

AGENDA
HOLLISTER AIRPORT ADVISORY COMMISSION
REGULAR MEETING

Wednesday, April 23, 2014 at 6:00 P.M.
City Council Chambers
375 Fifth Street, Hollister CA 95023

- 1) Call to Order**
- 2) Pledge of Allegiance**
- 3) Roll Call:** John Meeks, Deane Judd, Gordon Machado Fred Meyer, Jerry Fisher, Douglas Jackson, Steve Huston, and Executive Secretary Mike Chambless.
- 4) Verification of Agenda Posting**
- 5) Consent** Approve Minutes of the Airport Advisory Commission meeting of March 26, 2014.
- 6) Public Input**
- 7) Reports**

- 8) Old Business**
 - a) Airshow –update
 - b) Building 20 – update, progress on interior construction
- 9) New Business**
 - a) Cal Fire – Update
 - b) Food Options- Food Truck/Modular Diner
 - c) AIP # 16
 - d) Jerry Gabe – Service May 24, 2014
- 10) Items for Next Agenda**

- 11) Next Regular Meeting Date** May 28, 2014
- 12) Adjournment**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office (831) 636-4304. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II].

April 3, 2014

Mike Chambless, Airport Director
 City of Hollister Municipal Airport, CA
 Main PH 831-636-4365 • Contact PH 831-636-4365 • Email: mike.chambless@hollister.ca.gov



**Municipal Lease-To-Own Financing Quotation
 City of Hollister, CA**

To Be Leased:	New Modular Restaurant Installed On City-Owned Land & Foundation (1,300 S.F., 50 seats including kitchen equipment, furnishings, delivery & installation) <i>Exact descriptions required</i>		
Anticipated Delivery/Vendor Pmt. Date:	T.B.D.		
Net Amount to Finance:	\$500,000.00	Program MUNib-BQFT	

	7 Year Lease	8 Year Lease	9 Year Lease
Payment Amount:	\$ 79,452.13 / Year	\$ 70,991.23 / Year	\$ 64,521.97 / Year
Interest:	3.394%	3.537%	3.684%

Rates Locked For Contracts Returned By:	Apr 17, 2014	<i>(After this date, rates float until executed lease documents are received)</i>
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Down Payment + Security Deposit:	Waived	<i>(Due at Lease Signing)</i>
Documentation, Legal & Escrow:	\$687	<i>(Due at Lease Signing)</i>
First Annual Lease Payment Due:	Jul 17, 2014	

Benefits of This Lease

- **Lease-to-Own:** Ownership (title) passes at delivery. **No buyouts at lease end;** continue using the equipment forever at no cost.
- **Interest Rates are FIXED today,** for the term of the lease
- **Unlike bonds**—no public hearings or referendums are required.
- **Larger Leases = Lower Rates.** Aggregate vehicles & equipment from other departments to receive even lower interest rates.
- **Prepay any lease** after any budget year—an early payoff schedule with prices locked-in, is automatically included with every lease.

“Pay As You Go” Municipal Financing for State, County & Local Governments...It Just Makes Sense!

Our municipal leases are “pay as you go” financing. Leases match cash expenditures over a period of years, to your tax receipts, budgets or grants received—over a period of years! “Cash flow friendly” payment options include Monthly, Quarterly, Semi-Annual or Annual payments due at closing or deferred up to 12 months. (Call) Why pay in advance for essential new equipment that only depreciates in value?

Apples & Oranges?

Every assumption above: first payment due date, down payment amount, deposit, payment frequency and vendor funding dates will affect rates. Make sure that you are comparing “apples & apples;” even a few days one way or the other can make a BIG difference.

Questions? Please call me at 800-541-0114 x-15!

Regards,
Bob Arnowitz
 Vice President Government Finance
 Bob@LeaseExperts.com

Quotation Acceptance / Rate Lock
 (Circle Preferred Term AND Payment Above)

Approved By: _____

Title: _____ Date: _____

IMPORTANT NOTES: This is a quotation only and is subject to applicable state & local laws. Lease payments and final terms are subject to credit-based review, vendor and equipment approval, and are subject to change. This is a “firm term” obligation as permitted by state law and does not include non-appropriation provisions. The contract documents contain ALL applicable lease terms & conditions as approved. State, county & municipal entities must qualify as tax-exempt debt issuers under IRS Section 103 of 1986, as amended. **This offer assumes that Lessee’s total tax exempt debt for the lease origination year will be under the I.R.S. \$10 million BQ limit. (Other options available)** All equipment is assumed to be NEW unless otherwise noted herein. (Used equipment may be subject to independent valuation/inspection at Lessee’s expense). Interest quoted is the nominal annual rate. **TIME IS OF THE ESSENCE:** Executed contracts must be received by First Capital within 14 days, after which we reserve the right to adjust the payment and/or interest rates based on changes in transaction timing and/or our cost of funds. (Adjustments, when necessary, will favor retaining the quoted payment amount.). This quotation assumes no material omissions or inaccuracies in the information provided for this quote, in the credit application, financials or Lessee’s credit and no material changes in the equipment described, prior to funding. Payments do not include vendor progress payments, required insurance, title, taxes, tags, maintenance, delivery or installation, unless specifically included herein. Vendors are paid by bank check or wire transfer immediately after our receipt of 1) Lessee’s unqualified acceptance and 2) our receipt of Lessee’s faxed Payment Request Form, proof of Insurance & vendor invoice(s). First Capital Equipment Leasing Corp. does not act as a municipal advisor or municipal financial consultant. Prospective lessees should consult their own municipal tax advisors and legal counsel as required.

April 3, 2014

Mike Chambless, Airport Director
 City of Hollister, CA (Municipal Airport)
 Main PH 831-636-4365 • Contact PH 831-636-4365 • Email: mike.chambless@hollister.ca.gov



Municipal Lease-To-Own Financing Quotation
City of Hollister, CA

To Be Leased:	(1) Airport Maintenance Truck (4WD w/utility bed & lift gate) <i>Exact descriptions required</i>	
Anticipated Delivery/Vendor Pmt. Date:	T.B.D.	
Net Amount to Finance:	\$65,000.00	Program MUNib-BQFT
5 Year Lease		
Payment Amount:	\$ 14,233.12 / Year	
Interest:	4.438%	
Rates Locked For Contracts Returned By:	Apr 16, 2014	<i>(After this date, rates float until executed lease documents are received)</i>
Down Payment + Security Deposit:	Waived	<i>(Due at Lease Signing)</i>
Documentation, Legal & Escrow:	\$657	<i>(Due at Lease Signing)</i>
First Annual Lease Payment Due:	Jun 01, 2014	

Benefits of This Lease

- **Lease-to-Own:** Ownership (title) passes at delivery. **No buyouts at lease end;** continue using the equipment forever at no cost.
- **Interest Rates are FIXED today, for the term of the lease** • **Unlike bonds**—we don't require public hearings or referendums.
- **Larger Leases = Lower Rates.** Aggregate vehicles & equipment from other departments to receive even lower interest rates.
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Questions? Please call me at 800-541-0114 x-15!

Regards,
Bob Arnowitz
 Vice President Government Finance
Bob@LeaseExperts.com

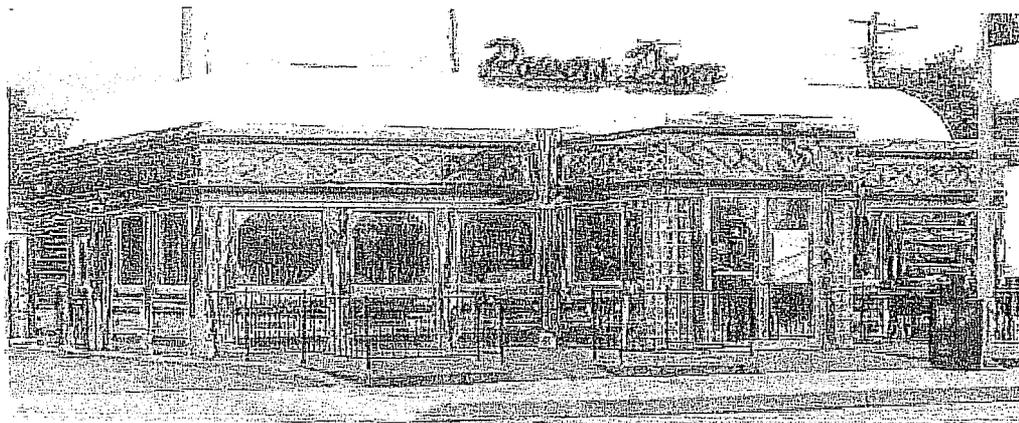


Quotation Acceptance / Rate Lock <i>(Circle Preferred Term AND Payment Above)</i>	
Approved By: _____	
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Modular Diners, Inc.

Starlite Diner Floor Plans



Modular Diners
Real Retro Diners

Starlite Stainless
Steel Diners

Starlite Diner
Floor Plans

Starlite Diner
Exterior Photos

Starlite Diner
Interior Photos

Starlite Diner
Video

Starlite Diner
Installation
Photos

Modular
Franchise
Buildings

Modular Benefits

Building Design
and Conversions

Diner Seating and
Decor

Used Diners

Valiant Mobile
Kitchens

FAQ Answer Page

About Us

Testimonials

Advice to Retro
Diner Buyers

Doo-Wop Oldies
Quiz

Diner Lingo Quiz

Site Map

Contact Form

Great News!

Now YOU can afford a Starlite Diner!

We have special deals now on brand new Starlite model diners, including equipment, delivery and setup.

The Starlite Mini Diner (20 seats) is priced at \$265,000

The Starlite Streamliner Diner (42 seats) is priced at \$395,000

The Starlite Prince Valiant Diner (50 seats) is priced at \$450,000

The Starlite Classic Diner (76 seats) is priced at \$595,000

The Starlite Red Star Diner (100 seats) is priced at \$659,000

The Starlite Stardust Diner (130 seats) is priced at \$795,000

Delivered and Installed on your Foundation

Financing Available for Qualified Applicants -- Call for Details

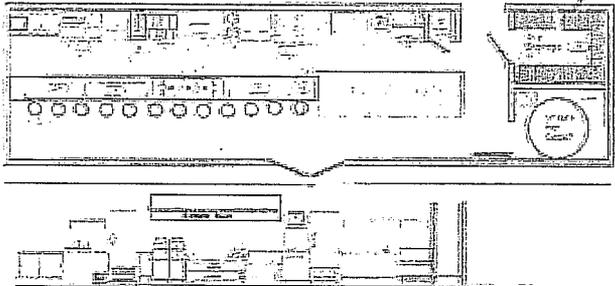
(Vestibule entrance is an extra \$25,000 if desired for either diner).

Give us a call and let's discuss how we can help YOU!

(770)455-1495

don@modulardiners.com

Or, fill out a Contact Form



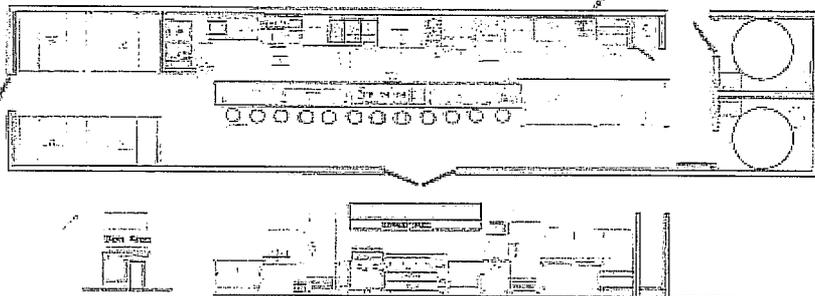
Item	Description	Quantity	Unit Price	Total Price
1	Starlite Mini Diner	1	700	700
2	Seating	20	35	700
3	Countertop	1	100	100
4	Backsplash	1	100	100
5	Stainless Steel	1	100	100
6	Lighting	1	100	100
7	Decorative	1	100	100
8	Delivery	1	100	100
9	Installation	1	100	100
10	Foundation	1	100	100
11	Permit	1	100	100
12	Insurance	1	100	100
13	Warranty	1	100	100
14	Training	1	100	100
15	Signage	1	100	100
16	Menu	1	100	100
17	POS System	1	100	100
18	Inventory	1	100	100
19	Staff	1	100	100
20	Marketing	1	100	100
21	Legal	1	100	100
22	Accounting	1	100	100
23	IT Support	1	100	100
24	Security	1	100	100
25	Maintenance	1	100	100
26	Insurance	1	100	100
27	Warranty	1	100	100
28	Training	1	100	100
29	Signage	1	100	100
30	Menu	1	100	100
31	POS System	1	100	100
32	Inventory	1	100	100
33	Staff	1	100	100
34	Marketing	1	100	100
35	Legal	1	100	100
36	Accounting	1	100	100
37	IT Support	1	100	100
38	Security	1	100	100
39	Maintenance	1	100	100
40	Insurance	1	100	100
41	Warranty	1	100	100
42	Training	1	100	100
43	Signage	1	100	100
44	Menu	1	100	100
45	POS System	1	100	100
46	Inventory	1	100	100
47	Staff	1	100	100
48	Marketing	1	100	100
49	Legal	1	100	100
50	Accounting	1	100	100
51	IT Support	1	100	100
52	Security	1	100	100
53	Maintenance	1	100	100
54	Insurance	1	100	100
55	Warranty	1	100	100
56	Training	1	100	100
57	Signage	1	100	100
58	Menu	1	100	100
59	POS System	1	100	100
60	Inventory	1	100	100
61	Staff	1	100	100
62	Marketing	1	100	100
63	Legal	1	100	100
64	Accounting	1	100	100
65	IT Support	1	100	100
66	Security	1	100	100
67	Maintenance	1	100	100
68	Insurance	1	100	100
69	Warranty	1	100	100
70	Training	1	100	100
71	Signage	1	100	100
72	Menu	1	100	100
73	POS System	1	100	100
74	Inventory	1	100	100
75	Staff	1	100	100
76	Marketing	1	100	100
77	Legal	1	100	100
78	Accounting	1	100	100
79	IT Support	1	100	100
80	Security	1	100	100
81	Maintenance	1	100	100
82	Insurance	1	100	100
83	Warranty	1	100	100
84	Training	1	100	100
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87	POS System	1	100	100
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91	Legal	1	100	100
92	Accounting	1	100	100
93	IT Support	1	100	100
94	Security	1	100	100
95	Maintenance	1	100	100
96	Insurance	1	100	100
97	Warranty	1	100	100
98	Training	1	100	100
99	Signage	1	100	100
100	Menu	1	100	100

**STARLITE
MINI DINER**
20-Seats

14' x 50' (700 sq ft)

Delivered and Installed
on your foundation

Contact: Don Manberg
(770) 435-1495



Item	Description	Quantity	Unit Price	Total Price
1	Starlite Streamliner	1	900	900
2	Seating	42	21	882
3	Countertop	1	100	100
4	Backsplash	1	100	100
5	Stainless Steel	1	100	100
6	Lighting	1	100	100
7	Decorative	1	100	100
8	Delivery	1	100	100
9	Installation	1	100	100
10	Foundation	1	100	100
11	Permit	1	100	100
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100	Menu	1	100	100

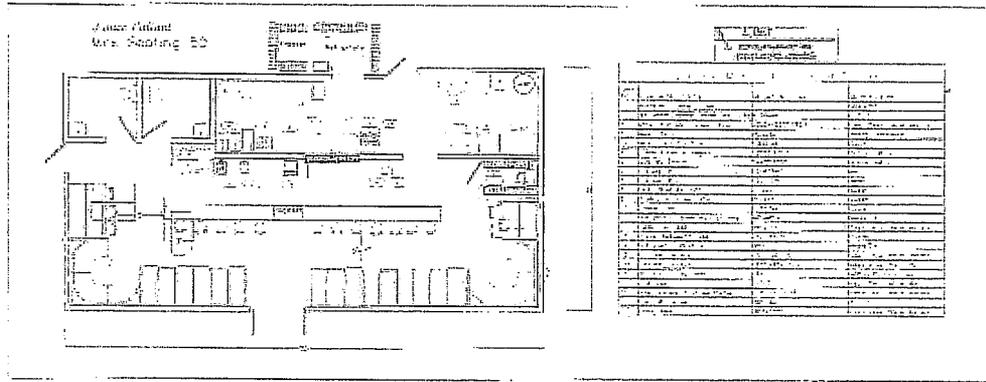
**Starlite
Streamliner**
Seating 42

14' x 65' (900 sq ft)

Delivered and Installed on your foundation



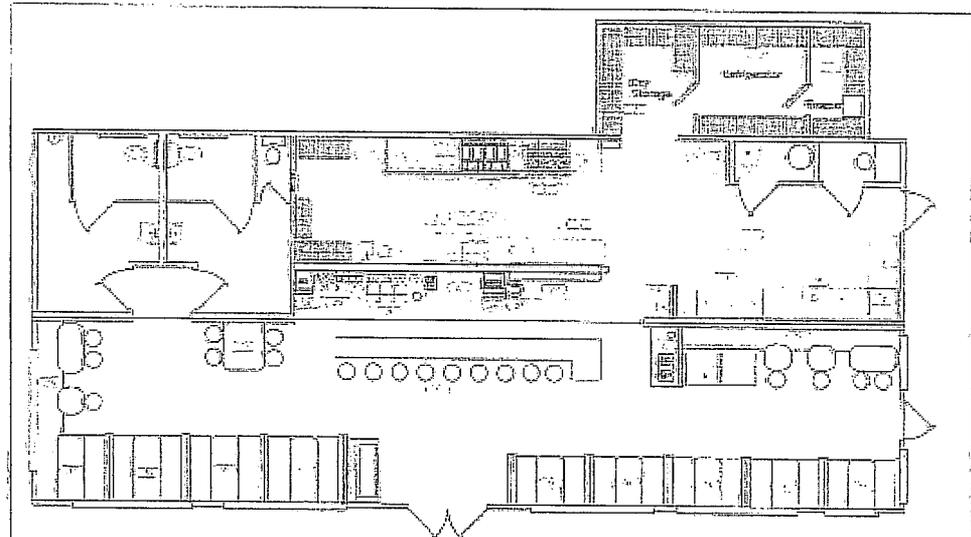
MODULAR DINERS INC. | Real Retro Diners
Phone: (770) 435-1495
www.modulardiners.com
dca@modulardiners.com



Starlite Prince Valiant Diner

50 Seats

26' x 50' (1300 sf)

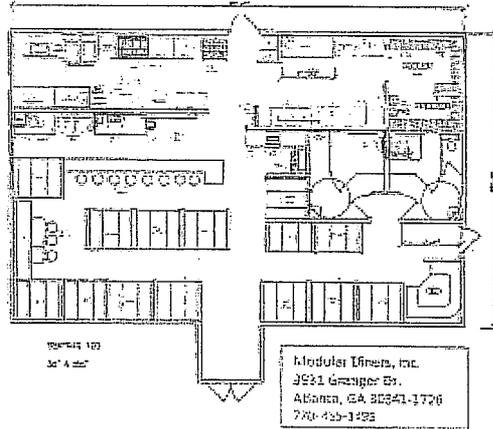


Item #	Description	Quantity	Unit Price	Total Price
1	Starlite Classic	1	1980	1980
2	Starlite Classic	1	1980	1980
3	Starlite Classic	1	1980	1980
4	Starlite Classic	1	1980	1980
5	Starlite Classic	1	1980	1980
6	Starlite Classic	1	1980	1980
7	Starlite Classic	1	1980	1980
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9	Starlite Classic	1	1980	1980
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14	Starlite Classic	1	1980	1980
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41	Starlite Classic	1	1980	1980
42	Starlite Classic	1	1980	1980
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47	Starlite Classic	1	1980	1980
48	Starlite Classic	1	1980	1980
49	Starlite Classic	1	1980	1980
50	Starlite Classic	1	1980	1980

Starlite Classic
 28' x 65' (1980 Sq Ft)
 Max Seating 76

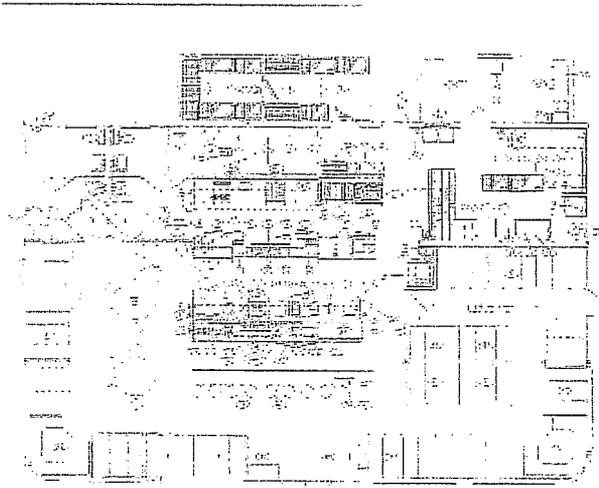
Delivered and installed on your foundation

MODULAR DINERS INC.
 Real Retro Diners
 Phone: (770)455-1495
www.modulardiners.com
info@modulardiners.com



Modular Diners, Inc.
 3931 Ganger Ex.
 Atlanta, GA 30341-1776
 770-455-1495

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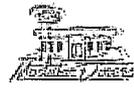
Item	Description	Quantity	Unit Price	Total Price
1	Starlite Stardust Diner	1		
2	Starlite Stardust Diner	1		
3	Starlite Stardust Diner	1		
4	Starlite Stardust Diner	1		
5	Starlite Stardust Diner	1		
6	Starlite Stardust Diner	1		
7	Starlite Stardust Diner	1		
8	Starlite Stardust Diner	1		
9	Starlite Stardust Diner	1		
10	Starlite Stardust Diner	1		
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Starlite Stardust

Maximum Seating 130

42' x 65' (2730 sq ft)

Delivered and Installed on your foundation

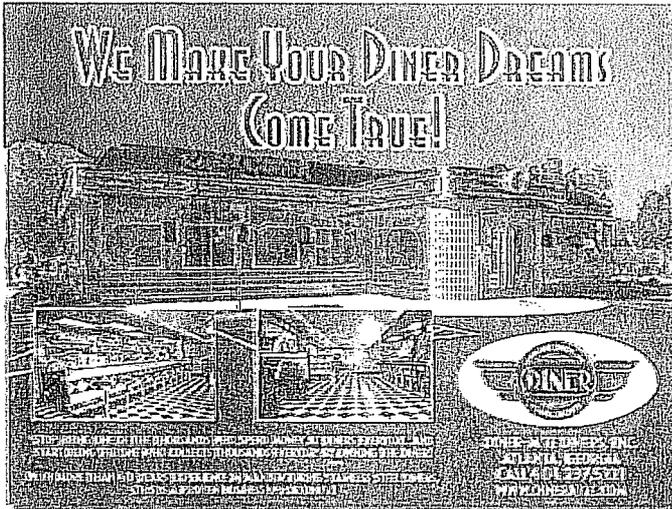


MODULAR DINERS INC. *Real Retro Diners*

Phone: (770)455-1495

www.modulardiners.com

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Dinermite Diners, Inc.

3414 Peachtree Road
 Suite 105
 Atlanta, Georgia 30326-1164
 Email: info@dinermite.com

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(404) 237-5221



Classic Stainless Steel Diners

Sold in the United States and Internationally.

Dinermite Diners, NEW Stainless Steel Diners for Sale.

Seat 30 to 160 customers in our 1950s style diners.

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[Diner Photos](#)

[Silver Star Diner
 \(30-40 seats\)](#)

[Silver Eagle Diner
 \(50-60 seats\)](#)

[Silver Eagle Star
 \(50 seats\)](#)

[Silver Eagle Junior
 \(35-40 seats\)](#)

[Classic Diner
 \(80-90 seats\)](#)

[Dinermite-120 Diner
 \(110-120 seats\)](#)

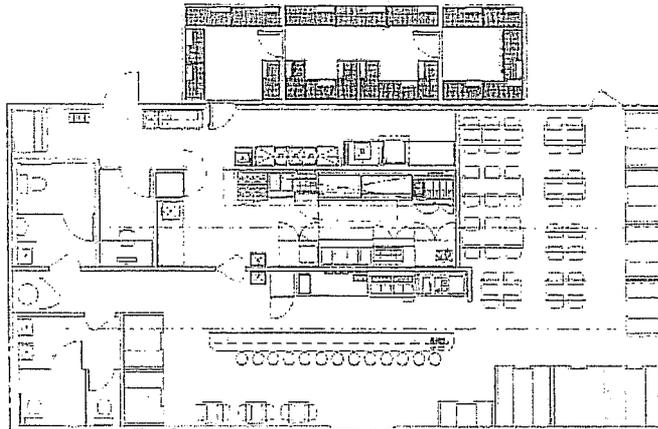
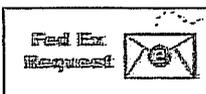
[Dinermite-140 Diner
 \(130-140 seats\)](#)

[Dinermite-160 Diner
 \(150-160 seats\)](#)

MINI DINER SALES
 Classic Stainless Steel Diners, Inc.

[Helpful Links](#)

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65' Long x 32' Wide

Includes 12' x 12' Vestibule Entrance

Steel Studs with a Poured Concrete Floor

Total Seating: 80-90 Seats

EQUIPMENT DESCRIPTION

- 2-Seat Booths (5): 10
- 4-Seat Booths (4): 16
- Corner Booths (2): 12
- Chair and Table Seating: 38
- Prep, Hand, Pot and Mop Sinks
- Service Counter
- Work Tables
- Storage and Wall Shelving
- Plumbing Includes All Hot and Cold Water Lines, Sanitary Lines, Hand Sink, Toilets, Fast Recovery

- Counter Bar Stools: 11
- Reach-in Refrigerator
- Display Refrigerator
- Work Top Freezer (2)
- Two-Eye Burner
- Gas Griddle
- Gas Fryer (2)
- Fryer Dump Station
- Microwave Oven and Shelf
- Convection Oven
- Stainless Steel Exhaust Hood
- Fire Suppression System
- Dishwasher
- Soiled and Clean Dish Tables
- Ice Maker with Bin
- Utility Stand
- Twin Waffle Baker
- Toaster
- Countertop Hot Food Unit
- Refrigerated Sandwich Unit

- Pass-thru Window to Kitchen
 - Walk-in Cooler/Freezer with Shelving
 - Pot Rack
 - Fountainette
 - Malt Mixer
- Electric Hot Water Heater
- Electrical Includes Wiring in Conduit 600 Amp Service
 - Central Heating and Air Conditioning
 - Glass Windows
 - Restrooms Meet Handicap Code
 - All Diner-Mite Diners are Relocatable and Expandable
 - All Dinermite Classic Diners can be made to meet all Local and State Requirements*
 - Manufacturer's Warranty: One-Year Workmanship and Materials

SPECIFICATION DESCRIPTION

- Metal Tile Ceiling in Dining area
- Stainless Steel Exterior
- Stainless Steel Vestibule with Glass Block Accents
- Stainless Steel Parapet
- Steel Base Framing
- Poured Concrete Floor System
- Steel Floor Support System
- Steel Roof System
- Quarry Tile in Cooking Area
- Ceramic Tile in Dining Area
- Grease-Resistant Interior Walls
- Fully Tiled Restroom Walls



Full Size Classic Diner Sales in The United States

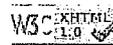
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 CONNECTICUT CT
 DELAWARE DE
 DISTRICT OF COLUMBIA DC
 FLORIDA FL
 GEORGIA GA
 HAWAII HI
 IDAHO ID
 ILLINOIS IL
 INDIANA IN
 IOWA IA
 KANSAS KS

KENTUCKY KY
 LOUISIANA LA
 MAINE ME
 MARYLAND MD
 MASSACHUSETTS MA
 MICHIGAN MI
 MINNESOTA MN
 MISSISSIPPI MS
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 MONTANA MT
 NEBRASKA NE
 NEVADA NV
 NEW HAMPSHIRE NH
 NEW JERSEY NJ
 NEW MEXICO NM
 NEW YORK NY
 NORTH CAROLINA NC

NORTH DAKOTA ND
 OHIO OH
 OKLAHOMA OK
 OREGON OR
 PENNSYLVANIA PA
 RHODE ISLAND RI
 SOUTH CAROLINA SC
 SOUTH DAKOTA SD
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Website Design by easy2aford.com



www.dinermite.com

We make your DINER DREAMS COME TRUE!

Please Note:

[This area contains a dense, illegible pattern of text, likely a placeholder or a very small font size.]

Lease-To-Own Financing for Governments

A Municipal Leasing Overview

What is municipal leasing?

Municipal leasing is a specialized type of very low interest lease-to-own financing available to state, county and local governments for essential-use assets including equipment, vehicles, hardware, software and real property. With a municipal lease, ownership passes to the government entity at delivery and there are no lease-end buy-outs.

Which government entities qualify for a municipal lease?

"Municipal" leasing is an umbrella term covering state, county and municipal governments, special districts & authorities--for law enforcement, public safety, fire, rescue, EMS, schools, public works and more.

Acquire More This Year, Spend Less This Year.

Here's How: The dollar amount appropriated this year (and anticipated to be available in subsequent years), allows your agency to put 3-5 times as much equipment into service today by spreading the total cost over multiple budget years. It's a "Pay As You Go," tool (i.e. lease payments are spent as they are appropriated, year-by-year), rather than paying in advance for every new asset. Clients tell us "it just makes financial sense..."

**do more
with less™**

Municipal leasing is your lowest cost, non-debt financing option.

Here's Why: Our municipal lease rates are always lower than comparable commercial rates. Special I.R.S. provisions encourage low-interest lending to government entities by waiving certain federal taxes that a financial institution would otherwise pay. (Hence the "tax-exempt" phrase you see.) Because of our "built-in" non-appropriation of funds language (wherever required by law), leases unlike bonds are generally treated as expenses, rather than debt obligations.

Request a Written, No-obligation Municipal Lease Quote Now!

Larger Leases = Lower Rates

Our municipal leases are very transaction-size sensitive. Combining vehicles and/or equipment from different departments and vendors, even with different lease terms, allows us to push rates down on all of the equipment.

Municipal leasing is much faster, less expensive and easier than bonds.

Here's Why: Unlike complex bond financing, municipal lease-to-own financing is a streamlined process that can be completed in 7-14 days, not months. No referendums, no mountains of paperwork, no exorbitant legal, advertising or compliance fees and no new balance-sheet debt. For all but the largest projects--leasing is your most cost-effective tool. Lease rates are fixed up front and unlike bonds do not float until sold by the underwriter. No pricing or rate uncertainty!

Non-Appropriation Language Wherever Required By Law...No Problem!

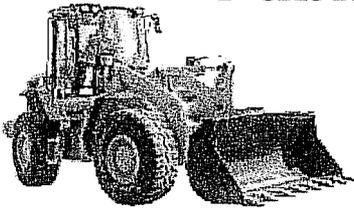
In the event funds are not appropriated for any legal reason, in any budget year, the lease can be terminated (unlike bonds) and the equipment returned to us. Non-appropriation (or "funding out") language is included automatically.

Totally Flexible Payment Terms. Just tell us what your agency needs financially! First Capital offers a range of terms from 3-20 years; monthly, quarterly or annual payments--made in advance or in arrears.

Gamble on a future grant...or take advantage of a municipal lease today?

Grants can be tempting...but "the process" itself can be convoluted, tedious and more importantly the outcome and timing are almost always uncertain. First Capital's municipal leases can be pre-paid (leases include an early buyout schedule) with pricing locked-in, should a future grant or other funds become available. With municipal leasing, you get needed equipment today, while keeping all of your financial options on the table.

First Capital Equipment Leasing Corp.
1-800-541-0114



Public Works Vehicles & Equipment

Municipal Lease-To-Own

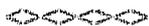
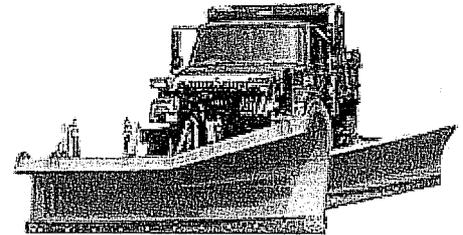
Advantages

UTILITY • MAINTENANCE • SEWER • SNOW & ICE • ROADS • GARBAGE • RECYCLING
GROUNDSKEEPING EQUIPMENT • HARDWARE & SOFTWARE

Our MUNICIPAL LEASE is nothing like a commercial lease (forget what you may have seen advertised or had to accept with a commercial lease) There are absolutely no hours, no mileage, use maintenance, or other conditions or restrictions... and most importantly, there is no residual or end-of-lease "buyout!" Bond-like interest rates without the mountains of paperwork, public hearings and endless delays. Municipal leases do not create new balance sheet debt for your city!

Compare Our Public Works Equipment Lease Benefits:

- Payments are based on our VERY LOW TAX-EXEMPT MUNICIPAL INTEREST RATES!
- SPREAD THE COST of large capital purchases over multiple budget periods
- UNLIMITED MILEAGE / UNLIMITED USE!
- New or Used Equipment
- No "wear & tear" clauses, No maintenance clauses
- No residuals, No buyouts!
- Install any equipment and/or modify as necessary – no problem
- Custom paint or configurations - no problem
- Purchase from ANY DEALER of your choice, or off your STATE CONTRACT — no problem



- Take delivery now—your first lease payment can be up to 12 months after lease signing
- Lease terms: 3, 4, 5 and up to 10 Years (for selected equipment)
- Each municipal lease automatically includes "non-appropriation" language wherever required by law.
- Larger leases= Lower rates.
(Combine vehicles & equipment from other city departments to earn our lowest rates for all. Different vendors, OK!)
- Our leases can be prepaid at any time (per the schedule included with every lease)
- All vehicles are titled in your city's name at delivery—the city owns all vehicles & equipment.



Request a prompt, written QuickQuote on any configuration, anytime!

First Capital Equipment Leasing Corp.
LeaseExperts.com

Call 800-541-0114



Celebrating 29 Years
April 4, 2014



STAFF REPORT CITY COUNCIL AGENDA

DATE: 4/15/14

STUDY SESSION DATE: N/A

AGENDA ITEM: Consent

MEETING DATE: 5/5/14

- **TITLE OF ITEM:** A Resolution of the City Council of the City of Hollister approving a supplemental appropriation of \$20,000 for building rehabilitation at the Municipal Airport.
- **BRIEF DESCRIPTION:** Staff is seeking approval of a supplemental appropriation of the Improvements account (\$20,000.00). This money will be used to complete rehabilitate Building 20 at the Hollister Municipal Airport.

STAFF RECOMMENDATION: Staff recommends that the City Council Approve Resolution No. 2014-____ approving the appropriation of funds.

DEPARTMENT SUMMARY:

Staff is seeking a supplemental appropriation of \$20,000 from Fund 601 fund balance to complete rehabilitation of building 20. Recently the City of Hollister has entered into a 5 year lease with a new business to occupy the current offices of the Airport staff. Staff needs to complete refurbishment of Building 20 to meet this purpose. Flooring, and Fixtures and additional insulation are required to complete the project. Staff plans to force account this work due to the tight timeline involved.

ATTACHMENTS: Appropriation Adjustment dated 4/15/2014

FINANCIAL IMPACT: Decrease of \$20,000 in Fund 601 Fund Balance, Increase of \$20,000 in Fund 601 Improvements

DEPARTMENT: Airport and Code Enforcement

CONTACT PERSON: Mike Chambless, Management Services Director

DEPARTMENT HEAD: Mike Chambless, Management Services Director

PHONE NUMBER: (831) 636-4365

THIS REPORT WAS REVIEWED BY THE EXECUTIVE DIRECTOR AND CONCURS WITH THE STAFF RECOMMENDATION: _____

William Avera, City Manager



**STAFF REPORT
CITY COUNCIL AGENDA**

DATE: April 14, 2014
STUDY SESSION DATE:

AGENDA ITEM: Consent
MEETING DATE: May 5, 2014

- **TITLE OF ITEM:** A Resolution of the City Council of the City of Hollister creating safety zones for the Hollister Airshow.

- **BRIEF DESCRIPTION:** This item will adopt a resolution restricting access to some public property in order to ensure efficient safety zones exist during the Hollister Airshow.

STAFF RECOMMENDATION: Staff recommends that the City Council Approve Resolution No. ____ creating the safety zones for the Hollister Airshow.

DEPARTMENT SUMMARY: To ensure public safety and to meet Federal Aviation Administration requirements the following closures and restrictions of public property are suggested for June 13 – 15, 2014.

1. Municipal Dog Park Closure –the Park bordering the airport is within the mandated safety exclusion zone for the aerobatics. The park would be closed 8am June 13, 2014 until 5 p.m. on June 15, 2014.
2. San Felipe Road (from Flynn Road North to the City Limits) Flynn Road, Aerostar Dr., Airway Way, Astro Dr., Armory Dr., Mars Dr., Mercury Dr., Skylane Dr., and Airport Dr. will be no stopping/tow away zones beginning June 13, 2014 through June 15, 2014.

This resolution is administrative in nature and does not constitute a project under the California Environmental Quality Act (CEQA) and review under CEQA is not required.

ATTACHMENTS: Map of affected areas

FINANCIAL IMPACT: 0

DEPARTMENT: Airport

CONTACT PERSON: Mike Chambless, Management Services Director

DEPARTMENT HEAD: Mike Chambless, Management Services Director

PHONE NUMBER: (831) 636-4365

THIS REPORT WAS REVIEWED BY THE EXECUTIVE DIRECTOR AND CONCURS WITH THE STAFF RECOMMENDATION: _____

William Avera, City Manager



STAFF REPORT CITY COUNCIL AGENDA

DATE: 4/15/14

STUDY SESSION DATE: N/A

AGENDA ITEM: Reports

MEETING DATE: 5/5/14

TITLE OF ITEM: Airshow Update

BRIEF DESCRIPTION: Airport Staff will give the City Council an update on the status of preparations for the Hollister Airshow.

STAFF RECOMMENDATION: None

DEPARTMENT SUMMARY: Preparations for the Hollister Airshow are proceeding smoothly. All of the principal acts have been contracted and we are on budget. Supplemental insurance has been obtained and permission from affected property owners has been granted. A letter has gone out to our tenants informing them of the event and requesting their patience and cooperation. The website is updated and is looking great. The gates open at 9 a.m. and the flying beginning around 11 a.m..

This item is information only and does not constitute a project under the California Environmental Quality Act (CEQA) and review under CEQA is not required.

ATTACHMENTS: Poster

FINANCIAL IMPACT: None

DEPARTMENT: Airport and Code Enforcement

CONTACT PERSON: Mike Chambless, Management Services Director

DEPARTMENT HEAD: Mike Chambless, Management Services Director

PHONE NUMBER: (831) 636-4340

THIS REPORT WAS REVIEWED BY THE EXECUTIVE DIRECTOR AND CONCURS WITH THE STAFF RECOMMENDATION: _____

William Avera, City Manager