City of Hollister

CAPITAL IMPROVEMENT PROJECTS PROGRAM

Fiscal Year 2014/2015
November 3, 2014

To the Honorable Mayor, City Council Members and the residents of the City of Hollister:

I am pleased to present the City of Hollister’s 2014-2015 Capital Improvement Program. This document serves as a planning tool for infrastructure development and improvements.

The Capital Improvement Program includes:

- Projected expenditures summaries for fiscal year 2014-2015
- Appropriation Requests by Fund
- Detailed individual descriptions of each project, grouped by Project Index

The Capital Improvement Projects Program is a one year plan based on the City’s priorities and financial restrictions determined by the City’s current financial forecast. The plan is reviewed and revised annually to evaluate City infrastructure needs within financial forecast limitations.

Respectfully submitted,

William B. Avera
City Manager
City of Hollister

CAPITAL IMPROVEMENT PROJECTS PROGRAM
FY 2014/2015

CITY COUNCIL

Ignacio Velazquez, Mayor
Ray Friend, District 1
Shari Stevenson, District 2
Pauline Valdivia, District 3
Victor Gomez, District 4

CITY MANAGER
William B. Avera

CITY ATTORNEY
Paul Rovella

INTERIM ENGINEERING MANAGER/CITY ENGINEER
David Rubcic

Brett Miller, ADMINISTRATIVE SERVICES DIRECTOR
Mike Chambless, MANAGEMENT SERVICES DIRECTOR
Geri Johnson, CITY CLERK
Clayton Lee, COMMUNITY SERVICES DIRECTOR
David Westrick, CHIEF OF POLICE
Mike O’Connor, FIRE CHIEF

Prepared by:
Cheryl Mullen, ADMINISTRATIVE ANALYST
Renee Perales, PROJECTS COORDINATOR
# City of Hollister

## Capital Improvement Projects Program

Fiscal Year 2014/2015

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Capital Improvement Projects

A Capital Improvement Project (CIP) is any major improvement to City facilities or infrastructure. A CIP project usually involves the construction, purchase, or renovations of buildings, parks, streets or other physical structures. It must meet the criteria of a capital asset, which means it has a cost of approximately $20,000.00 or more and has a long useful life.

CIP expenditures typically address one-time needs as opposed to the City’s operations budget which addresses ongoing year-to-year needs. CIP projects are varied, so some may require years of planning and construction while others are completed in a shorter time frame.

Collectively, CIP projects are referred to as the Capital Improvement Program. The purpose of the Capital Improvement Plan is to identify long-term needs, evaluate projects, coordinate activities whenever possible and secure funding sources. Additionally, it serves as a public relations and economic development tool.
CITY OF HOLLISTER
CAPITAL IMPROVEMENT PROJECT FUNDS

Capital Projects Funds account for resources used for the acquisition and construction of capital facilities by the City or the City's Enterprise Funds. The City has many different resources available to complete needed capital projects and each funding source has its own financing and availability requirements. Following is a description of each fund used by the City for financing capital improvement projects.

**Fund 101: General Fund**

*General Fund* is used to account for all revenues and expenditures necessary to carry out basic governmental activities of the City that are not accounted for through other funds. For the City, the General Fund includes such activities as public protection, public ways and facilities, health and sanitation, and recreation services.

**SPECIAL REVENUE FUNDS**

*Special Revenue funds are established to finance particular governmental activities and are financed by specific taxes or other revenues. Such funds are authorized by statutory provisions to pay for certain activities of a continuing nature.*

**Fund 205: Park Dedication Fund**
This fund was established to provide financing for parks.

**Fund 206: Local Transportation Fund**
This fund was established to account for the receipt and distribution of the City’s local funding provided by State funding.

**Fund 212: Aviation Administration Grants**
This fund was established to account for the receipt and disbursement of the federal and state aviation funding.

**Fund 216: Transportation Development Act Fund**
This fund was established to account for the activities of the Transportation Development Act funding from the State of California.

**Fund 239: Parking Fund**
This fund was established to provide funding for the rehabilitation of City parking lots in the downtown area.

**Fund 251: Environmental Justice Transportation Grant**:
This fund was established to account for the receipts and disbursements in the Environmental Justice Transportation Grant.
CITY OF HOLLISTER
CAPITAL IMPROVEMENT PROJECT FUNDS

CAPITAL PROJECT FUNDS
Capital Project Funds are used to account for financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition of land, or acquisition and construction of capital facilities and other capital assets.

Fund 301: Fire Impact Fees Fund
This fund was established as depositories for fire development impact fees. The fees are levied against all new development in the City in order to pay for the construction or improvement of fire facilities as a result of City growth.

Fund 302: Police Impact Fees Fund
This fund was established as depositories for police development impact fees. The fees are levied against all new development in the City in order to pay for the construction or improvement of police facilities as a result of City growth.

Fund 303: Storm Drain Impact Fees Fund
This fund was established as depositories for storm drain development impact fees. The fees are levied against all new development in the City in order to pay for the construction or improvement of storm drains as a result of City growth.

Fund 304: Traffic Impact Fees Fund
This fund was established as depositories for traffic development impact fees. The fees are levied against all new development in the City in order to pay for traffic construction or improvements as a result of City growth.

Fund 305: AB 1600 Santa Ana Storm Drain Fund
This fund was established as depositories for Santa Ana storm drain development impact fees. The fees are levied against all new development in the Santa Ana Road area in order to pay for the construction or improvement of storm drains as a result of City growth.

Fund 311: Proposition 1B Highway Safety Fund
This fund was established as a depository for revenues received from the State government under Proposition 1B (The Highway Safety, Traffic Reduction, Air Quality, and Port Security Act), as approved by voters in the November 2006 general election. Funds must be spent on street purposes.

Fund 662: Storm Drain Fees Fund
This fund was established to account for revenues and expenditures relating to storm drain construction.
ENTERPRISE FUNDS

Enterprise funds are used to report the same functions presented as business-type activities. The City uses enterprise funds to account for its Airport, Water, Wastewater, Street Sweeping and Briggs Building operations.

Fund 601: Airport Enterprise Fund
This fund accounts for the operation of the municipal airport and the administration of leases of airport property.

Fund 620: Water Enterprise Fund
This fund accounts for the provisions of water services to the residents of the City and some residents of the County.

Fund 621: Water Expansion Enterprise Fund
This fund accounts for the provisions of the expansion of the water services to the residents of the City and some residents of the County.

Fund 660: Sewer Enterprise Fund
This fund accounts for the provisions of sewer services to the residents of the City and some residents of the County.

Fund 661: Sewer Expansion Enterprise Fund
This fund accounts for the provisions of the expansion of the sewer services to the residents of the City and some residents of the County.

Fund 665: San Benito Foods Fund
This fund was established to account for revenues and expenditures relating to the industrial wastewater treatment facility as pertaining the local cannery.
City of Hollister

CAPITAL IMPROVEMENT PROJECTS PROGRAM
FY 2014/2015

**Prioritizing Capital Improvement Projects**

Often the number of CIP projects exceeds the immediate resources required to proceed. Proposed CIP projects are measured against an established set of criteria, which helps to determine project order in the five-year program. They include:

1) Health/Safety issues
2) Mandated projects
3) City Council goals
4) Identified in Master Plans
5) Funding availability/constraints
6) Asset condition/Upgrades increasing longevity
7) Project readiness and opportunities to ‘bundle’ improvements.
8) Identified opportunities for ongoing service enhancements, operational efficiencies or future reduced costs resulting in long term savings after short term payback (less than 3 years, less than 5 years, less than 10 years).
# CIP Program FY 2014/2015

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<th>Project Name</th>
<th>Account</th>
<th>Increase</th>
<th>Decrease</th>
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<td>West Gateway Beautification Project</td>
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<td>Successor Agency Fund (Fund Balance)</td>
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**TOTALS:**

|             | 2,016,000 | 2,016,000 |

Disposal Beds and Energy Efficiency Project were not approved by the City Council in Resolution 2014-204
City of Hollister

CAPITAL IMPROVEMENT PROJECTS PROGRAM

FY 2014/2015

DRAINAGE
SECTION 1

Project Name: San Felipe Ditch Upgrade
CIP Number: 4000/V02
Project Index: ☒ Drainage ☐ Facility Improvements ☐ Streets/Roads ☐ Wastewater ☐ Water
Project Contact: Luis Aguilar
Department: Engineering
Funding Source: 662 Storm Drain Fund
Estimated Amount: $35,000.00

Is the estimated amount for Construction Only? ☒ Yes ☐ No
If no, what does project include? Engineering services

SECTION 2

Status: ☒ New ☐ Continuing ☐ Warranty
Project Benefit: ☒ Existing Development ☐ New Development
Project Triggers: ☒ Existing Condition ☐ Future Condition

SECTION 3

Description:
This project would replace an existing open ditch on the east side of San Felipe Road with approximately 600 linear feet of new 21-inch storm drain pipe. The project would include the installation of curb, gutter and sidewalk along San Felipe Road connecting to the existing on the south end of the project.

Justification:
Traffic accidents have occurred due to vehicles driving into the open ditch. Drainage issues have been identified by Caltrans affecting the permit issuance for North Street Improvement Project. The new pipe would be installed in the existing ditch.

SECTION 4

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FACILITY IMPROVEMENTS
SECTION 1

Project Name: **Airport FAA/Runway 13-31 Rehabilitation**

CIP Number: **3-06-0105-17**

Project Index: ☑ Drainage ☑ Facility Improvements ☐ Streets/Roads ☐ Wastewater ☐ Water

Project Contact: **Mike Chambless**  
**Department:** Airport

Scheduling: **Project should be complete in December 2016**

Funding Source: **212 Federal State Grant**  
**Estimated Amount:** $4,967,566

Is the estimated amount for Construction Only? ☐ Yes ☒ No

If no, what does project include? **Construction Management**

SECTION 2

Status: ☒ New ☐ Continuing ☐ Warranty

Project Benefit: ☐ Existing Development ☒ New Development

Project Triggers: ☐ Existing Condition ☐ Future Condition

SECTION 3

**Description:**
This project completes the rehabilitation of Runway 13-31. This project is funded through a 95% Federal Grant, 2.5% state grant and a 2.5% local match.

**Justification:**
This action is required by Federal Law to qualify for grant funds.

<table>
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<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
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<th>Current FY Request</th>
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<tr>
<td>Total</td>
<td>$</td>
<td>Total</td>
<td><strong>$4,967,566</strong></td>
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SECTION 1

Project Name: City Fiber Project

CIP Number: C1403

Project Index: ☑ Drainage ☑ Facility Improvements ☐ Streets/Roads ☐ Wastewater ☐ Water

Project Contact: David Rubcic

Department: Engineering

Scheduling: Design Winter 2014, Construction Summer 2015

Funding Source: Funds 660, 620, 101, 205, and 601

Estimated Amount: $250,000

Is the estimated amount for Construction Only? ☑ Yes ☐ No

If no, what does project include?

SECTION 2

Status: ☑ New ☐ Continuing ☐ Warranty

Project Benefit: ☑ Existing Development ☐ New Development

Project Triggers: ☑ Existing Condition ☐ Future Condition

SECTION 3

Description:
Install Fiber Optic cable and conduit to City Facilities including Corporation Service Center, Domestic Wastewater Treatment Plant, Dunne Pasrk, South Street Water Well, and Brigantino Park.

Justification:
City will be paying Charter Cable approximately $44,000 per year to provide two fibers for access to the Corporation yard and the Domestic Wastewater Treatment Facility. Installation of this infrastructure will eliminate the reliance on Charter Cable with a dedicated fiber conduit to City Hall with the extra added benefit able to increase the amount of fiber available, providing many additional benefits to City operations.

SECTION 4

<table>
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**City of Hollister**
**Capital Improvement Project Program**

**FISCAL YEAR: 2014/2015**

**SECTION 1**

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<th>Project Name</th>
<th>Disposal Beds at the DWTP</th>
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<tr>
<td>Project Index:</td>
<td>☐ Drainage ☒ Facility Improvements ☐ Streets/Roads ☐ Wastewater ☐ Water</td>
</tr>
<tr>
<td>Project Contact:</td>
<td>David Rubcic</td>
</tr>
<tr>
<td>Department:</td>
<td>Engineering</td>
</tr>
<tr>
<td>Scheduling:</td>
<td>Design Spring 2015, Construction Summer 2015</td>
</tr>
<tr>
<td>Funding Source:</td>
<td>Funds 661/660 (50% ea)</td>
</tr>
<tr>
<td>Estimated Amount:</td>
<td>$1,100,000 total, $25,000 Design Fy 14/15</td>
</tr>
<tr>
<td>Is the estimated amount for Construction Only?</td>
<td>☐ Yes ☒ No</td>
</tr>
<tr>
<td>If no, what does project include?</td>
<td><strong>Design, Project Management, and Construction</strong></td>
</tr>
</tbody>
</table>

**SECTION 2**

| Status:               | ☒ New ☐ Continuing ☐ Warranty |
| Project Benefit:      | ☒ Existing Development ☐ New Development |
| Project Triggers:     | ☒ Existing Condition ☐ Future Condition |

**SECTION 3**

**Description:**
Design and construction of disposal beds to allow drying of sludge from the Sludge Storage Basin (SSB) at the DWTP which will be a large Concrete pad structure to accelerate drying.

**Justification:**
The sludge held in the SSB is rapidly filling the basin which doubles as the overflow incase of disastrous failure of the treatment facility. Cost to transport wet sludge is very high and prohibitive for an extended period of time.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
<th>Fund</th>
<th>Current FY Request</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>661</td>
<td>$25,000</td>
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<td>$</td>
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<tr>
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<td>$</td>
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<td>$25,000</td>
</tr>
</tbody>
</table>

Not Approved
City of Hollister
Capital Improvement Project Program

Fiscal Year: 2014/2015

SECTION 1

Project Name: Dunne Park Tennis Courts Rehabilitation
CIP Number: C1401

Project Index:
- ☑ Drainage
- ☑ Facility Improvements
- ☐ Streets/Roads
- ☐ Wastewater
- ☐ Water

Project Contact: Clayton Lee
Department: Community Services

Scheduling:

Funding Source: 205 - Park Development Fund
Estimated Amount: $21,000

Is the estimated amount for Construction Only? ☑ Yes ☐ No
If no, what does project include? Resurface 3 tennis courts including new nets and painting of net posts.

SECTION 2

Status: ☐ New ☑ Continuing ☐ Warranty

Project Benefit:
- ☐ Existing Development
- ☑ New Development

Project Triggers:
- ☑ Existing Condition
- ☐ Future Condition

SECTION 3

Description:
Resurfacing of all 3 tennis courts at Dunne Park including new nets and painting of net posts.

Justification:
The Dunne Park Tennis Courts have not been resurfaced in approximately 30 years and are in need of rehabilitation.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
<th>Fund</th>
<th>Current FY Request</th>
</tr>
</thead>
<tbody>
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<tr>
<td>Total</td>
<td>$</td>
<td>Total</td>
<td>$21,000</td>
</tr>
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</table>
City of Hollister
Capital Improvement Project Program

FISCAL YEAR: 2014/2015

SECTION 1

Project Name: Energy Efficiency Project at the IWTP

CIP Number: 665

Project Index: ☑ Facility Improvements ☑ Streets/Roads ☑ Wastewater ☑ Water

Project Contact: David Rubcic

Department: Engineering

Scheduling: Design Complete, installation Fall 2014

Funding Source: 665 PGE Rebate $88,800, San Benito Foods Billing $88,800

Estimated Amount: $177,600

Is the estimated amount for Construction Only? ☑ Yes ☑ No

If no, what does project include?

SECTION 2

Status: ☑ New ☑ Continuing ☑ Warranty

Project Benefit: ☑ Existing Development ☑ New Development

Project Triggers: ☑ Existing Condition ☑ Future Condition

SECTION 3

Description:
Installation of energy efficiency controls consisting of automatic controls to manage levels of dissolved oxygen in the IWTP ponds and adding variable frequency drives to pump motors

Justification:
Reduction of energy costs through the efficient operations of the IWTP during San Benito Foods canning season. Payback to be approximately 6 months.

<table>
<thead>
<tr>
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<th>Previous Year Expenditure</th>
<th>Fund</th>
<th>Current FY Request</th>
</tr>
</thead>
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<td>$</td>
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<tr>
<td>Total</td>
<td>$</td>
<td>Total</td>
<td>$177,600</td>
</tr>
</tbody>
</table>
SECTION 1

Project Name: Evidence Processing and Long Term Storage Building

CIP Number: C1402

Project Index:

- [ ] Drainage
- [x] Facility Improvements
- [ ] Streets/Roads
- [ ] Wastewater
- [ ] Water

Project Contact: Carlos Reynoso

Department: Police

Scheduling:

Funding Source: 302 Police Impact

Estimated Amount: $250,000

Is the estimated amount for Construction Only? [ ] Yes [x] No

If no, what does project include? Architectural Design, permits and equipment

SECTION 2

Status: [x] New [ ] Continuing [ ] Warranty

Project Benefit: [ ] Existing Development [x] New Development

Project Triggers: [ ] Existing Condition [ ] Future Condition

SECTION 3

Description:
The project would include a new building built within the enclosed back lot of the Police Department.

Justification:
Police is required by law to keep evidence recovered during an investigation for a set amount of time. In some cases, the time is indefinite as is the case with most murder or capital crime cases. The Police Department currently has an evidence vault located within the Police Department. The area is close to being full with evidence from current and previous investigations. There are also several vehicles located in the rear parking lot that are considered evidence in capital crime cases. At the time of this writing, there are over six vehicles being stored in the rear parking lot. The vehicles are exposed to the elements and some of them cannot be secured due to damage.

<table>
<thead>
<tr>
<th>Fund</th>
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<tr>
<td>302</td>
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<td></td>
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</tbody>
</table>
**SECTION 1**

**Project Name:** Hollister Community Center Project  
**CIP Number:** C1404  
**Project Index:**  
- ☑ Drainage  
- ☑ Facility Improvements  
- ☑ Streets/Roads  
- ☑ Wastewater  
- ☑ Water  
**Project Contact:** Tina Garza  
**Department:** Community Services  
**Scheduling:** January 2015  
**Funding Source:** Fund 205  
**Estimated Amount:** $100,000  
Is the estimated amount for Construction Only?  
☐ Yes  
☒ No  
If no, what does project include?  
Repave parking lot, professional services (Engineering Cost for project)

**SECTION 2**

**Status:**  
☒ New  
☐ Continuing  
☐ Warranty  
**Project Benefit:**  
☒ Existing Development  
☐ New Development  
**Project Triggers:**  
☒ Existing Condition  
☐ Future Condition

**SECTION 3**

**Description:**  

**Justification:**  
The facility amenities including carpet and flooring in the multi-purpose room have not been updated since it was built in 1977.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
<th>Fund</th>
<th>Current FY Request</th>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$</strong></td>
<td><strong>Total</strong></td>
<td><strong>$100,000</strong></td>
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</tbody>
</table>
**SECTION 1**

**Project Name:** Hollister Downtown Video Project

**CIP Number:** Video

**Project Index:**
- Drainage
- Facility Improvements
- Streets/Roads
- Wastewater
- Water

**Project Contact:** David Rubcic

**Department:** Engineering

**Scheduling:** Completion summer 2014

**Funding Source:** 101

**Estimated Amount:** $52,000.00

**Is the estimated amount for Construction Only?** Yes ☑ No 

If no, what does project include?

**SECTION 2**

**Status:** ☑ New  ☐ Continuing  ☐ Warranty

**Project Benefit:** ☑ Existing Development  ☐ New Development

**Project Triggers:** ☑ Existing Condition  ☐ Future Condition

**SECTION 3**

**Description:**
Installation of video cameras & equipment in various city owned buildings and in the Hollister Downtown area.

**Justification:**
Safety

<table>
<thead>
<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
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<th>Current FY Request</th>
</tr>
</thead>
<tbody>
<tr>
<td>680</td>
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<tr>
<td>205</td>
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<td>620</td>
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<tr>
<td>101</td>
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<tr>
<td>Total</td>
<td>$300,724</td>
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<td>$52,000</td>
</tr>
</tbody>
</table>
SECTION 1

Project Name: Old City Hall Tenant Improvements Phase II
CIP Number: C1405
Project Index: ☐ Drainage  ☑ Facility Improvements  ☐ Streets/Roads  ☐ Wastewater  ☐ Water
Project Contact: Renee Perales
Department: Development Services
Project Scheduling: FY 2014/2015
Funding Source: Is the estimated amount for Construction Only? ☑ Yes  ☐ No
If no, what does project include? Design/Engineering

SECTION 2

Status: ☑ New  ☐ Continuing  ☐ Warranty
Project Benefit: ☑ Existing Development  ☐ New Development
Project Triggers: ☑ Existing Condition  ☐ Future Condition

SECTION 3

Description:
Create additional offices and windows in rear of building

Justification:
To accommodate additional staff.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
<th>Fund</th>
<th>Current FY Request</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>101</td>
<td>$25,000</td>
</tr>
<tr>
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<td>$</td>
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<tr>
<td>Total</td>
<td>$</td>
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</table>
City of Hollister
Capital Improvement Project Program

FISCAL YEAR: 2014/2015

SECTION 1

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Park Monument Signs</th>
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</thead>
<tbody>
<tr>
<td>CIP Number:</td>
<td>C1406</td>
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<tr>
<td>Project Index:</td>
<td>☑ Drainage ☑ Facility Improvements ☐ Streets/Roads ☐ Wastewater ☐ Water</td>
</tr>
<tr>
<td>Project Contact:</td>
<td>Clayton Lee/Engineering</td>
</tr>
<tr>
<td>Department:</td>
<td>7000</td>
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<tr>
<td>Scheduling:</td>
<td>Completion Spring 2015</td>
</tr>
<tr>
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<td>205</td>
</tr>
<tr>
<td>Estimated Amount:</td>
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</tr>
<tr>
<td>Is the estimated amount for Construction Only?</td>
<td>☑ Yes ☐ No</td>
</tr>
<tr>
<td>If no, what does project include?</td>
<td></td>
</tr>
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SECTION 2

<table>
<thead>
<tr>
<th>Status:</th>
<th>☑ New ☐ Continuing ☐ Warranty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Benefit:</td>
<td>☑ Existing Development ☐ New Development</td>
</tr>
<tr>
<td>Project Triggers:</td>
<td>☑ Existing Condition ☐ Future Condition</td>
</tr>
</tbody>
</table>

SECTION 3

Description:
Installation of signs in 5 parks that currently do not have monument signs.

Justification:
Installation of these monument signs will ensure that all parks will have monuments signs that are consistent.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
<th>Fund</th>
<th>Current FY Request</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>205</td>
<td>$23,000</td>
</tr>
<tr>
<td></td>
<td>$</td>
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<td>$</td>
</tr>
<tr>
<td>Total</td>
<td>$</td>
<td>Total</td>
<td>$23,000</td>
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</tbody>
</table>
SECTION 1

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Police Department and City Hall Server Room Improvements</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIP Number</td>
<td>C1407</td>
</tr>
<tr>
<td>Project Index</td>
<td>Facility Improvements</td>
</tr>
<tr>
<td>Project Contact</td>
<td>Paul Da Silva</td>
</tr>
<tr>
<td>Department</td>
<td>Information Systems</td>
</tr>
<tr>
<td>Scheduling</td>
<td>Winter/Spring 2015</td>
</tr>
<tr>
<td>Funding Source</td>
<td>101 (43%), 601 (13%) 620/660 (22% each)</td>
</tr>
<tr>
<td>Estimated Amount</td>
<td>$45,000.00</td>
</tr>
<tr>
<td>Is the estimated amount for Construction Only?</td>
<td>Yes</td>
</tr>
</tbody>
</table>

If no, what does project include? Construction of area to move existing Server equipment. New rack enclosure with Built-in A/C unit. Extend network/fiber cabling

SECTION 2

Status: New  
Project Benefit: Existing Development  
Project Triggers: Existing Condition

SECTION 3

Description:
At Police Department, Construct an area to house new PD Server room, install new server rack enclosure with Build-In A/C unit and back up cooling and extend current fiber/network cabling to new area from existing room. At City Hall, new server rack enclosures with built in A/C unit and backup cooling and UPS. Construct area to connect hot air ventilation to outside of City Hall Building.

Justification:
At the Police Department, the current telephone closet is unsuitable for current/future server equipment for Police network, there is no real cooling installed currently and often equipment gets too hot. The equipment is not secure and open to the hallway when too hot, door is left open. At City Hall, the computer equipment can overheat and shut down. The current A/C cooling in server room is inadequate and wastes power and energy in cooling the whole room instead of just computer equipment installed on racks.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
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<tbody>
<tr>
<td></td>
<td>$</td>
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<td>Total</td>
<td></td>
<td>Total</td>
<td>$45,000</td>
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</table>
City of Hollister  
Capital Improvement Project Program  

**SECTION 1**

**Project Name**: Police Parking lot Extension  
**CIP Number**: C1408  
**Project Index**:  
- [ ] Drainage  
- [x] Facility Improvements  
- [ ] Streets/Roads  
- [ ] Wastewater  
- [ ] Water  
**Project Contact**: Carlos Reynoso  
**Department**: Police  
**Scheduling**:  
**Funding Source**:  
- [x] 101 and 302  
**Police Impact**: Estimated Amount $60,000.00  
**Is the estimated amount for Construction Only?**  
- [x] Yes  
- [ ] No  
**If no, what does project include?**

**SECTION 2**

**Status**:  
- [x] New  
- [ ] Continuing  
- [ ] Warranty  
**Project Benefit**:  
- [x] Existing Development  
- [ ] New Development  
**Project Triggers**:  
- [x] Existing Condition  
- [ ] Future Condition

**SECTION 3**

**Description**:  
Extension of rear secured parking lot to allow for more parking spaces for patrol cars and personnel private cars. Staff recommends adding 12 to 20 parking spaces to the rear parking lot.

**Justification**:  
The Hollister Police Department has a secured parking area located to the south of the main building. The area has a secured gate entrance with access from the front parking lot of the department. The parking lot is no longer adequate to accommodate all the police vehicles and equipment.

**Fund** | **Previous Year Expenditure** | **Fund** | **Current FY Request**
--- | --- | --- | ---
101 | $30,000  
302 | $30,000  
$ | $  
$ | $  
$ | $  
Total | $60,000
City of Hollister
Capital Improvement Project Program

FISCAL YEAR: 2014/2015

SECTION 1

Project Name: Skate Park Expansion
CIP Number: C1411

Project Index: ☑ Drainage ☑ Facility Improvements ☑ Streets/Roads ☑ Wastewater ☑ Water

Project Contact: David Rubcic
Department: Engineering

Scheduling: Design Winter 2014, construction Spring 2015

Funding Source: Fund 205
Estimated Amount: $78,000

Is the estimated amount for Construction Only? ☑ Yes ☑ No
If no, what does project include? Professional Services

SECTION 2

Status: ☑ New ☑ Continuing ☑ Warranty
Project Benefit: ☑ Existing Development ☑ New Development
Project Triggers: ☑ Existing Condition ☑ Future Condition

SECTION 3

Description:
Expansion of the Skate Park at the Veteran's Memorial Park into the abandoned tennis/basketball court

Justification:
Public demand and additional infrastructure for more challenging obstacles for skate board users.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
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<tr>
<td>Total</td>
<td>$</td>
<td>Total</td>
<td>$78,000</td>
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</table>
Streets/Roads
City of Hollister
Capital Improvement Project Program

FISCAL YEAR: 2014/2015

SECTION 1

Project Name: North Street - San Benito to Thompson
CIP Number: 2910
Project Index: Drainage ☐ Facility Improvements ☑ Streets/Roads ☐ Wastewater ☐ Water
Project Contact: Luis Aguilar
Department: Engineering
Scheduling: Phase II design complete but on shelf, construction pending available funding
Funding Source: 304 Traffic Impact Fee
Estimated Amount: $4,000.00
Is the estimated amount for Construction Only? ☐ Yes ☒ No
If no, what does project include? Design

SECTION 2

Status: ☒ New ☐ Continuing ☐ Warranty
Project Benefit: ☑ Existing Development ☐ New Development
Project Triggers: ☑ Existing Condition ☐ Future Condition

SECTION 3

Description:
This project is the second of a multi-phase construction project of North Street from San Benito to Locust Street and connecting to Buena Vista Road. The first phase is complete and consisted of the Railroad crossing improvements. Phase II consists of street and frontage improvements, signal system modifications and utility undergrounding improvements at the intersection with San Benito Street. Phase III will be the construction of North Street from Thompson Street to Locust Street including utility undergrounding.

Justification:
The City of Hollister’s Circulation element identifies North Street as a vital link for the transportation network. It has been identified in the traffic impact fee as a regional facility. This project will divert traffic from the San Benito Street/Fourth Street intersection that is operating at a level of service of F.

SECTION 4

<table>
<thead>
<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
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<td>$</td>
</tr>
<tr>
<td>Total</td>
<td>$51,116</td>
<td>Total</td>
<td>$4,000</td>
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</tbody>
</table>
City of Hollister
Capital Improvement Project Program

Fiscal Year: 2014/2015

SECTION 1

Project Name: West Gateway Beautification
CIP Number: 2925
Project Index: Streets/Roads
Project Contact: Mary Paxton
Department: Development Services
Scheduling: Design Completion FY 14/15, Construction Summer 2015
Funding Source: 850
Estimated Amount: $30,000.00 professional services

Is the estimated amount for Construction Only? Yes
No
If no, what does project include? Design

SECTION 2

Status: New
Continuing
Warranty
Project Benefit: Existing Development
New Development
Project Triggers: Existing Condition
Future Condition

SECTION 3

Description:
Project design for streetscape improvements along San Juan Road between Graf Road and Westside Boulevard. Includes a round-about at Graf Road, raised median, walkway and various utility improvements

Justification:
 Beautification of the Western gateway to Hollister is considered a revitalization priority by the City of Hollister

SECTION 4

<table>
<thead>
<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
<th>Fund</th>
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<tbody>
<tr>
<td>815</td>
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<td>850</td>
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<tr>
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</tbody>
</table>
City of Hollister  
Capital Improvement Project Program

**SECTION 1**

**Project Name**: Fourth Street County Courthouse Lighted Crosswalk  
**CIP Number**: 4000/V08  
**Project Index**:  
- [ ] Drainage  
- □ Facility Improvements  
- □ Streets/Roads  
- [ ] Wastewater  
- □ Water  

**Project Contact**: David Rubcic  
**Department**: Engineering  
**Scheduling**: Design 2013/2014, Construction 2014/2015  
**Funding Source**: 216 Transportation Development  
**Estimated Amount**: $50,000.00  
**Is the estimated amount for Construction Only?**  
- [ ] Yes  
- [ ] No

**SECTION 2**

**Status**:  
- □ New  
- [ ] Continuing  
- □ Warranty

**Project Benefit**:  
- □ Existing Development  
- □ New Development

**Project Triggers**:  
- □ Existing Condition  
- □ Future Condition

**SECTION 3**

**Description**:  
Installation of in-ground lighted crosswalk on Fourth Street/Monterey Road to service pedestrian crossing to new County Court House.

**Justification**:  
Pedestrian Safety.

**SECTION 4**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
<th>Fund</th>
<th>Current FY Request</th>
</tr>
</thead>
<tbody>
<tr>
<td>216</td>
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<tr>
<td>Total</td>
<td>$54,595</td>
<td>Total</td>
<td>$50,000</td>
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</tbody>
</table>
SECTION 1

Project Name: Road Rehab 2014/15
CIP Number: C1409
Project Index: Streets/Roads
Project Contact: David Rubcic
Department: Engineering
Scheduling: Inventory of roads Fall 2014, Design Winter 2014, Construction Summer 2015
Funding Source: 216 RSTIP and 311 Prop 1B funds
Estimated Amount: $500,000
Is the estimated amount for Construction Only? Yes
If no, what does project include? Design, Project Management, and Construction

SECTION 2

Status: New
Project Benefit: Existing Development
Project Triggers: Existing Condition

SECTION 3

Description:
Design and construction of rehabilitation project for various road segments. Includes updating Street Saver PMS program utilizing Interns to perform inventory of roadways.

Justification:
Roadways have become deteriorated in certain areas throughout the City. Rehabing the road segments are necessary to maintain the integrity of the transportation system.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
<th>Fund</th>
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<tbody>
<tr>
<td>311</td>
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<tr>
<td>Total</td>
<td>$14,155</td>
<td>Total</td>
<td>$500,000</td>
</tr>
</tbody>
</table>
Project Name: Sidewalk Replacement Program
CIP Number: C1410
Project Index: Streets/Roads

Project Contact: Renee Perales
Department: Development Services

Scheduling: FY 2014/2015
Funding Source: 201 (Program Income)
Estimated Amount: $295,000

Is the estimated amount for Construction Only? Yes No
If no, what does project include? Design/Engineering

Status: New

Project Benefit: Existing Development
Project Triggers: Existing Condition

Description:
Repair of sidewalks. At City Council direction, CDBG funds will be used to repair sidewalks in distressed areas in the City.

Justification:
Pedestrian Safety

<table>
<thead>
<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
<th>Fund</th>
<th>Current FY Request</th>
</tr>
</thead>
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<td></td>
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<tr>
<td>Total</td>
<td></td>
<td></td>
<td>$295,000</td>
</tr>
</tbody>
</table>
WASTEWATER
**Project Name:** Powell/Suiter St. Sanitary Sewer Rehab  
**CIP Number:** 2916  
**Project Contact:** Luis Aguilar  
**Department:** Engineering  
**Design Completion:** 2012/2013, Construction to start 2013/2014, Complete Summer 2014  
**Funding Source:** 660 Sewer Enterprise, 662 Storm Drain Impact  
**Estimated Amount:** $710,000.00

Is the estimated amount for Construction Only?  Yes □  No □
If no, what does project include?

**Status:** □ New  □ Continuing  □ Warranty
**Project Benefit:** □ Existing Development  □ New Development
**Project Triggers:** □ Existing Condition  □ Future Condition

**Description:**
This project is for the design and construction of new sanitary sewer lines along Powell Street from Walnut to South, and along Suiter Street from Cullum to Powell.

**Justification:**
This project is needed to provide relief to the sanitary sewer system from frequent clogging and sewer backups. The existing lines have sagging segments and blockages, which interfere with the flow of sewage and have caused backups and spills. Extra maintenance attention of the lines is frequently required due to the problem. The benefit of the project is that the improvements will provide for a greater margin for public health and safety.

**Fund** | **Previous Year Expenditure** | **Fund** | **Current FY Request**
---|---|---|---
660 | $250,137 | 660 | $457,000
662 | $ | 662 | $3,800
| | | | |
| Total | $250,137 | Total | $460,800
SECTION 1

**Project Name:** Park Hill Water Tank Repair  
**CIP Number:** 2907  
**Project Index:**  
- [ ] Drainage  
- [ ] Facility Improvements  
- [x] Streets/Roads  
- [ ] Wastewater  
- [x] Water  
**Project Contact:** Danny Hillstock/ Luis Aguilar  
**Department:** Engineering  
**Scheduling:** Bid winter 2014 with Construction spring 2015  
**Funding Source:** 620 Water Enterprise  
**Estimated Amount:** $380,000.00  
**Is the estimated amount for Construction Only?**  
- [ ] Yes  
- [x] No  
**If no, what does project include?** Project Management  

SECTION 2

**Status:**  
- [ ] New  
- [x] Continuing  
- [ ] Warranty  
**Project Benefit:**  
- [x] Existing Development  
- [ ] New Development  
**Project Triggers:**  
- [x] Existing Condition  
- [ ] Future Condition  

SECTION 3

**Description:**  
This project is the rehabilitation of two of the City's water storage tanks which are located on Park Hill. The project will include recoating each of the tanks and necessary upgrades for compliance with current safety regulations.

**Justification:**  
Periodically the water tanks need to be recoated for protection against corrosion and deterioration of the facilities. The benefit of the project is that the life expectancy of the tanks will be extended with the new improvements, and public health and safety, as well worker safety, will be improved.

SECTION 4

<table>
<thead>
<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
<th>Fund</th>
<th>Current FY Request</th>
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<tbody>
<tr>
<td>620</td>
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<td><strong>Total</strong></td>
<td><strong>$18,795</strong></td>
<td><strong>Total</strong></td>
<td><strong>$380,000</strong></td>
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</tbody>
</table>
Project Name: Fallon Road Well #3

CIP Number: 2912

Project Index: [ ] Drainage [ ] Facility Improvements [ ] Streets/Roads [ ] Wastewater [X] Water

Project Contact: David Rubcic

Department: Engineering


Funding Source: 621/620 50% each? [ ] Yes [X] No

Estimated Amount: $300,000.00

If no, what does project include? [X] Includes design

Status: [X] New [ ] Continuing [ ] Warranty

Project Benefit: [X] Existing Development [ ] New Development

Project Triggers: [X] Existing Condition [ ] Future Condition

Description:
This project is to construct a replacement for Well #3, and abandon the existing well. FY 2013/2014 includes property acquisition for the new well, design and construction of a test well for the determination of water quality and then final design of the replacement well. Construction if the new production well is scheduled for FY 2014/2015.

Justification:
The existing Well #3 is not functional. The submersible pump and line column are stuck in the casing and cannot be removed. The original well construction occurred in the 1950's as the well has seen the end of its useful service life. A replacement well is necessary for production of groundwater to serve the northerly Hollister industrial and airpark areas. A test well was constructed in FY 2012/2013 at an alternate location but failed water quality testing requirements thereby requiring alternative site selection and new test well requirements in FY 2013/2014.

SECTION 4

<table>
<thead>
<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
<th>Fund</th>
<th>Current FY Request</th>
</tr>
</thead>
<tbody>
<tr>
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<td>621</td>
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<tr>
<td>Total</td>
<td>$98,400</td>
<td>Total</td>
<td>$300,000</td>
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City of Hollister
Capital Improvement Project Program

FISCAL YEAR: 2014/2015

SECTION 1

Project Name: Well #4 Facility Improvements
CIP Number: 2914
Project Index: Drainage  Facility Improvements  Streets/Roads  Wastewater  Water
Project Contact: Danny Hillstock
Department: Engineering
Scheduling: Design Spring 2015, Construction Fall 2015
Funding Source: 620
Estimated Amount: $225,000
Is the estimated amount for Construction Only? Yes  No
If no, what does project include? Includes Design

SECTION 2

Status:  New  Continuing  Warranty
Project Benefit:  Existing Development  New Development
Project Triggers:  Existing Condition  Future Condition

SECTION 3

Description:
Construction of permanent structure to support equipment for Well #4

Justification:
Public Safety and worker safety.

SECTION 4

<table>
<thead>
<tr>
<th>Fund</th>
<th>Previous Year Expenditure</th>
<th>Fund</th>
<th>Current FY Request</th>
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<tr>
<td>Total</td>
<td>$354,854</td>
<td>Total</td>
<td>$225,000</td>
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</table>
RESOLUTION NO. 2014-127

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER
ADOPTING THE BUDGET FOR THE CITY OF HOLLISTER FOR THE
FISCAL YEAR ENDING JUNE 30, 2015

WHEREAS, budget study sessions for the 2014-2015 Fiscal Year were held by the City Council in June 4, 2014; and

WHEREAS, copies of the budget worksheets were made available for inspection by the public at the Office of the City Manager; and

WHEREAS, the determination of the cumulative result of the calculations of the City’s appropriation limitations, consistent with Article XIII B of the State Constitution, is presented in a separate resolution; and

WHEREAS, the amount of the Operating and Debt Service Appropriations for all funds are $50,716,882 as per the following:

<table>
<thead>
<tr>
<th>Fund/Program</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$17,323,606</td>
</tr>
<tr>
<td>Measure E</td>
<td>$4,004,000</td>
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<tr>
<td>Community Development Block grant Program</td>
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<td>Gas Tax</td>
<td>$993,980</td>
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<tr>
<td>Park Dedication</td>
<td>$600</td>
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<tr>
<td>San Benito Loan Program</td>
<td>$1,000</td>
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<tr>
<td>Federal Aviation Admin Grant Pgm</td>
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<tr>
<td>Community Housing Rehab Pgm Owner-Occupied</td>
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<td>Transportation Development Act</td>
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<td>Spay-Neuter Education</td>
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<td>Mello Roos CFD-1</td>
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<td>SLESF Grant</td>
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<td>Office of Traffic Safety</td>
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<td>Animal Welfare Fund</td>
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<td>Rally Fund</td>
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<td>CALGRIP</td>
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<td>SAFER Grant</td>
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<td>Enviro. Justice Trans. Planning Grant</td>
<td>$20</td>
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<tr>
<td>San Felipe/Flynn Signal Impact Fee</td>
<td>$25</td>
</tr>
<tr>
<td>Home Program Revolving Loan</td>
<td>$53,100</td>
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</tbody>
</table>
Resolution No. 2014-127

Page 2 of 3

Housing Division $358,498
AB 1600 CIP Fire Impact Fee $200
AB 1600 CIP Police Impact Fee $150
AB 1600 CIP Storm Drain $150
AB 1600 CIP Traffic Impact Fee $7,500
AB 1600 Santa Ana Storm Drain $2,500
Juvenile Hall Impact Fees $30,010
Local Street and Road Improvement (Proposition 18) $40,166
Storm Drain Impact Fee $238,489
Tri — Centennial Trust $5
Veteran’s Memorial Building Community Pavers $605
Meridian Street Assessment 91-2 $209,750
San Benito Estates 91-1 $51,875
Hollister Business Park Assessment $300
Landscape & Lighting District $225,000
Sunnyslope Village 1991-1 $10
Gateway Auto Mall Assessment 97-1 $115,133

Airport Enterprise Operations $1,125,323
Hollister Air Show $60,000
Water Enterprise Operations $3,913,076
Water Expansion Impact $35,571
Wastewater Enterprise Operations $12,915,190
Wastewater Expansion Impact $38,820
San Benito Foods $846,934
Street Sweeping Enterprise Operations $346,066
Briggs Building Enterprise Operations $67,600

WHEREAS, the City’s Operating and Debt Service Budgets are Structurally Balanced, to include City’s General Fund with a Projected Available Ending Fund Balance in the amount of $3,695,430; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HOLLISTER THAT:

The 2014-2015 Budget for the City of Hollister is hereby adopted, with the City Manager hereby authorized to transfer budgetary amounts within departments, with any budgetary changes that increase the total amount of budgeted appropriations within any fund brought before the City Council for review and approval.
PASSED AND ADOPTED by the City Council of the City of Hollister at a Regular Meeting held this 16th day of June, 2014, by the following vote:

AYES: Council Members Friend, Scattini, Valdivia, Gomez, and Mayor Velazquez.
NOES: None.
ABSENT: None.

Ignacio Velazquez, Mayor

ATTEST:
Geri Johnson, City Clerk

APPROVED AS TO FORM:
L+G, LLP, Attorneys at Law

Bradley Sullivan, City Attorney
RESOLUTION NO. 2014-158

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER
APPROVING THE APPROPRIATIONS OF FUNDS FOR THE CITY'S CAPITAL
IMPROVEMENT PROGRAM FOR FY 2014/2015

WHEREAS, the City Council of the City of Hollister has previously approved
appropriation for project funding of various capital improvement projects within the City;
and

WHEREAS, these projects and new projects developed through various program
needs require the appropriation of funds to continue progress and possibly achieve
completion during the 2014/2015 fiscal year; and

WHEREAS, the City Engineer has determined that it is appropriate and
necessary to utilize the project funds for these projects as outlined within "Exhibit A" to
this resolution;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF HOLLISTER, that it approves the supplemental appropriations as provided in
"Exhibit A" to this resolution for the Fiscal Year ending June 30, 2015.

PASSED AND ADOPTED by the City Council of the City of Hollister at a regular
meeting held on the 4th day of August, 2014, by the following vote:

AYES: Council Members Friend, Valdivia, Gomez, and Mayor Velazquez.
NOES: None.
ABSTAINED: None.
ABSENT: None.

Ignacio Velazquez, Mayor

ATTEST:
Geri Johnson, MMC, City Clerk

APPROVED AS TO FORM:
L+G LLP, Attorneys at Law
Paul Rovella, City Attorney

DUPLICATE OF ORIGINAL
ON FILE IN THE
OFFICE OF THE CITY CLERK
CITY OF HOLLISTER
DATE: July 23, 2013
STUDY SESSION DATE: N/A
AGENDA ITEM: Consent #11, #11
MEETING DATE: August 4, 2014

- TITLE OF ITEM: A Resolution Approving the Appropriations of Funds for the City's Capital Improvement Program for FY 2014/2015.
- BRIEF DESCRIPTION: This item will approve the appropriations of funding necessary for continued capital project expenditures that were approved, funded and started during previous fiscal years.
- STAFF RECOMMENDATION: Adopt Resolution No. 2014-158, A Resolution of the City Council of the City of Hollister Approving the Appropriations of Funds for the City's Capital Improvement program for FY 2014/2015.

DEPARTMENT SUMMARY: The City Council approves capital project funding on an individual and program needs basis during each fiscal year. Each project and their associated individual professional service contracts may span multiple years until such time that the project is completed. To continue each project into the following fiscal year requires new appropriations. The Council's approval of the attached Resolution provides the funding appropriations necessary from each of the program funds identified below. This will allow continued progress with each of those capital projects identified within the resolution. New projects beyond those included within this CIP will be presented to Council for appropriation on an individual basis.

FINANCIAL IMPACT: Approval of this item will affect the project funding centers as shown below in summary and as reflected within the attached Resolution approving the appropriations.

<table>
<thead>
<tr>
<th>Fund #</th>
<th>Fund Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>101</td>
<td>General Fund</td>
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<tr>
<td>216</td>
<td>Transportation Development Act Fund</td>
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<tr>
<td>304</td>
<td>Transportation Impact Fees Fund</td>
<td>$49,000.00</td>
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<tr>
<td>620</td>
<td>Water Enterprise Fund</td>
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</tr>
<tr>
<td>660</td>
<td>Sewer Enterprise Fund</td>
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<tr>
<td>662</td>
<td>Storm Drain Impact Fees Fund</td>
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</tr>
<tr>
<td>Total</td>
<td></td>
<td>$1,026,800.00</td>
</tr>
</tbody>
</table>

CEQA: This item does not constitute a project under the California Quality Act (CEQA) and review under CEQA is not required

DEPARTMENT: Engineering Department
CONTACT PERSON: David Rubcic PE, PLS Interim Engineering Manager/City Engineer
DEPARTMENT HEAD: David Rubcic PE, PLS Interim Engineering Manager/City Engineer
PHONE NUMBER: (831) 636-4340

THIS REPORT WAS REVIEWED BY THE CITY MANAGER AND CONCURS WITH THE STAFF RECOMMENDATION

William B. Avera, City Manager
<table>
<thead>
<tr>
<th>CAPITAL IMPROVEMENT PROJECT</th>
<th>FY 2013/14 ACTIVITY</th>
<th>Funding Request for Fiscal Year 2014 - 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hollister Downtown Video Project CIP Video</td>
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<tr>
<td>FY 2013/14 funding</td>
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<td>expended 2013/2014</td>
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<td>unexpended</td>
<td>$51,275.80</td>
<td>$52,000.00</td>
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<tr>
<td>Powell/Sulitter Sanitary Sewer Rehab - CIP 2916</td>
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</tr>
<tr>
<td>FY 2013/14 funding</td>
<td>$700,000.00</td>
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</tr>
<tr>
<td>expended 2013/14 - Chapin</td>
<td>$225,092.70</td>
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<td>expended 2013/14 - Kelley Eng.</td>
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<tr>
<td>expended 2013/14 - Earth System</td>
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<tr>
<td>unexpended</td>
<td>$460,841.05</td>
<td>$457,000.00</td>
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<td>Park Hill Tank Repainting - CIP 2907</td>
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<tr>
<td>FY 2013/14 funding</td>
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<td></td>
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<tr>
<td>expended 2013/14</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Unexpended</td>
<td>$380,000.00</td>
<td>$380,000.00</td>
</tr>
<tr>
<td>North Street - San Benito to Thompson - CIP 2910</td>
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</tr>
<tr>
<td>Amount due to Design Engineer</td>
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<td>$4,000.00</td>
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<tr>
<td>San Felipe Ditch Upgrade - CIP 4000/V02</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2013/14 funding</td>
<td>$35,000.00</td>
<td></td>
</tr>
<tr>
<td>expended</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Unexpended</td>
<td>$35,000.00</td>
<td></td>
</tr>
<tr>
<td>Lighted Crosswalk - CIP 4000/V08</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2013/14 funding</td>
<td>$60,000.00</td>
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</tr>
<tr>
<td>expended - Lightguard - Nash Road</td>
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<tr>
<td>expended - Lightguard - Courthouse</td>
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<tr>
<td>unexpended</td>
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<tr>
<td>additional needed to install Nash Road</td>
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<tr>
<td>total requested $20,000 for each loc install and misc imp.</td>
<td>$49,853.85</td>
<td>$50,000.00</td>
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<tr>
<td>Downtown Traffic Corridor Study</td>
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<tr>
<td>FY 2013/14 funding</td>
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**AMOUNT REQUESTED FOR EACH FUND**

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**TOTAL AMOUNT REQUESTED**

$1,026,800.00
### APPROPRIATION ADJUSTMENT

1. TRANSFERS OF APPROPRIATION WITHIN CLASSIFICATION OF EXPENDITURES (i.e. BETWEEN PROFESSIONAL SERVICES AND SUPPLIES EXPENSE) MAY BE SUBMITTED DIRECTLY TO FINANCE WITH DEPARTMENT HEAD'S SIGNATURE.

2. TRANSFERS OF APPROPRIATIONS BETWEEN CLASSIFICATIONS OF EXPENDITURES (i.e. BETWEEN SALARIES AND SERVICES AND SUPPLIES) MUST BE APPROVED BY THE CITY MANAGER.

3. TRANSFERS OF APPROPRIATIONS BETWEEN FUNDS MUST BE APPROVED BY THE CITY COUNCIL.

4. INCREASE IN APPROPRIATIONS NEEDS TO BE OFFSET BY ADDITIONAL REVENUE SOURCE OR AVAILABLE FUND BALANCE.

(ROUND UP TO WHOLE DOLLAR)

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TOTAL $1,026,800  $1,026,800

### EXPLANATION OF TRANSACTION:

Project funding to continue on approved projects for the FY 2014/15 for City Council meeting on August 4, 2014. Projects include: Hollister Downtown Video Project, Powell/Suiter Sanitary Sewer Rehab, Park Hill Tank Repainting, North Street, San Felipe Ditch Upgrade, Lighted Crosswalks, Downtown Traffic Corridor Study.

Prepared by: ___________________________ Date: 7-29-2014

\[Signature\]
Department Head

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### FOR ADMINISTRATION AND FINANCE OFFICE ONLY

Approved for Entry ___________________________ Date: 7-25-2014

\[Signature\]
Finance Office

Approved ___________________________ Date: ___________________________ Journal No. ______

\[Signature\]
City Manager

Approved ___________________________ Date: ___________________________ Resolution No. ______

\[Signature\]
City Clerk
RESOLUTION NO. 2014-168

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER
REVISING THE LEASE WITH THE COUNTY OF SAN BENITO
FOR EXPANSION OF THE SKATE PARK AT VETERANS MEMORIAL PARK

WHEREAS the County of San Benito owns the property at 801 Memorial Drive commonly known as Veterans Memorial Park; and

WHEREAS, the City of Hollister and the County of San Benito entered into a lease on March 1, 1998 for the construction and operation of the Skate Facility at Veterans Memorial Park; and

WHEREAS, this lease expired on June 30, 2012; and

WHEREAS, the Veterans Memorial Park Commission and the City of Hollister Parks and Recreation Commission have received comments and public input at various public meetings from the skating and cycling community regarding the need for expansion of the existing skate facility to provide more recreational opportunities for skating and cycling enthusiasts; and

WHEREAS, the City and County desire to expand the existing skate facility into the basketball courts adjacent to the Skate Facility; and

WHEREAS, the City Council of the City of Hollister at their regular meeting of March 3, 2014, approved the expenditure of an amount up to $78,000 from the Park Development Fund (205) for the expansion of the skate park; and

WHEREAS, it is necessary for the City of Hollister and the County of San Benito to enter into a revised lease for the operation and expansion of the Skate Park at Veterans Memorial Park; and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HOLLISTER, that the City Council of the City of Hollister and the County of San Benito Board of Supervisors agree as follows: Subject to the conditions set forth herein City is granted the right to use the Veterans Memorial Park basketball courts for expansion of the Veterans Memorial Park Skate Park and terms for this agreement shall be for a period commencing on August 18, 2014 and continuing through June 30, 2017; and

BE IT FURTHER RESOLVED, that a supplemental appropriation of up to $78,000 for the development of the skate facility is hereby approved from Fund 205 for FY ending June 30, 2015; and
BE IT FURTHER RESOLVED, that the Mayor of the City of Hollister is hereby authorized to execute the agreement on behalf of the City Council of the City of Hollister.

PASSED AND ADOPTED, by the City Council of the City of Hollister at a regular meeting held this 18th day of August, 2014, by the following vote:

AYES: Council Members Friend, Valdivia, Gomez, and Mayor Velazquez.
NOES: None.
ABSTAINED: None.
ABSENT: None.

ATTEST:

[Signature]
Geri Johnson, MMC, City Clerk

APPROVED AS TO FORM:

[Signature]
L+G LLP Attorneys at Law

[Signature]
Soren Diaz, City Attorney

Ignacio Velazquez, Mayor

DUPLICATE OF ORIGINAL ON FILE IN THE OFFICE OF THE CITY CLERK CITY OF HOLLISTER
DATE: August 5, 2014
STUDY SESSION DATE: NA
MEETING DATE: August 18, 2014

AGENDA ITEM: Consent

TITLE OF ITEM: Veterans Memorial Park Skate Park: Revised lease and expansion.

BRIEF DESCRIPTION: This resolution will approve a revision to the lease between the City of Hollister and San Benito County for the expansion of the Skate Park located at Veterans Memorial Park.

STAFF RECOMMENDATION: Adopt Resolution No. 2014-102, A Resolution of the City Council of the City of Hollister Revising the Lease with the County of San Benito for Expansion of the Skate Park at Veterans Memorial Park.

DEPARTMENT SUMMARY: On March 3, 2014, the City Council approved an expenditure of $78,000 from the City of Hollister Park Development Fund (205) for the expansion of the Veterans Memorial Park Skate Park. The lease between the City and County for the development of the Skate Park expired on June 30, 2012. Expansion of the facility will require a revised lease. The automatic renewal language allows the lease to continue since expiration. The lease has been discussed by the Veterans Memorial Park Commission and is attached for City Council approval. This lease item is scheduled for consideration by the San Benito County Board of Supervisors at their regular meeting of August 19, 2014.

FINANCIAL IMPACT: City Council’s action at the March 3, 2014 City Council meeting authorized the expenditure of an amount not to exceed $78,000 from the Park Development Fund (205) for the expansion of the Skate Park at Veterans Memorial Park.

DEPARTMENT: Community Services Department
CONTACT PERSON: Clayton Lee, Community Services Director
PHONE NUMBER: 831-636-4370

THIS REPORT WAS REVIEWED BY THE CITY MANAGER AND CONCURS WITH THE STAFF RECOMMENDATION

William B Avera, City Manager
RESOLUTION NO. 2014-204A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER
APPROVING CITY OF HOLLISTER
CAPITAL IMPROVEMENT PROJECTS PROGRAM FY 2014/2015 AND
SUPPLEMENTAL BUDGET APPROPRIATION

WHEREAS, efficient implementation of City Capital Improvements requires that
funding and advanced planning take place most commonly in a Capital Improvement
Projects Program; and

WHEREAS, capital projects have been identified by each department for the
current fiscal year 2014/2015 that needs to be implemented this fiscal year and
completed or continued into the following fiscal year; and

WHEREAS, previous funding appropriations have been completed for projects
such as the Airport Runway Rehabilitation, Skate Park Expansion and continuing
projects; and

WHEREAS, the City Engineer has determined that additional costs will be
incurred for these projects identified in the Capital Improvement Projects Program FY
2014/2015; and

WHEREAS, funding for these capital projects has been estimated and the
specific funds identified that will make the implementation feasible; and

WHEREAS, the total additional project funding necessary for the completion of
the projects identified in the Capital Improvement Projects Program FY 2014/2015 is
$2,216,000; and

WHEREAS, the supplemental appropriation from funds 101, 201, 205, 216, 302,
311, 601, 620, 621, 660, 665, and 850 is required to complete the projects identified in
the Capital Improvement Projects Program FY 2014/2015 in a timely manner; and

WHEREAS, the Finance Director has determined that there are sufficient
resources in uncommitted fund balances and estimated revenue in the identified funds
to satisfy this appropriation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF HOLLISTER, that the City Council approves the Capital Improvement Projects
Program FY 2014/2015; and
BE IT FURTHER RESOLVED that the City Council of the City of Hollister approves the supplemental appropriation of $2,016,000 from funds 101, 201, 205, 216, 302, 311, 601, 620, 621, 660, 665, and 850; and

BE IT FURTHER RESOLVED that the City Council explicitly does not approve the “Disposal Beds at the DWTP” and the “Energy Efficiency Project at the IWTP” as shown in the Capital Improvement Projects Program FY 2014/1015.

PASSED AND ADOPTED by the City Council of the City of Hollister at a regular meeting held this 3rd day of November 2014, by the following vote:

AYES: Council Members Stevenson, Friend, Valdivia, Gomez, and Mayor Velazquez.
NOES: None.
ABSTAINED: None.
ABSENT: None.

Ignacio Velazquez, Mayor

ATTEST:

Geri Johnson, MMC, City Clerk

DUPLICATE OF ORIGINAL
ON FILE IN THE
OFFICE OF THE CITY CLERK
CITY OF HOLLISTER