New Development

Project Triggers:  Existing Condition  Future Condition

**SECTION 3**

**Description:**  
Resurfacing of all 3 tennis courts at Dunne Park including new nets and painting of net posts.

**Justification:**  
The Dunne Park Tennis Courts have not been resurfaced in approximately 30 years and are in need of rehabilitation.

Fund	Previous Year Expenditure	Fund	Current FY Request
	\$	<b>205</b>	<b>\$21,000</b>
	\$		\$
	\$		\$
	\$		\$
<b>Total</b>	<b>\$</b>	<b>Total</b>	<b>\$21,000</b>



# City of Hollister Capital Improvement Project Program

**FISCAL YEAR: 2014/2015**



**SECTION 1**

Project Name: **Energy Efficiency Project at the IWTP**

CIP Number: \_\_\_\_\_

Project Index:  Drainage  Facility Improvements  Streets/Roads  Wastewater  Water

Project Contact: **David Rubcic** Department: **Engineering**

Scheduling: **Design Complete, installation Fall 2014**

**665 PGE Rebate \$88,800,  
San Benito Foods Billing**

Funding Source: **\$88,800** Estimated Amount **\$177,600**

Is the estimated amount for Construction Only?  Yes  No

If no, what does project include?

**SECTION 2**

Status:  **New**  **Continuing**  **Warranty**

Project Benefit:  **Existing Development**  **New Development**

Project Triggers:  **Existing Condition**  **Future Condition**

**SECTION 3**

**Description:**

Installation of energy efficiency controls consisting of automatic controls to manage levels of dissolved oxygen in the IWTP ponds and adding variable frequency drives to pump motors

**Justification:**

Reduction of Energy costs through the efficient operations of the IWTP during San Benito Foods canning season. Payback to be approximately 6 months.

Fund	Previous Year Expenditure	Fund	Current FY Request
	\$	665	\$177,600
	\$		\$
	\$		\$
	\$		\$
<b>Total</b>	<b>\$</b>	<b>Total</b>	<b>\$177,600</b>





# City of Hollister Capital Improvement Project Program

**FISCAL YEAR: 2014/2015**



**SECTION 1**

Project Name: **Hollister Community Center Project**

CIP Number: **C1404**

Project Index:  Drainage  Facility Improvements  Streets/Roads  Wastewater  Water

Project Contact: **Tina Garza** Department: **Community Services**

Scheduling: **January 2015**

Funding Source: **Fund 205** Estimated Amount **\$100,000**

Is the estimated amount for Construction Only?  Yes  No

If no, what does project include? **Repave parking lot, professional services (Engineering Cost for project)**

**SECTION 2**

Status:  **New**  **Continuing**  **Warranty**

Project Benefit:  **Existing Development**  **New Development**

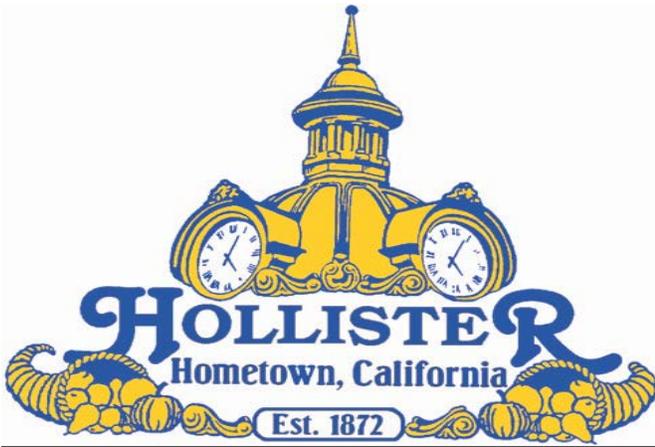
Project Triggers:  **Existing Condition**  **Future Condition**

**SECTION 3**

**Description:**  
The Carpet in the hallway and tile in San Benito room need replacmeent with a multi-purpose tile flooring. Bathroom upgrades, permanent wall between Gabilan room and Pinnacle room. Repair/resurface parking lot.

**Justification:**  
The facility amenities including carpet and flooring in the multi-purpose room have not been updated since it was built in 1977.

Fund	Previous Year Expenditure	Fund	Current FY Request
	\$	205	\$100,000
	\$		\$
	\$		\$
	\$		\$
<b>Total</b>	<b>\$</b>	<b>Total</b>	<b>\$100,000</b>



City of Hollister  
Capital Improvement Project  
Program

FISCAL YEAR: 2014/2015

**SECTION 1**

Project Name: **Hollister Downtown Video Project**

CIP Number: **Video**

Project Index:  Drainage  Facility Improvements  Streets/Roads  Wastewater  Water

Project Contact: **David Rubcic** Department: **Engineering**

Scheduling: **Completion summer 2014**

Funding Source: **101** Estimated Amount **\$52,000.00**

Is the estimated amount for Construction Only?  Yes  No

If no, what does project include? \_\_\_\_\_

**SECTION 2**

Status:  New  Continuing  Warranty

Project Benefit:  Existing Development  New Development

Project Triggers:  Existing Condition  Future Condition

**SECTION 3**

**Description:**  
Installation of video cameras & equipment in various city owned buildings and in the Hollister Downtown area.

**Justification:**  
Safety

Fund	Previous Year Expenditure	Fund	Current FY Request
680	\$85,154	101	\$52,000
205	\$20,357		\$
620	\$3,101		\$
660	\$3,102		\$
101	189,010		
<b>Total</b>	<b>\$300,724</b>	<b>Total</b>	<b>\$52,000</b>



# City of Hollister Capital Improvement Project Program

FISCAL YEAR: 2014/2015



## SECTION 1

Project Name **Old City Hall Tenant Improvements Phase II**

CIP Number: **C1405**

Project Index:  Drainage  Facility Improvements  Streets/Roads  Wastewater  Water

Project Contact: **Renee Perales** Department: **Development Services**

Scheduling: **FY 2014/2015**

Funding Source: \_\_\_\_\_ Estimated Amount **\$25,000**

Is the estimated amount for Construction Only?  Yes  No

If no, what does project include? **Design/Engineering**

## SECTION 2

Status:  **New**  **Continuing**  **Warranty**

Project Benefit:  **Existing Development**  **New Development**

Project Triggers:  **Existing Condition**  **Future Condition**

## SECTION 3

### Description:

Create additional offices and windows in rear of building

### Justification:

To accommodate additional staff.

Fund	Previous Year Expenditure	Fund	Current FY Request
	\$	101	\$25,000
	\$		\$
	\$		\$
	\$		\$
<b>Total</b>	\$	<b>Total</b>	<b>\$25,000</b>



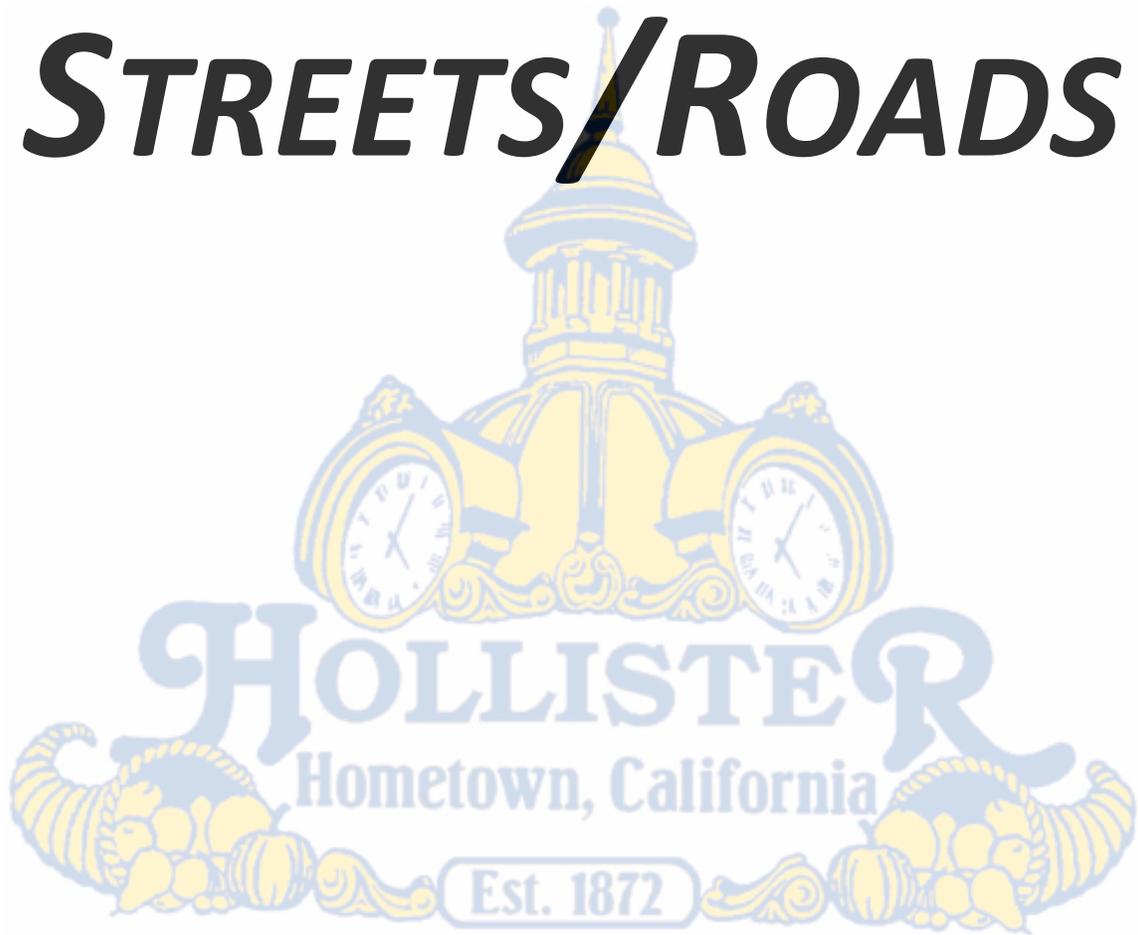






City of Hollister  
**CAPITAL IMPROVEMENT PROJECTS PROGRAM**  
FY 2014/2015

# ***STREETS/ROADS***





# City of Hollister Capital Improvement Project Program

**FISCAL YEAR: 2014/2015**



## SECTION 1

Project Name: **North Street - San Benito to Thompson**

CIP Number: **2910**

Project Index:  Drainage  Facility Improvements  Streets/Roads  Wastewater  Water

Project Contact: **Luis Aguilar** Department: **Engineering**

Scheduling: **Phase II design complete but on shelf, construction pending available funding**

Funding Source: **304 Traffic Impact Fee** Estimated Amount: **\$4,000.00**

Is the estimated amount for Construction Only?  Yes  No

If no, what does project include? **Design**

## SECTION 2

Status:  New  Continuing  Warranty

Project Benefit:  Existing Development  New Development

Project Triggers:  Existing Condition  Future Condition

## SECTION 3

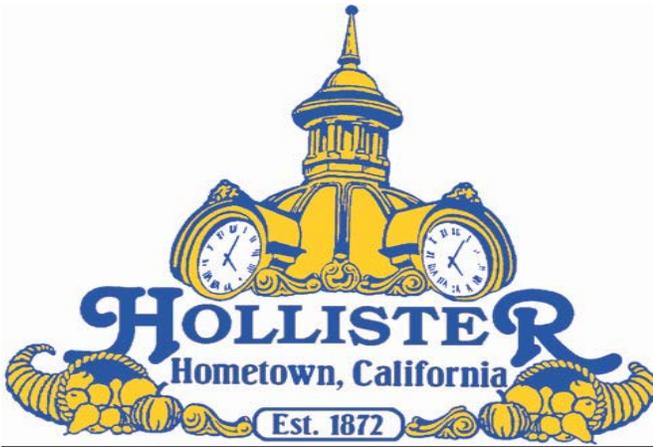
**Description:**  
This project is the second of a multi-phase construction project of North Street from San Benito to Locust Street and connecting to Buena Vista Road. The first phase is complete and consisted of the Railroad crossing improvements. Phase II consists of street and frontage Improvements, signal system modifications and utility undergrounding improvements at the intersection with San Benito Street. Phase III will be the construction of North Street from Thompson Street to Locust Street including utility undergrounding.

**Justification:**  
The City of Hollister's Circulation element identifies North Street as a vital link for the transportation network. It has been identified in the traffic impact fee as a regional facility. This project will divert traffic from the San Benito Street/Fourth Street intersection that is operating at a level of service of F.

## SECTION 4

Fund	Previous Year Expenditure	Fund	Current FY Request
304	\$51,116	304	\$4,000
250	\$0		\$
	\$		\$
	\$		\$
<b>Total</b>	<b>\$51,116</b>	<b>Total</b>	<b>\$4,000</b>





City of Hollister  
Capital Improvement Project  
Program

FISCAL YEAR: 2014/2015

**SECTION 1**

Project Name **Fourth Street County Courthouse Lighted Crosswalk**

CIP Number: **4000/V08**

Project Index:  Drainage  Facility Improvements  Streets/Roads  Wastewater  Water

Project Contact: **David Rubcic** Department: **Engineering**

Scheduling: **Design 2013/2014, Construction 2014/2015**

Funding Source: **216 Transportation Development** Estimated Amount **\$50,000.00**

Is the estimated amount for Construction Only?  Yes  No

If no, what does project include? \_\_\_\_\_

**SECTION 2**

Status:  New  Continuing  Warranty

Project Benefit:  Existing Development  New Development

Project Triggers:  Existing Condition  Future Condition

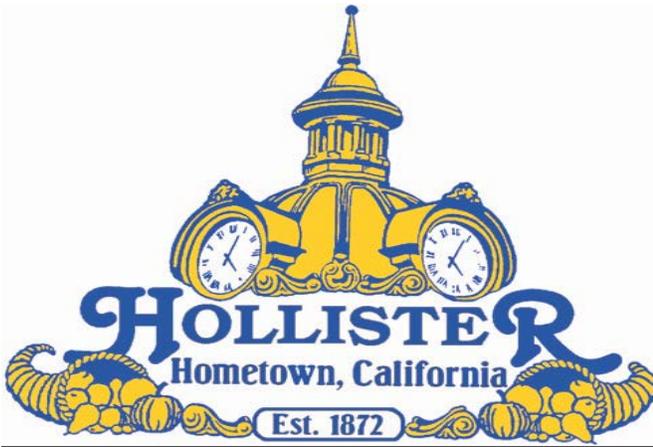
**SECTION 3**

**Description:**  
Installation of in-ground lighted crosswalk on Fourth Street/Monterey Road to service pedestrian crossing to new County Court House.

**Justification:**  
Pedestrian Safety.

**SECTION 4**

Fund	Previous Year Expenditure	Fund	Current FY Request
216	\$54,595	216	\$50,000
	\$		\$
	\$		\$
	\$		\$
<b>Total</b>	<b>\$54,595</b>	<b>Total</b>	<b>\$50,000</b>



City of Hollister  
Capital Improvement Project  
Program

FISCAL YEAR: 2014/2015

**SECTION 1**

Project Name: **Road Rehab 2014/15**

CIP Number: **C1409**

Project Index:  Drainage  Facility Improvements  Streets/Roads  Wastewater  Water

Project Contact: **David Rubcic** Department: **Engineering**

Scheduling: **Inventory of roads Fall 2014, Design Winter 2014, Construction Summer 2015**  
**216 RSTIP and 311 Prop 1B**

Funding Source: **funds** Estimated Amount **\$500,000**

Is the estimated amount for Construction Only?  Yes  No

If no, what does project include? **Design, Project Management, and Construction**

**SECTION 2**

Status:  **New**  **Continuing**  **Warranty**

Project Benefit:  **Existing Development**  **New Development**

Project Triggers:  **Existing Condition**  **Future Condition**

**SECTION 3**

**Description:**  
Design and construction of rehabilitation project for various road segments. Includes updating Street Saver PMS program utilizing Interns to perform inventory of roadways

**Justification:**  
Roadways have become deteriorated in certain areas throughout the City. Rehabing the road segments are necessary to maintain the integratory of the transportation system.

Fund	Previous Year Expenditure	Fund	Current FY Request
311	\$14,155	311	\$99,385
	\$	216	\$400,615
	\$		\$
	\$		\$
<b>Total</b>	<b>\$14,155</b>	<b>Total</b>	<b>\$500,000</b>

# City of Hollister Capital Improvement Project Program

**FISCAL YEAR: 2014/2015**



## SECTION 1

Project Name: **Sidewalk Replacment Program**

CIP Number: **C1410**

Project Index:  Drainage  Facility Improvements  Streets/Roads  Wastewater  Water

Project Contact: **Renee Perales** Department: **Development Services**

Scheduling: **FY 2014/2015**

Funding Source: **201 (Program Income)** Estimated Amount **\$295,000**

Is the estimated amount for Construction Only?  Yes  No

If no, what does project include? **Design/Engineering**

## SECTION 2

Status:  **New**  Continuing  Warranty

Project Benefit:  **Existing Development**  New Development

Project Triggers:  **Existing Condition**  Future Condition

## SECTION 3

**Description:**  
Repair of sidewalks. At City Council direction, CDBG funds will be used to repair sidewalks in distressed areas in the City.

**Justification:**  
Pedestrian Safety

Fund	Previous Year Expenditure	Fund	Current FY Request
	\$	201	\$295,000
	\$		\$
	\$		\$
	\$		\$
<b>Total</b>	<b>\$</b>	<b>Total</b>	<b>\$295,000</b>

City of Hollister  
**CAPITAL IMPROVEMENT PROJECTS PROGRAM**  
FY 2014/2015

# ***WASTEWATER***





City of Hollister  
**CAPITAL IMPROVEMENT PROJECTS PROGRAM**  
FY 2014/2015

# ***WATER***



# City of Hollister Capital Improvement Project Program

**FISCAL YEAR: 2014/2015**



## SECTION 1

Project Name: **Park Hill Water Tank Repair**

CIP Number: **2907**

Project Index:  Drainage  Facility Improvements  Streets/Roads  Wastewater  Water

Project Contact: **Danny Hillstock/Luis Aguilar** Department: **Engineering**

Scheduling: **Bid winter 2014 with Construction spring 2015**

Funding Source: **620 Water Enterprise** Estimated Amount **\$380,000.00**

Is the estimated amount for Construction Only?  Yes  No

If no, what does project include? **Project Management**

## SECTION 2

Status:  New  Continuing  Warranty

Project Benefit:  Existing Development  New Development

Project Triggers:  Existing Condition  Future Condition

## SECTION 3

**Description:**

This project is the rehabilitation of two of the City's water storage tanks which are located on Park Hill. The project will include recoating each of the tanks and necessary upgrades for compliance with current safety regulations.

**Justification:**

Periodically the water tanks need to be recoated for protection against corrosion and deterioration of the facilities. The benefit of the project is that the life expectancy of the tanks will be extended with the new improvements, and public health and safety, as well worker safety, will be improved.

## SECTION 4

Fund	Previous Year Expenditure	Fund	Current FY Request
620	\$18,795	620	\$380,000
	\$		\$
	\$		\$
	\$		\$
<b>Total</b>	<b>\$18,795</b>	<b>Total</b>	<b>\$380,000</b>



# City of Hollister Capital Improvement Project Program

**FISCAL YEAR: 2014/2015**



**SECTION 1**

Project Name: **Fallon Road Well #3**

CIP Number: **2912**

Project Index:  Drainage  Facility Improvements  Streets/Roads  Wastewater  Water

Project Contact: **David Rubcic** Department: **Engineering**

Scheduling: **Design FY 2014/2015. Test well 2014/2015. Construction 2015/2016**

Funding Source: **621/620 50% each?** Estimated Amount **\$300,000.00**

Is the estimated amount for Construction Only?  Yes  No

If no, what does project include? **Includes design**

**SECTION 2**

Status:  **New**  **Continuing**  **Warranty**

Project Benefit:  **Existing Development**  **New Development**

Project Triggers:  **Existing Condition**  **Future Condition**

**SECTION 3**

**Description:**  
 This project is to construct a replacement for Well #3, and abandon the existing well. FY 2013/2014 includes property acquisition for the new well, design and construction of a test well for the determination of water quality and then final design of the replacement well. Construction if the new production well is scheduled for FY 2014/2015.

**Justification:**  
 The existing Well #3 is not functional. The submersible pump and line column are stuck in the casing and cannot be removed. The original well construction occurred in the 1950's as the well has seen the end of its useful service life. A replacement well is necessary for production of groundwater to serve the northerly Hollister industrial and airpark areas. A test well was constructed in FY 2012/2013 at an alternate location but failed water quality testing requirements thereby requiring alternative site selection and new test well requirements in FY 2013/2014.

**SECTION 4**

Fund	Previous Year Expenditure	Fund	Current FY Request
620	\$98,400	620	\$150,000
621	\$0	621	\$150,000
	\$		\$
	\$		\$
<b>Total</b>	<b>\$98,400</b>	<b>Total</b>	<b>\$300,000</b>



City of Hollister  
**CAPITAL IMPROVEMENT PROJECTS PROGRAM**  
FY 2014/2015

# ***APPENDIX***



**RESOLUTION NO. 2014-127**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER  
ADOPTING THE BUDGET FOR THE CITY OF HOLLISTER FOR THE  
FISCAL YEAR ENDING JUNE 30, 2015**

**WHEREAS**, budget study sessions for the 2014-2015 Fiscal Year were held by the City Council in June 4, 2014; and

**WHEREAS**, copies of the budget worksheets were made available for inspection by the public at the Office of the City Manager; and

**WHEREAS**, the determination of the cumulative result of the calculations of the City's appropriation limitations, consistent with Article XIII B of the State Constitution, is presented in a separate resolution; and

**WHEREAS**, the amount of the Operating and Debt Service Appropriations for all funds are \$50,716,882 as per the following:

General Fund	\$	17,323,606
Measure E	\$	4,004,000
Community Development Block grant Program	\$	39,600
Gas Tax	\$	993,980
Park Dedication	\$	600
San Benito Loan Program	\$	1,000
<u>Federal Aviation Admin Grant Pgm</u>	<u>\$</u>	<u>4,967,566</u>
Community Housing Rehab Pgm Owner-Occupied	\$	100
Transportation Development Act	\$	43,431
Spay-Neuter Education	\$	19,220
Mello Roos CFD-1	\$	877,592
SLESF Grant	\$	100,100
Office of Traffic Safety	\$	20
Animal Welfare Fund	\$	22,290
Rally Fund	\$	198,428
SB 1186Fund	\$	50
CALGRIP	\$	78,473
SAFER Grant	\$	1,364,760
Enviro. Justice Trans. Planning Grant	\$	20
San Felipe/Flynn Signal Impact Fee	\$	25
Home Program Revolving Loan	\$	53,100

Housing Division	\$	358,498
AB 1600 CIP Fire Impact Fee	\$	200
AB 1600 CIP Police Impact Fee	\$	150
AB 1600 CIP Storm Drain	\$	150
AB 1600 CIP Traffic Impact Fee	\$	7,500
AB 1600 Santa Ana Storm Drain	\$	2,500
Juvenile Hall Impact Fees	\$	30,010
Local Street and Road Improvement (Proposition 18)	\$	40,166
Storm Drain Impact Fee	\$	238,489
Tri –Centennial Trust		5
Veteran’s Memorial Building Community Pavers	\$	605
Meridian Street Assessment 91-2	\$	209,750
San Benito Estates 91-1	\$	51,875
Hollister Business Park Assessment	\$	300
Landscape & Lighting District	\$	225,000
Sunnyslope Village 1991-1	\$	10
Gateway Auto Mall Assessment 97-1	\$	115,133
Airport Enterprise Operations	\$	1,125,323
Hollister Air Show	\$	60,000
Water Enterprise Operations	\$	3,913,076
Water Expansion Impact	\$	35,571
Wastewater Enterprise Operations	\$	12,915,190
Wastewater Expansion Impact	\$	38,820
San Benito Foods	\$	846,934
Street Sweeping Enterprise Operations	\$	346,066
Briggs Building Enterprise Operations	\$	67,600

**WHEREAS**, the City’s Operating and Debt Service Budgets are Structurally Balanced, to include City’s General Fund with a Projected Available Ending Fund Balance in the amount of \$3,695,430; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HOLLISTER THAT:**

The 2014-2015 Budget for the City of Hollister is hereby adopted, with the City Manager hereby authorized to transfer budgetary amounts within departments, with any budgetary changes that increase the total amount of budgeted appropriations within any fund brought before the City Council for review and approval.

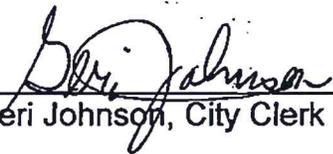
**PASSED AND ADOPTED** by the City Council of the City of Hollister at a Regular Meeting held this 16th day of June, 2014, by the following vote:

**AYES:** Council Members Friend, Scattini, Valdivia, Gomez, and Mayor Velazquez.  
**NOES:** None.  
**ABSENT:** None.



\_\_\_\_\_  
Ignacio Velazquez, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Geri Johnson, City Clerk

**APPROVED AS TO FORM:**

L+G, LLP, Attorneys at Law

  
\_\_\_\_\_  
Bradley Sullivan, City Attorney

COPIES OF ORIGINAL  
ON FILE IN THE  
OFFICE OF THE CITY CLERK  
CITY OF HOLLISTER

RESOLUTION NO. 2014-158

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER  
APPROVING THE APPROPRIATIONS OF FUNDS FOR THE CITY'S CAPITAL  
IMPROVEMENT PROGRAM FOR FY 2014/2015**

**WHEREAS**, the City Council of the City of Hollister has previously approved appropriation for project funding of various capital improvement projects within the City; and

**WHEREAS**, these projects and new projects developed through various program needs require the appropriation of funds to continue progress and possibly achieve completion during the 2014/2015 fiscal year; and

**WHEREAS**, the City Engineer has determined that it is appropriate and necessary to utilize the project funds for these projects as outlined within "Exhibit A" to this resolution;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HOLLISTER**, that it approves the supplemental appropriations as provided in "Exhibit A" to this resolution for the Fiscal Year ending June 30, 2015.

**PASSED AND ADOPTED** by the City Council of the City of Hollister at a regular meeting held on the 4th day of August, 2014, by the following vote:

**AYES:** Council Members Friend, Valdivia, Gomez, and Mayor Velazquez.

**NOES:** None.

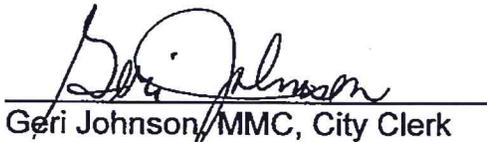
**ABSTAINED:** None.

**ABSENT:** None.



Ignacio Velazquez, Mayor

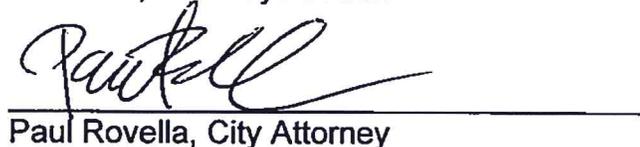
**ATTEST:**



Geri Johnson, MMC, City Clerk

**APPROVED AS TO FORM:**

L+G LLP, Attorneys at Law



Paul Rovella, City Attorney

DUPLICATE OF ORIGINAL  
ON FILE IN THE  
OFFICE OF THE CITY CLERK  
CITY OF HOLLISTER



**STAFF REPORT  
CITY COUNCIL OR STUDY SESSION AGENDA**

**DATE:** July 23, 2013  
**STUDY SESSION DATE:** N/A

**AGENDA ITEM:** Consent *A11, #11*  
**MEETING DATE:** August 4, 2014

- **TITLE OF ITEM:** A Resolution Approving the Appropriations of Funds for the City's Capital Improvement Program for FY 2014/2015.
- **BRIEF DESCRIPTION:** This item will approve the appropriations of funding necessary for continued capital project expenditures that were approved, funded and started during previous fiscal years.
- **STAFF RECOMMENDATION:** Adopt Resolution No. 2014-158, A Resolution of the City Council of the City of Hollister Approving the Appropriations of Funds for the City's Capital Improvement program for FY 2014/2015.

**DEPARTMENT SUMMARY:** The City Council approves capital project funding on an individual and program needs basis during each fiscal year. Each project and their associated individual professional service contracts may span multiple years until such time that the project is completed. To continue each project into the following fiscal year requires new appropriations. The Council's approval of the attached Resolution provides the funding appropriations necessary from each of the program funds identified below. This will allow continued progress with each of those capital projects identified within the resolution. New projects beyond those included within this CIP will be presented to Council for appropriation on an individual basis.

**FINANCIAL IMPACT:** Approval of this item will affect the project funding centers as shown below in summary and as reflected within the attached Resolution approving the appropriations.

Fund #	Fund Description	Amount
101	General Fund	\$52,000.00
216	Transportation Development Act Fund	\$50,000.00
304	Transportation Impact Fees Fund	\$49,000.00
620	Water Enterprise Fund	\$380,000.00
660	Sewer Enterprise Fund	\$457,000.00
662	Storm Drain Impact Fees Fund	\$38,800.00
	<b>Total</b>	<b>\$1,026,800.00</b>

**CEQA:** This item does not constitute a project under the California Quality Act (CEQA) and review under CEQA is not required

**DEPARTMENT:** Engineering Department

**CONTACT PERSON:** David Rubcic PE, PLS Interim Engineering Manager/City Engineer

**DEPARTMENT HEAD:** David Rubcic PE, PLS Interim Engineering Manager/City Engineer

**PHONE NUMBER:** (831) 636-4340

**THIS REPORT WAS REVIEWED BY THE CITY MANAGER AND CONCURS WITH THE STAFF RECOMMENDATION**

  
\_\_\_\_\_  
William B. Avera, City Manager

**CITY OF HOLLISTER  
ENGINEERING DIVISION  
CIP APPROPRIATIONS BY FUND  
August 4, 2014**

PROJECT	FY 2013/14 ACTIVITY	Funding Request for Fiscal Year 2014 - 2015				
		101	216	304	620	662
<b>CAPITAL IMPROVEMENT PROJECT</b>						
Hollister Downtown Video Project CIP Video						
FY 2013/14 funding	\$352,000.00					
expended 2013/2014	\$300,724.20					
unexpended	\$51,275.80					
<b>Powell/Suitter Sanitary Sewer Rehab - CIP 2916</b>						
FY 2013/14 funding	\$700,000.00					
expended 2013/14 - Chapin	\$225,092.70					
expended 2013/14 - Kelley Eng.	\$11,860.00					
expended 2013/14 - Earth System	\$2,206.25					
unexpended	\$460,841.05				\$457,000.00	\$3,800.00
<b>Park Hill Tank Repainting - CIP 2907</b>						
FY 2013/14 funding	\$380,000.00					
expended 2013/14	\$0.00					
Unexpended	\$380,000.00				\$380,000.00	
<b>North Street - San Benito to Thompson - CIP 2910</b>						
Amount due to Design Engineer	\$4,000.00			\$4,000.00		
<b>San Felipe Ditch Upgrade - CIP 4000V02</b>						
FY 2013/14 funding	\$35,000.00					
expended	\$0.00					
Unexpended	\$35,000.00					\$35,000.00
<b>Lighted Crosswalk - CIP 4000V08</b>						
FY 2013/14 funding	\$60,000.00					
expended - Lightguard - Nash Road	\$15,835.00					
expended - Lightguard - Courthouse	\$14,311.15					
unexpended	\$29,853.85					
additional needed to install Nash Road	\$20,000.00					
total requested \$20,000 for each loc install and misc imp.	\$49,853.85		\$50,000.00			
<b>Downtown Traffic Corridor Study</b>						
FY 2013/14 funding	\$45,000.00					
expended	\$0.00					
unexpended	\$45,000.00			\$45,000.00		
<b>AMOUNT REQUESTED FOR EACH FUND</b>		\$ 52,000.00	\$ 50,000.00	\$ 49,000.00	\$ 380,000.00	\$ 457,000.00
<b>TOTAL AMOUNT REQUESTED</b>		<b>\$1,026,800.00</b>				

# APPROPRIATION ADJUSTMENT

1. TRANSFERS OF APPROPRIATION WITHIN CLASSIFICATION OF EXPENDITURES (i.e. BETWEEN PROFESSIONAL SERVICES AND SUPPLIES EXPENSE) MAY BE SUBMITTED DIRECTLY TO FINANCE WITH DEPARTMENT HEAD'S SIGNATURE.
2. TRANSFERS OF APPROPRIATIONS BETWEEN CLASSIFICATIONS OF EXPENDITURES (i.e. BETWEEN SALARIES AND SERVICES AND SUPPLIES) MUST BE APPROVED BY THE CITY MANAGER.
3. TRANSFERS OF APPROPRIATIONS BETWEEN FUNDS MUST BE APPROVED BY THE CITY COUNCIL.
4. INCREASE IN APPROPRIATIONS NEEDS TO BE OFFSET BY ADDITIONAL REVENUE SOURCE OR AVAILABLE FUND BALANCE.

(ROUND UP TO WHOLE DOLLAR)

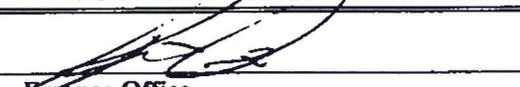
DEPARTMENT	FUND #	COST CENTER	ACCOUNT NUMBER	PROJECT TASK #	INCREASE	DECREASE
ENGINEERING	101	Fund balance	300100			\$ 52,000
ENGINEERING	101	4000	750050	VIDEO	\$ 52,000	
ENGINEERING	660	Fund balance				\$ 457,000
ENGINEERING	660	S16-2916	750050	S16	\$ 457,000	
ENGINEERING	662	Fund balance				\$ 3,800
ENGINEERING	662	S16-2916	730000	S16	\$ 3,800	
ENGINEERING	620	Fund balance				\$ 380,000
ENGINEERING	620	2907	750003	S07	\$ 5,000	
ENGINEERING	620	2907	750050	S07	\$ 375,000	
ENGINEERING	304	Fund balance				\$ 4,000
ENGINEERING	304	2910	730003	S10	\$ 4,000	
ENGINEERING	662	Fund balance				\$ 35,000
ENGINEERING	662	4000	730000	V02	\$ 30,000	
ENGINEERING	662	4000	730003	V02	\$ 5,000	
ENGINEERING	216	Fund balance	300101			\$ 50,000
ENGINEERING	216	4000	750050	V08	\$ 50,000	
ENGINEERING	304	Fund balance				\$ 45,000
ENGINEERING	304	4000	730000		\$ 40,000	
ENGINEERING	304	4000	701001		\$ 5,000	
				<b>TOTAL</b>	<b>\$ 1,026,800</b>	<b>\$ 1,026,800</b>

**EXPLANATION OF TRANSACTION:**

Project funding to continue on approved projects for the FY 2014/15 for City Council meeting on August 4, 2014. Projects include: Hollister Downtown Video Project, Powell/Suiter Sanitary Sewer Rehab, Park Hill Tank Repainting, North Street, San Felipe Ditch Upgrade, Lighted Crosswalks, Downtown Traffic Corridor Study.

Prepared by  Date 7-29-2014  
 Department Head

**FOR ADMINISTRATION AND FINANCE OFFICE ONLY**

Approved for Entry  Date 7-25-2014  
 Finance Office

Approved \_\_\_\_\_ Date \_\_\_\_\_ Journal No. \_\_\_\_\_  
 City Manager

\_\_\_\_\_ Date \_\_\_\_\_ Resolution No. \_\_\_\_\_  
 City Clerk

DUPLICATE OF ORIGINAL  
ON FILE IN THE  
OFFICE OF THE CITY CLERK  
CITY OF HOLLISTER

**RESOLUTION NO. 2014-168**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER  
REVISING THE LEASE WITH THE COUNTY OF SAN BENITO  
FOR EXPANSION OF THE SKATE PARK AT VETERANS MEMORIAL PARK**

**WHEREAS** the County of San Benito owns the property at 801 Memorial Drive commonly known as Veterans Memorial Park; and

**WHEREAS**, the City of Hollister and the County of San Benito entered into a lease on March 1, 1998 for the construction and operation of the Skate Facility at Veterans Memorial Park; and

**WHEREAS**, this lease expired on June 30, 2012; and

**WHEREAS**, the Veterans Memorial Park Commission and the City of Hollister Parks and Recreation Commission have received comments and public input at various public meetings from the skating and cycling community regarding the need for expansion of the existing skate facility to provide more recreational opportunities for skating and cycling enthusiasts; and

**WHEREAS**, the City and County desire to expand the existing skate facility into the basketball courts adjacent to the Skate Facility; and

**WHEREAS**, the City Council of the City of Hollister at their regular meeting of March 3, 2014, approved the expenditure of an amount up to \$78,000 from the Park Development Fund (205) for the expansion of the skate park; and

**WHEREAS**, it is necessary for the City of Hollister and the County of San Benito to enter into a revised lease for the operation and expansion of the Skate Park at Veterans Memorial Park; and

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HOLLISTER**, that the City Council of the City of Hollister and the County of San Benito Board of Supervisors agree as follows: Subject to the conditions set forth herein City is granted the right to use the Veterans Memorial Park basketball courts for expansion of the Veterans Memorial Park Skate Park and terms for this agreement shall be for a period commencing on August 18, 2014 and continuing through June 30, 2017; and

**BE IT FURTHER RESOLVED**, that a supplemental appropriation of up to \$78,000 for the development of the skate facility is hereby approved from Fund 205 for FY ending June 30, 2015; and

**BE IT FURTHER RESOLVED**, that the Mayor of the City of Hollister is hereby authorized to execute the agreement on behalf of the City Council of the City of Hollister.

**PASSED AND ADOPTED**, by the City Council of the City of Hollister at a regular meeting held this 18th day of August, 2014, by the following vote:

**AYES:** Council Members Friend, Valdivia, Gomez, and Mayor Velazquez.

**NOES:** None.

**ABSTAINED:** None.

**ABSENT:** None.

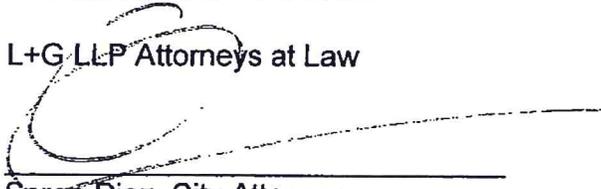
  
\_\_\_\_\_  
Ignacio Velazquez, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Geri Johnson, MMC, City Clerk

**APPROVED AS TO FORM:**

L+G-LLP Attorneys at Law

  
\_\_\_\_\_  
Soren Diaz, City Attorney

DUPLICATE OF ORIGINAL  
ON FILE IN THE  
OFFICE OF THE CITY CLERK  
CITY OF HOLLISTER



**STAFF REPORT  
CITY COUNCIL OR STUDY SESSION AGENDA**

**DATE:** August 5, 2014  
**STUDY SESSION DATE:** NA

**AGENDA ITEM:** Consent *A6, #6*  
**MEETING DATE:** August 18, 2014

**TITLE OF ITEM:** Veterans Memorial Park Skate Park: Revised lease and expansion.

**BRIEF DESCRIPTION:** This resolution will approve a revision to the lease between the City of Hollister and San Benito County for the expansion of the Skate Park located at Veterans Memorial Park.

**STAFF RECOMMENDATION:** Adopt Resolution No. 2014-168, A Resolution of the City Council of the City of Hollister Revising the Lease with the County of San Benito for Expansion of the Skate Park at Veterans Memorial Park.

**DEPARTMENT SUMMARY:** On March 3, 2014, the City Council approved an expenditure of \$78,000 from the City of Hollister Park Development Fund (205) for the expansion of the Veterans Memorial Park Skate Park. The lease between the City and County for the development of the Skate Park expired on June 30, 2012. Expansion of the facility will require a revised lease. The automatic renewal language allows the lease to continue since expiration. The lease has been discussed by the Veterans Memorial Park Commission and is attached for City Council approval. This lease item is scheduled for consideration by the San Benito County Board of Supervisors at their regular meeting of August 19, 2014.

**FINANCIAL IMPACT:** City Council's action at the March 3, 2014 City Council meeting authorized the expenditure of an amount not to exceed \$78,000 from the Park Development Fund (205) for the expansion of the Skate Park at Veterans Memorial Park.

**DEPARTMENT:** Community Services Department  
**CONTACT PERSON:** Clayton Lee, Community Services Director  
**PHONE NUMBER:** 831-636-4370

**THIS REPORT WAS REVIEWED BY THE CITY MANAGER AND CONCURS WITH THE STAFF RECOMMENDATION**

Handwritten signature of William B Avera in black ink.

William B Avera, City Manager

**RESOLUTION NO. 2014-204 A**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER  
APPROVING CITY OF HOLLISTER  
CAPITAL IMPROVEMENT PROJECTS PROGRAM FY 2014/2015 AND  
SUPPLEMENTAL BUDGET APPROPRIATION**

**WHEREAS**, efficient implementation of City Capital Improvements requires that funding and advanced planning take place most commonly in a Capital Improvement Projects Program; and

**WHEREAS**, capital projects have been identified by each department for the current fiscal year 2014/2015 that needs to be implemented this fiscal year and completed or continued into the following fiscal year; and

**WHEREAS**, previous funding appropriations have been completed for projects such as the Airport Runway Rehabilitation, Skate Park Expansion and continuing projects; and

**WHEREAS**, the City Engineer has determined that additional costs will be incurred for these projects identified in the Capital Improvement Projects Program FY 2014/2015; and

**WHEREAS**, funding for these capital projects has been estimated and the specific funds identified that will make the implementation feasible; and

**WHEREAS**, the total additional project funding necessary for the completion of the projects identified in the Capital Improvement Projects Program FY 2014/2015 is \$2,216,000; and

**WHEREAS**, the supplemental appropriation from funds 101, 201, 205, 216, 302, 311, 601, 620, 621, 660, 665, and 850 is required to complete the projects identified in the Capital Improvement Projects Program FY 2014/2015 in a timely manner; and

**WHEREAS**, the Finance Director has determined that there are sufficient resources in uncommitted fund balances and estimated revenue in the identified funds to satisfy this appropriation.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HOLLISTER**, that the City Council approves the Capital Improvement Projects Program FY 2014/2015; and

**BE IT FURTHER RESOLVED** that the City Council of the City of Hollister approves the supplemental appropriation of \$2,016,000 from funds 101, 201, 205, 216, 302, 311, 601, 620, 621, 660, 665, and 850; and

**BE IT FURTHER RESOLVED** that the City Council explicitly does not approve the "Disposal Beds at the DWTP" and the "Energy Efficiency Project at the IWTP" as shown in the Capital Improvement Projects Program FY 2014/1015.

**PASSED AND ADOPTED** by the City Council of the City of Hollister at a regular meeting held this 3rd day of November 2014, by the following vote:

AYES: Council Members Stevenson, Friend, Valdivia, Gomez, and Mayor Velazquez.  
NOES: None.  
ABSTAINED: None.  
ABSENT: None.



---

Ignacio Velazquez, Mayor

ATTEST:



---

Geri Johnson, MMC, City Clerk

DUPLICATE OF ORIGINAL  
ON FILE IN THE  
OFFICE OF THE CITY CLERK  
CITY OF HOLLISTER